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# CONSOLIDATED ANNUAL ACCOUNTS WITH AUDIT REPORT FOR THE YEAR 1984-85



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OFFICE OF THE  
CENTRAL PROVIDENT FUND COMMISSIONER  
NEW DELHI

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**INCOME AND EXPENDITURE ACCOUNT  
AND  
BALANCE SHEET OF  
EMPLOYEES PROVIDENT FUND SCHEME**

**INCOME & EXPENDITURE**

<i>Previous Year</i>	<i>S. No</i>	<i>EXPENDITURE</i>	<i>Amount</i>
43,39,741.26	1	Excess of Expenditure over Income.	—
1,00,00,000.00	2	Provision for Building Construction Fund.	1,00,00,000.00
12,87,932.93	3	Provision for Maintenance (Repair, renewal & replacement) Fund.	6,63,592.97
—	4	Balance carried down to Balance Sheet.	99,83,960.64
1,56,27,674.19		TOTAL	2,06,47,553.61

APPROPRIATION ACCOUNT

<i>Previous Year</i>	<i>S. No.</i>	<i>INCOME</i>	<i>Amount</i>
—	1.	Excess of Income over Expenditure	2,06,47,553.61
1,56,27,674.19	2.	Balance carried down to Balance Sheet	—
1,56,27,674.19		TOTAL	2,06,47,553.61

*Foot Note*

	(i)	The accounts have been compiled on actual basis.	
	(ii)	Interest earned on Investment of Surplus Adm. Fund of previous years included in the current year;	Rs. 194.44 lakhs
Previous year			
367.00 lakhs	(iii)	Expenditure incurred for administration of F.P.F Scheme due from the Government (An amount of Rs. 2,58,10,000.00 has been received from Govt. in April 85 towards arrears)	Rs. 483.71 lakhs
	(iv)	Expenditure incurred for Admn of AECD Scheme—(An amount of Rs. 5 lakhs has been received in 85-86)	Rs. 6.66 lakhs
	(v)	Estimated amount in lakhs of Rupees due from the employers but not received	
125.71 lakhs	(a)	Administrative Charges	Rs. 144.42 lakhs
21.53 lakhs	(b)	Inspection Charges	Rs. 4.69 lakhs
	(c)	Penal Damages on Adm Account	Rs. 78.21 lakhs

Sd/-

(Mrs. USHA SAHAJPAL)

FINANCIAL ADVISER & CHIEF ACCOUNTS OFFICER

**EMPLOYEES' PROVIDENT  
BALANCE SHEET AS AT  
(EMPLOYEES' PROVIDENT**

<i>Previous Year</i>	<i>S. No.</i>	<i>LIABILITIES</i>	<i>Sch. No.</i>	<i>Amount</i>
3514,82,09,063.30	1.	Employees' Provident Fund Account	III	3926,57,64,401.92
12,79,54,914.65	2.	Unclaimed Deposit Account	IV	14,44,16,018.83
46,13,63,845.57	3.	Forfeiture Account	V	55,06,22,936.57
1,35,00,000.00	4.	Special Reserve Fund Account		1,85,00,000.00
15,97,121.18	5.	Death Relief Fund Account	VI	10,66,172.90
	6.	Interest Suspense Account	VII	
		(a) Balance in the Account to be credited to members upto 31.3.1984		779,38,07,878.53
630,94,97,390.10		(b) Amount received during the year and to be credited to members account next year		445,91,00,542.66
369,68,17,538.80				
4,37,65,421.47	7.	(a) Staff Provident Fund Account	VIII	5 13,84,080.27
		(b) Staff Provident Fund Interest Account	IX	24,91,481.60
26,83,414.06				
7,34,23,049.19	8.	Pension-cum-Gratuity Account (Staff)	X	8,60,15,733.77
15,90,50,595.74	9.	Investment Fluctuation Account	X-A	2,19,63,524.07
3,63,309.36	10.	Security Deposits.		3,82,348.51
4603,82,25,663.42		Total C/o		5239,55,15,119.63

**FUND ORGANISATION  
31ST MARCH 1985  
FUND SCHEME 1952)**

<i>Previous Year</i>	<i>S. No.</i>	<i>ASSETS</i>	<i>Sch. No.</i>	<i>Amount</i>
4582,27,53,081.36	1	<b>Investment Account</b>		
		(a) Employees' Provident Fund	XV	5239,53,33,965.29
4,92,91,609.69		(b) Staff Provident Fund	XVI	5,70,26,530.41
7,01,42,633.21		(c) Pension-cum-Gratuity Fund	XVII	8,54,13,189.05
25,10,82,638.66		(d) Administration Fund	XVIII	24,13,74,438.66
15,90,50,595.74	2	Investment Fluctuation Account		—
10,53,80,416.55	3.	Land and Building		13,56,52,020.64
2,43,93,054.56	4.	Recoverable Advance (Staff)	XIX	2,64,45,841.33
1,16,95,249.69	5.	Special Reserve Fund (Recoverable)		1,39,40,391.84
1,93,203.20	6.	Security Deposits (Advance to parties)		15,51,403.20
<b>4649,39,82,482.66</b>		<b>Total C/o</b>		<b>5295,67,37,780.42</b>

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<i>Previous Year</i>	<i>S. No.</i>	<i>LIABILITIES</i>	<i>Sch. No.</i>	<i>Amount</i>
4603,82,25,663.42		Total B/F		5239,55,15,119.63
16,93,82,845.66	11.	Building Construction Fund	XI	18,58,07,507.80
12,87,932.93	12.	Building Maintenance (repair, renewal & replacement) Fund	XII	21,37,794.80
19,82,78,348.24	13.	Revenue Surplus	XIII	20,74,70,531.32
14,73,747.63	14.	Group Insurance Scheme		32,35,486.18
14,29,22,137.66	15.	Sundry Credits	XIV	24,81,29,318.98
4655,15,70,675.54		TOTAL		5304,22,95,758.71

<i>Previous Year</i>	<i>S. No.</i>	<i>ASSETS</i>	<i>Sch. No.</i>	<i>Amount</i>
4649,39,82,482.66		Total B/F		5295,67,37,780.42
7,44,93,169.08	7.	Remittance in transit	XX	8,13,72,525.29
17,740.05	8.	Cash in Hand		18,351.95
(—)6,29,69,692.79	9.	Cash at Bank (both SBI & RBI)	XXI	(—) 6,38,76,398.77
4,60,46,976.54	10.	Sundry Debits	XXII	6,80,43,499.82
4655.15,70,675.54		TOTAL		5304,22,95,758.71

Foot Note :

- (i) The accounts have been compiled on actual basis.
- Previous year (ii) Estimated amount in lakhs of Rs. due from the employers but not received.
- Rs. 4,162.26 lakhs (a) E.P.F. Contribution Rs. 5229.83 lakhs
- Rs. 2,657.06 lakhs (b) Penal Damages on Contribution Rs. 2835.01 lakhs
- (iii) The investment of E.P.F., S.P.F., & Pension-cum-Gratuity Fund are shown in the Balance Sheet at Cost Price.
- (iv) Out of the Building Construction Fund of Rs. 18,58,07,507.80 the cost of Land & Building acquired as on 31.3.85 is Rs. 1356,52,020.64 and the balance of Rs. 5,01,55,487.16 is invested alongwith Administration Fund.

Sd/-

(Mrs. USHA SAHAJPAL)

FINANCIAL ADVISER & CHIEF ACCOUNTS OFFICER



**Schedule No. I**

<b>Details of Income</b>	<i>1983-84</i>	<i>1984-85</i>
(1) Adm. Charges	15,08,38,73.808	16,95,69,240.93
(2) Inspn. Charges	3 41,21,299.02	3,70,04,915.68
(3) Penal Damages	1,79,047.08	2,54,429.53
	<u>18,51,39,084.18</u>	<u>20,68,28,586.14</u>

**Schedule No. II****Receipt from Govt. and other Accounts**

(1) From Govt. for Admn. of Family Pension Scheme	1,21,00,000.00	1,41,90,000.00
A.E. (C.D.) Scheme	19,51,949.64	—
(2) From other Accounts	53,91,441.79	1,14,84,733.02
	<u>1,94,43,391.43</u>	<u>2,56,74,733.02</u>

**DETAILS OF RECEIPT FROM OTHER ACCOUNTS APPEARING IN SCHEDULE NO. II.**

1. From administration A/c of DLI Scheme	1,02,24,049.53	1,49,84,439.88
2. From other Accounts	47,10,179.06	2,28,926.89
Total	<u>1,49,34,228.59</u>	<u>1,52,13,366.77</u>
<b>Less :</b>		
1. Amount transferred to other A/cs in Adjustment	21,98,964 15	3,28,919.28
2. Transfers from A/cs. 2 to A/c No. 4 and Vice versa as per Regl. Offices Accts. and Central Office Accts.	58,60,670.80	33,99,714.47
3. Amt. transferred to other A/cs. shown by Tamil Nadu on Expenditure side exhibited in Con. A/cs as less income.	14,83,151.85	—
Total	<u>95,42,786.80</u>	<u>37,28,633.75</u>
<b>Net Total :</b>	53,91,441.79	1,14,84,733.02

Schedule No. III

Employees' Provident Fund Account.

	1983-84	1984-85
Balance as per last Balance Sheet	3082,97,96,225.15	3514,82,09,063.30
<b>Add:</b>		
Contribution (including refund of withdrawal and transferred securities) received during the year.	545,72,45,937.84	586,26,47,116.51
Interest credited to members Account	188,26,06,868.87	220,84,71,790.92
Other Receipts	—	5,77,58,197.63
	<u>3816,96,49,031.86</u>	<u>4327,70,86,168.36</u>
<b>Less :</b>		
Payment made during the year to out going members on final settlement.	225,75,75,830.85	292,55,70,430.14
Premia paid during the year on members Life Insurance Policies.	76,58,788.99	69,12,944.90
Loan paid during the year to the members.	64,53,60,841.89	83,64,18,875.01
Employer's share forfeited during the year.	8,34,44,772.80	9,55,23,957.13
Unclaimed Deposit Account	2,73,94,309.03	1,91,01,403.51
Miscellaneous Payment	5,425.00	11,47,35,644.75
Amt. of securities transferred back to exempted Ests.	—	1,30,58,511.00
	<u>302,14,39,968.56</u>	<u>401,13,21,766.44</u>
Balance as on 31.3.1985	3514,82,09,063.30	3926,57,64,401.92

Schedule No. IV

	1983-84	1984-85
<b>Unclaimed Deposit Account</b>		
Balance as per last Balance Sheet	10,18,54,055.27	12,79,54,914.65
<b>Add :</b>		
Amount transferred during the year	2,73,94,309.03	1,91,01,403.51
Total	<u>12,92,48,364.30</u>	<u>14,70,56,318.16</u>
<b>Less :</b>		
Amount paid during the year	12,93,449.65	26,40,299.33
Balance as on 31.3.1985	<u>12,79,54,914.65</u>	<u>14,44,16,018.83</u>

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**Schedule No. V.**

<b>Forfeiture Account.</b>	<i>1984-85</i>
Balance as per last Balance Sheet	46,13,63,845.57
<b>Add :</b>	
Employer's share forfeited during the year	9,55,24,757.13
	<u>55,68,88,602.70</u>
<b>Less :</b>	
(1) Amt. transferred to Special Reserve Fund during the year	50,00,000.00
(2) Amt. paid from forfeiture A/c during the year	12,65,666.13
	<u>62,65,666.13</u>
Balance as on 31.3.1985	55,06,22,936.57

**Schedule No. VI.**

**Death Relief Fund**

Balance as per last Balance Sheet	15,97,121.18
Amount recouped during the year	1,64,998.67
	<u>17,62,119.85</u>
<b>Less :</b>	
Payment made during the year	6,95,946.95
Balance as on 31.3.1985	<u>10,66,172.90</u>

Schedule No. VII

	1983-84	1984-85
<b>Interest Suspense Account</b>		
Balance as per last Balance Sheet.	821,02,37,358.80	1000,63,14,928.90
Less :—		
(i) Interest credited to members account during the year	188,24,16,302.64	220,87,36,883.37
(ii) Interest paid on deposits refunded to exempted estts	1,90,566.23	37,70,167.00
(iii) Loss on sale of securities	33,09,691.34	—
(iv) Interest paid to vendors	1,48,23,408.49	—
	<u>190,07,39,968.70</u>	<u>221,25,07,050.37</u>
Balance in the Accounts to be credited to the subscribers/members a/c upto 31.3.1984	630,94,97,390.10	779,38,07,878.53
Add :		
(i) Interest realised on investment of securities	368,88,80,486.52	443,16,66,801.22
(ii) Interest realised on F.D.R	—	—
(iii) Interest on S.B. Accounts—(Central)	1,80,299.37	6,95,875.25
(iv) Interest on S.B. A/c (Regional)	12,41,733.57	23,11,117.02
(v) Interest on securities received from the estts.	7,17,600.46	16,29,566.73
(vi) Interest realised from members on loans	1,92,695.93	42,91,170.13
(vii) Penal damages on belated contributions received during the year.	56,04,722.95	68,14,075.86
viii) Adjustment of previous year by Haryana Region.	—	1,16,91,916.95
	<u>369,68,17,538.80</u>	<u>445,91,00,542.66</u>
Balance as on 31.3.1985	<u>1000,63,14,928.90</u>	<u>1225,29,08,421.19</u>

Schedule No. VIII

<b>A Staff Provident Fund Account</b>	<i>1983-84</i>	<i>1984-85</i>
Balance as per last Balance Sheet.	4,17,21 304 49	4,31 44,230 59
<b>Add :</b>		
Contribution (including refund of withdrawal) received during the year.	1,61,05,944.51	2,03,82,672.20
Interest credited to members Accounts	17,72,589 10	48,34,793.47
Other receipts	2,67,062.47	—
	<u>5,98,66,900.57</u>	<u>6,83,61,696.26</u>
<b>Less :</b>		
Payments made during the year to outgoing members on final settlement	19,49,822.16	20,39,405.43
Premia paid during the year on members life Insurance Policies	1,41,378.04	2,88,868.45
Loan paid during the year to the members	1,41,03,730.50	1,43,62,084.28
Other Payments	5,27,739.28	7,89,964.06
	<u>1,67,22,669 98</u>	<u>1,74,80,322.22</u>
Balance as on 31.3.85	4,31,44,230.59	5,08,81,374.04
<b>B. S.P.F.A/c transferred from Other Regions</b>		
Balance as on 1.4.84	1,07,202.69	6,21,190.88
<b>Add :</b>		
Amount transferred out to the regions.	9,23,095.88	7,89,964.06
<b>Less :</b>		
Amount received from other regions	4,09,107.69	9,08,448.71
	<u>6,21,190.88</u>	<u>5,02,706.23</u>
Balance as on 31.3.1985	4,37,65,421.47	5,13,84,080.27
<b>Total (A :-B)</b>		

**Schedule No. IX**

<b>Staff Provident Fund Interest Account.</b>	<i>1983-84</i>	<i>1984-85</i>
Balance as per last Balance Sheet	5,66,273.67	26,83,414.06
<b>Add :</b>		
(i) Interest realised on Investment of securities.	37,95,508.90	46,68,045.79
(ii) Interest on S.B. Account	1,414.86	7,042.57
	<u>44,63,197.43</u>	<u>73,58,502.42</u>
<b>Less :</b>		
(i) Interest credited to members account during the year	17,79,044.10	48,34,793.47
(ii) Interest paid to vendors.	739.27	32,227.35
	<u>17,79,783.37</u>	<u>48,67,020.82</u>
Balance as on 31.3.1985	26,83,414.06	24,91,481.60

**Schedule No. X**

**Pension-cum-Gratuity Account**

Balance as per last Balance Sheet	5,77,18,290.70	7,34,23,049.19
<b>Add :</b>		
Amount of payment adjusted by the Regions.	18,28,833.55	—
Amount transferred during the year from A/c No. 4	91,00,000.00	66,00,000.00
Interest realised on S.B. Account and Securities during the year	48,12,210.71	60,65,323.72
	2,500.46	5,000.00
	<u>7,34,61,835.42</u>	<u>8,60,93,372.91</u>
<b>Less :</b>		
Interest paid to vendors during the year.	38,786.23	77,639.14
Balance as on 31.3.1985	7,34,23,049.19	8,60,15,733.77

**Schedule No. X-A.**

**Investment Fluctuation Account.**

(A) Redemption value of Securities held by the Orgn. as on 31.3.64	178,48,48,390.00
(B) Cost price of securities held by the organisation as on 31.3.64	176,02,07,925.21
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Total of Gain (A) — (B)	2,46,40,464.79

**Less :**

**Gain on redemption already accounted in subsequent years' Balance Sheet.**

1964-65	6,85,865.73	
1965-66	1,74,961.82	
1966-67	17,17,470.34	
1967-68	98,642.83	26,76,940.72
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Gain on redemption of securities accounted during the year 1984-85		2,19,63,524.07
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**Note :**

Records for the period 1968-69 onwards are under scrutiny to calculate the gain/loss on account of sale/redemption of securities.

Schedule No XI

<b>Building Construction Fund</b>	<i>1983-84</i>	<i>1984-85</i>
Balance as per last Balance Sheet	15,93,82,845.66	16,93,82,845.66
<b>Add :</b>		
1. Provision made during the year.	1,00,00,000.00	1,00,00,000.00
2. Interest credited in the fund	—	64,24,662.14
	<u>16,93,82,845.66</u>	<u>18,58,07,507.80</u>

Note : The cost of building acquired as on 31.3.85 is Rs. 13,56,52,020.64 and the amount available for construction purposes as on 31.3.85 is Rs. 5,01,55,487.16.

Schedule No. XII

**Building Maintenance (Repair, renewal, replacement) Fund.**

Balance as per last Balance Sheet	—	12,87,932.93
<b>Add :</b>		
1. Amounts appropriated from Revenue Surplus during the year	12,87,932.93	6,63,592.97
2. Interest credited	—	1,86,268.90
	<u>12,87,932.93</u>	<u>21,37,794.80</u>
Balance as on 31.3.85	12,87,932.93	21,37,794.80



Schedule No. XIII

Revenue Surplus	1983-84	1984-85
Balance as per last Balance Sheet	39,29,39,046.94	19,82,78,348.24
<b>Less :</b>		
A. Amount transferred to Building Construction Reserve Fund as per C.B.T. Decision for creation of Fund Rs. 6.60 crores plus value of Land acquired upto 83-84.	15,93,82,845.66	—
B. Amount adjusted by the Regional Office	1,96,50,178.85	7,91,777.56
C. Excess of Expenditure over Income during the year as transferred from Income and Expenditure appropriation Account	1,56,27,674.19	—
	<u>19,46,60,698.70</u>	<u>19,74,86,570.68</u>
<b>Add :</b>		
Excess of Income over expenditure during the year as transferred from Income & Expenditure Appropriation Account	—	99,83,960.64
	<u>19,82,78,348.24</u>	<u>20,74,70,531.32</u>
Balance as on 31.3.85		

Schedule No. XIV

**SUNDRY CREDITS.**

	<i>1983-84</i>	<i>1984-85</i>
(A) Suspense Account (Unclassified)	65,12,872.21	1,39,21,201.42
(B) Overdrawal from Bank	1,56,438.74	—
(C) Irregular Payments	7,91,628.99	8,10,956.89
(D) Over Payments	1,70,161.63	2,19,954.55,
(E) Cash in Hand	2,084.45	—
(F) A.E. (C.D.) D.A. Account	40,650.72	40,416.72
(G) Amount repayable to EDLI A/c	2,09,96,166.78	2,38,30,469.33 35,78,898.65
(H) <b>Erroneous Credit to A/c No. 5</b>		
(a) Amount not accounted for by the Regions though received in A/c No. 5 from A/c No. 1	79,03,960.40	87,58,011.65
(b) Extra credit given by Bank to Account No. 3 without any corresponding debit to A/c No.5.	83,00,000.00	58,00,000.00
(c) Amount credited to A/c No. 3 during 1983-84 but debited to A/c No. 5 during 1984-85.	8,19,30,000.00	17,15,40,000.00
(d) Erroneous credit to A/c No. 5.	1,56,86,167.21	1,92,78,672.34
(I) <b>Erroneous Credit to A/c No. 8.</b>		
(a) Amount through credited to SPF Account but not debited to/Regional Adm. Cash Books	3,167.40	3,167.40
(b) Extra credit to A/c No. 8 and amount credited A/c No. 8. but not accounted for by Regions.	4,28,839.13	3,47,570.03
	<u>14,29,22,137.66</u>	<u>24,81,29,318.98</u>

Schedule No. XV

	1983-84	1984-85
Investment Account of Employees' Provident Fund		
(a) Securities Purchased Centrally (Cost price)		
Balance as per last Balance Sheet	3908,22,83,127.51	4524,98,40,428.10
Add:		
(1) Amount invested centrally during the year	898,36,47,220.59	1077,12,91,236.81
(2) Gain on purchase of Securities upto 67-68 now adjusted	—	2,19,63,524.07
	<u>4806,59,30,348.10</u>	<u>5604,30,95,187.98</u>
Less:		
Value of securities redeemed during the year	281,60,89,920.00	424,46,66,300.00
Balance (a) as on 31.3.85	<u>4524,98,40,428.10</u>	<u>5179,84,28,887.98</u>
(b) Securities transferred by regions		
Balance as per last Balance Sheet (Accepted value)	53,98,44,810.61	57,29,12,653.26
Add:		
Securities received during the year (Accepted value)	3,30,67,842.65	3,70,50,935.05
	<u>57,29,12,653.26</u>	<u>60,99,63,588.31</u>
Less:		
Securities returned back to Estt. (Accepted value)	—	1,30,58,511.00
Balance (b) as on 31.3.85	<u>57,29,12,653.26</u>	<u>59,69,05,077.31</u>
TOTAL (a) & (b)	4582,27,53,081.36	5239,53,33,965.29

Schedule No. XVI

	1983-84	1984-85
<b>Investment Account of Staff Provident Fund</b>		
Balance as per last Balance Sheet	4,19,83,395.70	4,92,91,609.69
<b>Add:</b>		
Amount invested centrally during the year (Purchase Price)	89,52,963.99	1,02,35,520.72
	<u>5,09,36,359.69</u>	<u>5,95,27,130.41</u>
<b>Less:</b>		
Value of securities redeemed during the year	16,44,750.00	25,00,600.00
Balance as on 31.3.85	<u>4,92,91,609.69</u>	<u>5,70,26,530.41</u>

Schedule No. XVII

	1983-84	1984-85
<b>Investment Account of Pension-cum-Gratuity Fund (Staff)</b>		
Balance as per last Balance Sheet	5,98,62,228.41	7,01,42,633.21
<b>Add:</b>		
Amount invested centrally during the year (Purchase Price)	1,27,18,054.80	1,81,21,055.84
	<u>7,25,80,283.21</u>	<u>8,82,63,689.05</u>
<b>Less:</b>		
Value of securities redeemed during the year	24,37,650.00	28,50,500.00
Balance as on 31.3.85	<u>7,01,42,633.21</u>	<u>8,54,13,189.05</u>

Schedule No. XVIII

	<i>1983-84</i>	<i>1984-85</i>
<b>Investment Account of Administration Fund:</b>		
Balance as per last Balance Sheet	24,44,93,638.66	25,10,82,638.66
<b>Add:</b>		
Amount invested in F.D.R.	2,20,92,000.00	7,47,90,000.000
	<u>26,65,85,638.66</u>	<u>32,58,72,638.66</u>
<b>Less:</b>		
Securities redeemed during the year	1,55,03,000.00	8,44,98,200.00
Balance as on 31.3.1985	25,10,82,638.66	24,13,74,438.66

Schedule No XIX

**Recoverable Advances (Staff) as on 31.3.1985.**

	<i>1984-85</i>
(a) Conveyance Advance	25,44,117.51
(b) House Building Advance	2,12,47,233.62
(c) Fan Advance	5,575.20
(d) Warm Clothing advance	2,032.25
(e) Festival Advance	8,19,417.40
(f) Natural Calamity Advance	11,41,470.85
(g) Advance of Pay/DA/TA	5,66,028.07
(h) Food Grain Advance	11,269.55
(i) Advance to Staff Co-op, Canteen/Stores	1,000.00
(j) Misc. payments	1,07,696.88
<b>Total</b>	<u>2,64,45,841.33</u>

**Schedule No. XX**

	1983-84	1984-85
<b>Amount in Transit</b>		
(a) E.P.F. A/c. No. 4	8,22,354.52	13,14,194.30
(b) E.P.F. A/c No. 5	6,90,68,741.14	7,92,16,383.07
(c) S P F. A/c No. 8	9,02,073.52	8,41,947.92
(d) Pension-cum-Gratuity A/c No. 9	37 00 00.00	—
	<u>7,44,93,169.08</u>	<u>8,13,72,525.29</u>

**Schedule No. XXI**

	1983-84	1984-85
<b>Cash Balance as on 31st March</b>		
<b>(A) State Bank of India.</b>		
E.P.F. A/c No. 1	(—) 45,36,819.97	2,32,23,867.60
E.P.F. A/c No. 2	84,11,218.21	1,04,77,023.40
E.P.F. A/c No. 3	(—) 8,82,60,985.33	(—) 13,18,98,002.53
E.P.F. A/c No. 4	14,54,558.94	1,40,52,869.00
E.P.F. A/c No. 5	1,98,34,535.39	1,94,20,756.42
E.P.F. A/c No. 8 (Staff P.F)	4,353.76	1,91,908.45
	4.93	6,00,004.93
E.P.F. A/c No. 9 (Pension-cum-Gratuity A/c Staff)	<u>(—) 6,30,93,134.08</u>	<u>(—) 6,39,31,572.73</u>
<b>(B) Reserve Bank of India</b>		
E.P.F. Investment Account	132.68	138.89
S.P.F. Investment Account	16,476.87	23,474.59
Pension-cum-Gratuity Investment Account	1,06,831.74	31,560.48
<b>TOTAL:</b>	<u>1,23,441.29</u>	<u>55,173.96</u>
<b>TOTAL (A) &amp; (B)</b>	<u>(—) 6,29,69,692.79</u>	<u>(—) 6,38,76,398.77</u>

Schedule No : XXII

Sundry Debits.

	<i>1983-84</i>	<i>1984-85</i>
A. Suspense Account (Unclassified)	8,12,869.13	32,59,975.84
B. Irregular Payments	7,91,628.99	8,10,956.89
C. Over Payments	1,70,161.63	2,10,850.30
D. Erroneous debit to A/c No. 5		
a. Excess accounted for by Regional office as transfer to A/c No. 5 from A/c No. 1	72,78,216.29	7,80,416.29
b. Transfer of funds to A/c No. 3	3,04,000.00	1,04,000.00
c. Extra debit made to A/c No. 5 by Bank.	3,66,90,100.50	6,28,77,300.50
	<u>4,60,46,976.54</u>	<u>6,80,43,499.82</u>

RECEIPT AND PAYMENT ACCOUNT  
AND  
BALANCE SHEET OF  
EMPLOYEES FAMILY PENSION  
SCHEME



EMPLOYEES' FAMILY PENSION  
RECEIPT AND PAYMENT ACCOUNT  
(Contribution

<i>Sl. No.</i>	<i>RECEIPT</i>	<i>Amount</i>
1.	Opening Balance as on 1st April 1984	948,57,24,627.51
2.	i) Contribution of Employees and Employers.	130,32,07,308.01
	ii) Contribution of Govt (84-85)	32,39,10,000.00
	iii) Arrears of contributions of Govt. upto the year 82-83.	46,60,90,000.00
3.	Interest on the balance in the Public Account.	76,15,00,000.00
4.	Interest on Savings Bank Account.	1,55,047.52
5.	Other Receipts	
	(a) Regional Contribution Account No. 10	65,61,354.87
	(b) Central Contribution Account No. 11	1,81,068.55
		67,42,423.42
<b>TOTAL</b>		<b>1234,73,29,406.46</b>

SCHEME 1971  
FOR THE YEAR 1984-85  
Account)

<i>Sl. No.</i>	<i>PAYMENT</i>	<i>Amount</i>
1.	Amount paid to outgoing members/ beneficiaries.	
(a)	Amount of Employees' share with interest	1,53,77,772.86
(b)	Withdrawal/Retirement Benefits	7,20,14,411.84
(c)	Life Assurance Benefit	95,29,782.29
(d)	Family Pension	3,10,20,507.91
		12,79,42,474.90
2.	Other Payments	
(a)	Regional Contribution Account No. 10	2,60,98,820.10
(b)	Central Contribution Account No. 11	18,017.00
		2,61,16,837.10
3.	Closing Balance	1219,32,70,094.46
<b>TOTAL</b>		<b>1234,73,29,406.46</b>

Sd/-  
(Mrs. USHA SAHAJPAL)  
FINANCIAL ADVISER & CHIEF ACCOUNTS OFFICER

**EMPLOYEES' FAMILY PENSION  
RECEIPT AND PAYMENT ACCOUNT  
(Administration**

<i>Sl. No.</i>	<i>RECEIPT</i>	<i>Amount</i>
1	Amount received from Government towards cost of Administration.	1,41,90,000.00
2	Misc Receipt.	35.58
3	Amount received from EPF Adm Account C/F	4,83,71,106.56
<b>TOTAL</b>		<b>6,25,61,142.14</b>

**SCHEME 1971  
FOR THE YEAR 1984-85  
Account**

<i>Sl. No.</i>	<i>PAYMENT</i>	<i>Amount</i>
1.	Balance amount incurred from EPF Administration Account b/t as on 1.4.84	3,67,09,258.20
2.	Payment on Administration	
	(i) Revenue expenditure :	
a)	Salaries	1,61,51,176.04
b)	Allowance and Honoraria	28,62,877.25
c)	Travelling Allowance	5,26,189.14
d)	Pension/Gratuity (Staff)	3,79,434.19
e)	S. P.F. (Board shares)	182.70
f)	Other Charges	40,75,504.69
g)	Grants	59,688.82
h)	Charges on maintenance and repairs of office Buildings	2,16,152.71
		2,42,71,205.54
	(ii) Capital expenses :	
	Construction (Office-Building etc.)	15,80,678.40
		2,58,51,883.94
	<b>TOTAT</b>	<b>6 25,61,142.14</b>

Sd/-

(Mrs. USHA SAHAJPAL)  
FINANCIAL ADVISER & CHIEF ACCOUNTS OFFICER

**EMPLOYEES' FAMILY PENSION  
BALANCE SHEET AS**

<i>Balance as at 31st March Previous Year</i>	<i>LIABILITIES</i>	<i>Schedule No.</i>	<i>Amount</i>
948,57,24,627.51	1. Employees Family Pension Fund Contribution Account		1219,32,70,094.46
	2. Family Pension Fund Adm. Account. Amount incurred from EPF Administration Account.		4,83,71,106.56
3,67,09,258.20			
57,16,702.08	3. Sundry Credits	;	1 51,88,101.42
<b>952,81,50,587.79</b>	<b>TOTAL</b>		<b>1225,68,29,302.44</b>

**SCHEME 1971  
AT 31ST MARCH 1985**

<i>Balance as at 31st March Previous Year</i>		<i>ASSETS</i>	<i>Schedule No.</i>	<i>Amount</i>
945,71,51,017.75	1	Family Pension Fund Contribution Investment Amount kept in Deposit with Public Account	II	1218,19,46,751.33
3,67,09,258.20	2.	Family Pension Adminis- tration Account. Amount recoverable from Central Government	III	4,83,71,106.56
1,40,06,716.31	3.	Cash Book Balance FPF Contribution Account	III	(—) 17,03,566.57
1,57,42,312.55	4.	Remittance in transit		2,24,61,579.82
45,41,282.98	5	Sundry Debits	IV	57,53,431.30
952,81,50,587.79		<b>TOTAL</b>		<b>1225,68,29,302.44</b>

**Note :**

- i) Family Pension Contribution due from the employer Rs. 390.58 lakhs but not received as on 31.3.85.
- ii) Family Pension Contribution due from Govt. as on 31.3.1985.  
(Claim for Rs. 50.64 crores upto 31.3.84 had been preferred with Govt.) Rs. 83.41 crore
- iii) Family Pension Administration cost due from Govt. as on 31.3.1985. Rs. 4.84 crore  
(An amount of Rs 2,58,10,000/- has been received from Govt. in April 85, Claim for balance amount upto 31.3.84 has been preferred with Govt.)

Sd/-  
(Mrs. USHA SAHAJPAL)  
FINANCIAL ADVISER & CHIEF ACCOUNTS OFFICER

**Schedule I**

	1983-84	1984-85
<b>Sundry Credits :</b>		
1. Account No. 10	—	7,93,134.68
2. Account No. 11	57,16,702.08	1,43,94,966.74
Balance as at 31st March	<u>57,16,702.08</u>	<u>1,51,88,101.42</u>

**Schedule II****Amount kept in Public Accounts**

Balance as per last Balance Sheet	753,67,34,530.69	,945,71,51,017.75
Add :		
(i) Amount Deposited in Public Account during the year	102,34,16,487.06	117,32,95,733.58
(ii) Govt. Share of contribution	28,75,00,000.00	32,39,10,000.00 } 46,60,90,000.00 }
(iii) Interest	60,95,00,000.00	76,15,00,000.00
	<u>945,71,51,017.75</u>	<u>1218.19,46,751.33</u>

**Schedule III****Cash Book Balance**

Account No. 10	1,40,06,716.31	(—) 57.66,166.57
Account No. 11	—	40.62,600.00
	<u>1,40,06,716.31</u>	<u>(—) 17,03,566.57</u>

**Schedule IV****Sundry Debits :**

1. Account No. 10	—	2,89,713.22
2. Account No. 11	45,41,282.98	54,63,718.08
	<u>45,41,282.98</u>	<u>57,53,431.30</u>

RECEIPT AND PAYMENT ACCOUNT  
AND  
BALANCE SHEET OF  
EMPLOYEES DEPOSIT LINKED INSURANCE SCHEME



**EMPLOYEES' DEPOSIT LINKED  
RECEIPT AND PAYMENT ACCOUNT  
(Contribution**

<i>Sl. No</i>	<i>R E C E I P T</i>	<i>Amount</i>
1.	Opening Balance as on 1st April, 1984	2,14,00,58,049.12
2.	i) Contribution of employers	25,57,60,602.41
	ii) Contribution of Government (84-85)	11,00,00,000.00
	iii) Arrears of contribution of Govt. upto 1982-83	6,92,00,000.00
3.	Interest on investment in Public A/c.	10,73,00,000.00
4.	Interest on investment in Securities	6,01,60,463.56
5.	Interest on S.B. Account	1,82,913.77
6.	Penal Damages	1,60,981.07
7.	Other receipts in:	
	Account No. 21	2,35,101.55
	Account No. 25	50,827.00
		2,85,928.55
	<b>TOTAL</b>	<b>2,74,31,08,938.48</b>

INSURANCE SCHEME 1976  
FOR THE YEAR--1984-85  
Account)

<i>Sl No.</i>	<i>PAYMENT</i>	<i>Amount</i>
1.	Assurance Benefit	9,45,39,717.49
2.	Amount refunded to employers on grant of exemption.	1,85,565.50
3.	Other Payment in:	
	Account No. 21	1,53,467.15
	Account No. 25	6,07,913.00
		<u>7,61,380.15</u>
4.	Closing Balance	2,64,76,22,275.34
<b>TOTAL</b>		<b>2,74,31,08,938.48</b>

Sd/-  
(Mrs. USHA SAHAJPAL)  
FINANCIAL ADVISER & CHIEF ACCOUNTS OFFICER

**EMPLOYEES' DEPOSIT LINKED  
RECEIPT AND PAYMENT ACCOUNT  
(ADMINISTRATION)**

<i>Sl. No.</i>	<i>RECEIPT</i>	<i>Amount</i>
1.	Opening Balance as on 1st April, 1984.	43,38,85,937.98
2.	Administrative Charges received from the employers during the year.	5,41,22,368.12
3.	Inspection Charges received	50,60,407.41
4.	Penal Damages	1,06,276.62
5.	(a) Amount received from Govt. towards cost of Administration of the fund	2,72,00,000.00
	(b) Amount received from Govt. towards arrears of cost of Administration of the Fund.	20,00,000.00
6.	(a) Interest received on Investment from Administration Account.	6,09,24,393.41
	(b) Interest on S.B Account	2,18,672.95
7.	Other Receipts	11,85,186.52
<b>TOTAL</b>		<b>58,47,03,243.01</b>

**INSURANCE SCHEME 1976  
FOR THE YEAR—1984-85  
ACCOUNT)**

<i>Sl. No.</i>	<i>PAYMENT</i>	<i>Amount</i>	
<b>Payment on Administration</b>			
<b>(a) Revenue Expenditure :</b>			
1.	Salaries	43,02,570.14	
2.	Allowances & Honoraria	7,04,400.32	
3.	T.A. & L.T.C.	1,70,028.92	
4.	Pension/Gratuity (Staff)	1,71,442.04	
5.	Staff Provident Fund (Board's share)	46.21	
6.	Other charges (Recurring and non-recurring)	13,26,691.44	
7.	Grants	23,462.05	
8.	Maintenance and repairs of office building etc.	42,719.35	
		<u>67,41,360.47</u>	
<b>(b) Capital Expenditure</b>			
	Construction of Office building/ Staff quarters etc.	3,46,342.69	70,87,703.16
<b>2. Other Payment</b>			
	Account No. 22	8,47,633.01 ✓	
	Account No. 24	9,82,653.69 -	
		<u>18,30,286.70</u>	
3.	Closing Balance		57,57,85,253.15
<b>TOTAL</b>			<u>58,47,03,243.01</u>

Sd/-  
(Mrs. USHA SAHAJPAL)  
FINANCIAL ADVISER & CHIEF ACCOUNTS OFFICER

EMPLOYEES' DEPOSIT LINKED  
BALANCE SHEET AS

<i>Balance as at 31st March Previous Year</i>	<i>LIABILITIES</i>	<i>Schedule No</i>	<i>Amount</i>
214,00,58,049.12	1. Employees Deposit Linked Insurance Fund Account.		264,76,22,275.34
43,38,85,937.98	2. Employees' Deposit Linked Insurance Fund Adm. A/c.		57,57,85,253.15
1,34,89,517.47	3. Sundry Credits.	I	2,36,07,187.03
258,74,33,504.57	TOTAL		324,70,14,715.52

**INSURANCE SCHEME 1976  
AT 31ST MARCH, 1985**

<i>Balance as at 31st March, Previous Year</i>	<i>ASSETS</i>	<i>Schedule No.</i>	<i>Amount</i>
	<b>1. Investment Account</b>		
	(a) Employees' Deposit Linked Insurance Fund Account.		
78,63,84,515.83	i) Investments in Securities	II	60,72,84,765.83
136,10,61,824.12	ii) Deposits in Public A/c	III	205,53,30,938.12
	(b) Employees' Deposit Linked Insurance Adm. fund Account.		
38,98,81,100.00	i) Amount invested in Term Deposits	IV	53,45,14,000.00
2,09,96,166.78	ii) Amount due from EPF Adm. A/c	V	3,42,60,541.81
1,73,44,320.81	2. Cash Balance	VI	10,22,762.84
1,11,50,926.16	3. Remittance in Transit	VII	1,06,27,151.61
6,14,650.87	4. Sundry Debits	VIII	39,74,555.31
258,74,33,504.57	<b>TOTAL</b>		<b>324,70,14,715.52</b>

**Foot Note :**

1. E.D.L.I. Contribution due from employers as on 31.3.85 Rs. 209.74 lakhs
2. E.D.L.I. Adm. Charges due from employers as on 31.3.85 Rs. 63.15 lakhs
3. E.D.L.I. Contn. (Govt. share) due as on 31.3.85 (Claim for Rs. 2.23 crores as on 31.3.84 has been preferred with Govt.) Rs. 402.88 lakhs
4. E.D.L.I. Adm. Charges (Govt. share) due as on 31.3.85 (The amount has been received from Govt. in April, 85) Rs. 203.71 lakhs

Sd/-

(Mrs. USHA SAHAJPAL)

FINANCIAL ADVISER & CHIEF ACCOUNTS OFFICER

	<i>1983-84</i>	<i>1984-85</i>
<b>Schedule I</b>		
<b>Sundry Credits :</b>		
1. Excess Credits in A/c No. 21	---	14,96,183.92
2. Excess Credits in A/c No. 25	42,87,055.55	81,98,858.31
3. Excess Credits in R.B.I. A/c	62,86,576.05	85,90,089.19
4. Excess Credits in A/c No. 22	---	11,05,304.19
5. Excess Credits in A/c No. 24	23,01,235.00	36,02,100.55
6. Suspense (Contra)	6,14,650.87	6,14,650.87
Balance as on 31st March :	<u>1,34,89,517.47</u>	<u>2,36,07,187.03</u>
<b>Schedule II</b>		
<b>Investment In Securities</b>		
Balance as per last Balance Sheet	<i>1983-84</i> 133,09,33,315.83	<i>1984-85</i> 78,63,84,515.83
<b>Less :</b>		
Securities redeemed during the year	54,45,48,800.00	17,90,99,750.00
Balance as on 31st March	<u>78,63,84,515.83</u>	<u>60,72,84,765.83</u>
<b>Schedule III</b>		
<b>Amount Deposited in Public A/c</b>		
Balance as per last Balance Sheet	43,66,52,875.42	136,10,61,824.12
<b>Add :</b>		
1. Deposits made during the year	92,44,08,948.70	40,77,69,114.00
2. Govt. share of contribution for 84-85	---	11,00,00,000.00
3. Govt. share Arrears upto 82-83	---	6,92,00,000.00
4. Interest on balance in Public Account	---	10,73,00,000.00
Balance as on 31st March	<u>136,10,61,824.12</u>	<u>205,53,30,938.12</u>

Schedule IV

Amount invested in Fixed

Deposits :

	1983-84	1984-85
Balance as per last Balance Sheet	35,43,89,000.00	38,98,81,100.00
<b>Add :</b>		
Amount deposited during the year	<u>12,23,92,100.00</u>	<u>23,80,00,000.00</u>
	47,67,81,100.00	62,78,81,100.00
<b>Less :</b>		
Amount Redeemable during the year	<u>8,69,00,000.00</u>	<u>9,33,67,100.00</u>
Balance as at 31st March	<u>38,98,81,100.00</u>	<u>53,45,14,000.00</u>



Schedule V

Amount due from EPF Adm. A/c	1983-84	1984-85
(a) Transactions in A/c No. 24		
Balance as per last Balance Sheet		2,09,96,166.78
<b>Add :</b>		
During the year:	2,09,96,166.78	3,07,50,000.00
	<u>2,09,96,166.78</u>	<u>5,17,46,166.78</u>
<b>Less :</b>		
Amount received back	—	2,79,15,704.45
Balance as at 31st March	<u>2,09,96,166.78</u>	<u>2,38,30,462.33</u>
(b) Transactions in regard to Account No. 22		
Amount transferred to EPF A/c No. 2	—	1,04,30,079.48
Balance as on 31st March (a - b)	<u>2,09,96,166.78</u>	<u>3,42,60,541.81</u>

Schedule VI

Cash Books Balance :	1983-84	1984-85
1. A/c No. 21	(—) 59,49,619.53	(—) 81,80,806.67
2. A/c No. 25	71.55	7,07,957.19
3. A/c No. 22	52,54,495.19	66,65,206.01
4. A/c No. 24	<u>1,80,39,375.60</u>	<u>18,30,406.31</u>
5. Balance as at 31st March	<u>1,73,44,320.81</u>	<u>10,22,762.84</u>

Schedule VII

<b>Remittance in transit :</b>	<i>1983-84</i>	<i>1984-85</i>
1. From A/c No. 21 to 25	51,86,995.55	72,90,841.40
2. From RBI A/c to 25	39,47,893.20	3,43,631.00
3. From A/c No. 22 to 24	20,16,037.41	29,92,679.21
4. Balance as at 31st March	<u>1,11,50,926.16</u>	<u>1,06,27,151.61</u>

Schedule VIII

<b>Sundry Debits :</b>	<i>1983-84</i>	<i>1984-85</i>
1. A/c No. 21	—	14,09,379.89
2. A/c No. 25	—	17,20,700.00
3. A/c No. 22	—	2,15,090.55
4. A/c No. 24	—	14,734.00
5. Suspense (Contra)	<u>6,14,650.87</u>	<u>6,14,650.87</u>
Balance as at 31st March	<u>6,14,650.87</u>	<u>39,74,555.31</u>

## AUDIT CERTIFICATE

I have examined the Accounts and the Balance Sheet of the Employees Provident Fund Scheme, 1952, Employees Family Pension Scheme, 1971 and Employees Deposit Linked Insurance Scheme 1976 for the year ending 31st March 1985, I have obtained all the information and explanations that I have required, and subject to the observations in the appended Audit Report, I certify as a result of my audit, that in my opinion these Accounts and Balance Sheet are properly drawn up so as to exhibit a true and fair view of the state of affairs of these Schemes according to the best of my information and explanations given to me and as shown by the books of the organisation.

New Delhi,  
Dated 18th Dec. 1985.

Sd/-  
(D.K. CHAKRAVORTY)  
Director of Audit  
Central Revenues

**AUDIT REPORT**  
**ON THE CONSOLIDATED ACCOUNTS OF THE**  
**EMPLOYEES' PROVIDENT FUND ORGANISATION**  
**FOR THE YEAR 1984-85**

## Audit Report on the Employees' Provident Fund Organisation for the Year 1984-85

### Introduction :

The Employees Provident Fund is a statutory body established under the Employees Provident Fund and Miscellaneous Provisions Act, 1952. The annual accounts, of the Organisation are audited under section 20(I) of the Comptroller and Auditor General's (Duties, Powers and Conditions of Service) Act, 1971.

Apart from the Employees Provident Fund (EPF) Scheme 1952, the Organisation had been entrusted with the administration of the Employees' Family Pension (EFP) Scheme, 1971, the Additional Emoluments (Compulsory Deposit) (AECD) Scheme, 1974 and the Employees Deposit Linked Insurance (EDLI) Scheme 1976. The Administrative expenses of Employees Provident Fund Scheme is met out of separate contribution levied on employers for the purpose; the Employees' Deposit Linked Insurance Scheme is administered out of contribution both from Employees and Central Government at certain specific rates. For administering, Employees Family Pension and Additional Emoluments (Compulsory Deposit) Scheme, the Organisation is provided with funds by the Government by way of recoupment of expenditure initially incurred by Employees Provident Fund Organisation from out of the fund accounts and the Organisation is required to maintain separate sets of accounts for each of these schemes except Additional Emoluments (Compulsory Deposits) Scheme in respect of which the transactions are incorporated in the Employees Provident Fund accounts.

An analysis of the Income and Expenditure of the Employees Provident Fund Scheme for 1983-84 and 1984-85 is as under:

<i>Income</i>	<i>1983-84</i>	<i>1984-85</i>
	(Rupees in lakhs)	
1. Receipt by way of administrative Charges, Inspection charges and Penal Damages.	1851.39	2068.29
2. Interest earned on Investment of Surplus Administration Fund.	91.80	410.06
3. Receipt from Government and other Accounts.	194.43	256.75
4. Miscellaneous Receipts	44.40	67.63

<i>Expenditure</i>	<i>1983-84</i>	<i>1984-85</i>
1. Salaries of Officers and Staff	1208.18	1470.17
2. Allowances & Honoraria	234.81	259.31
3. T.A. & L.T.C.	41.86	49.48
4. Pension/Family Pension/Death-cum-Retirement Gratuity.	104.03	81.54
<b>5. Staff Provident Fund</b>		
(a) Board's Share	0.12	0.04
(b) S.P.F.—D.L.I., benefits	—	0.12
<b>6. Other Charges</b>		
(a) Recurring/non-recurring	322.57	403.43
(b) Maintenance of office Building and Staff quarters.	12.12	18.36
7. Grants.	2.95	6.81 <del>242.71</del>
<b>8. Expenditure incurred on administration of</b>		
(a) Family Pension Fund Scheme	237.93	242.71 <del>57.62</del>
(b) E.D.L.I. Scheme	52.60	57.62
(c) A.E.C.D. Scheme	8.25	6.66
<b>2. Comments on Accounts.</b>		

*2.1 Income & Expenditure Account of Employees Provident Fund Scheme.*

(a) The Income and Expenditure Account of the Organisation for the year 1984-85 showed an excess of income over expenditure amounting to Rs. 2.06 crores (accounts being maintained on actual basis). A scrutiny of accounts revealed that an amount of Rs. 1.50 crores was diverted from Employees Deposit Linked Insurance Administration Account against the actual expenditure of Rs. 57.62 lakhs under Employees Deposit Linked Insurance Scheme during 1984-85 and this was shown as income under the head "Receipt from Government and other Accounts". However, the accumulated balances of such transfers made from Employees Deposit Linked Insurance Administration Account amounted to Rs. 2.38 crores included under sundry creditors. The organisation stated that the funds were diverted from the Employees Deposit Linked Insurance Scheme account due to short receipt from Government towards reimbursement of expenditure incurred for administering the Family Pension scheme and that the amount (Rs. 2.38 crores) has since been transferred back to Employees Deposit Linked Insurance Account during 1985-86.

The diversion of funds (Rs. 1.50 crore) resulted in inflating the figure of excess of Income over Expenditure to Rs. 2.06 crores.

(b) The accumulated dues from the Government on account of re-imbursement of expenditure incurred on various funds/schemes till March, 1985 amounted to Rs. 694.85 lakhs as shown below:

Year	Employees Family Pension Scheme	Employees Deposit Linked Insurance Scheme	Additional Emolu- ments (Compul- sory Deposit)
(Rupees in lakhs)			
Upto			
1978-79	46.59	—	—
1979-80	14.89	30.17	—
1980-81	12.33	17.90	—
1981-82	48.36	43.49	—
1982-83	127.99	53.42	—
1983-84	116.93	34.82	0.77
1984-85	116.62	23.91	6.66
Total :	483.71	203.71	7.43
Grand Total :	483.71 + 203.71 + 7.43 = 694.85		

The Organisation stated (Dec. 1985) that the arrears towards cost of administrative expenditure of Family Pension Scheme and the arrears towards expenditure incurred on Additional Emoluments Compulsory Deposit Scheme due from the Government amounting to Rs. 367.09 lakhs and Rs. 5 lakhs respectively had been received from the Government during the year 1985-86.

As the accounts were being maintained on actual basis, the dues recoverable from the Govt were shown only as a foot note under Income and Expenditure Account and not exhibited in the Balance Sheet. Thus the Balance Sheet did not depict the correct position.

Non-recoupment/delayed recoupment of expenditure on these accounts for the periods ranging from 1 to 6 years had thus resulted in short investment and consequently loss of interest to the Organisation.

#### Para 2.2. Balance Sheet of Employees Provident Fund Scheme

##### 2.2 (i) Investment Fluctuation Fund Account

Till 1983-84, the investment of various funds were shown at net value in the Balance Sheet i.e., actual cost reduced by the redemption value of investments redeemed. Thus the cost of

investment shown in consolidated Balance Sheet was not at par with the actual cost of securities held by the Organisation as it included the loss or gain on redemption of securities till date. This discrepancy in accounting the value of investments was pointed out in earlier Audit Reports. Corrective measures could be taken up by Organisation only in 1984-85 accounts and an amount of Rs. 2.20 crores pertaining to the period upto 1967-68 was shown in the Balance Sheet under 'Investment Fluctuation Fund Account'. The figures for the period from 1968-69 to 1984-85 were not incorporated in accounts as they were under finalisation in consultation with the Reserve Bank of India. Accordingly the Balance Sheet as at 31st March 1985 did not reflect the correct picture of value of investment.

2.2 (ii) *Variation/Discrepancy in the Balances under various funds and the Assets created there from*

The credit balance under the heads

- (a) Employees Provident Fund.
- (b) Administration Fund.
- (c) Staff Provident Fund, and
- (d) Pension-cum-Gratuity Fund

shown on the liabilities side of the Balance Sheet should tally with the investments, cash balance and other assets created therefrom but this was not so as shown below :

<i>Sl. No</i>	<i>Funds/ Accounts</i>	<i>Shown on Liability side</i>	<i>Investment shown on Assets side</i>
1.	Employees Provident Fund	52,46,44,01,141.87	52,46,47,11,474.65
2.	Staff Provident Fund	5,42,26,299.30	5,80,83,861.37
3.	Pension-cum-Gratuity Fund	8,60,15,733.77	8,60,44,754.46
4.	Central Administration Fund	43,76,52,583.77	43,34,55,668.23

The Organisation stated (Dec. 1985) that upto 1966-67 the accumulation of various funds of the Organisation were transferred to the Employees Provident Fund Investment Account from which all the investments were made. Steps were being taken to segregate the investments and necessary adjustment would be made in due course. This was also mentioned in the Audit Report for the year 1983-84.

2.2 (iii) *Special Reserve Fund (Rs. 139.40 lakhs)*

A special reserve fund was created for making payments to outgoing members or their nominees in cases where the employers of unexempted establishments had failed to deposit the whole or part of the contribution deducted from the wages of the subscribers to the Employees Provident Fund. The amount so paid was subsequently recoverable from the employers of the defaulting establishments concerned. A sum of Rs. 181.52 Lakhs had been paid to outgoing members or nominees from 1960-61 to 1984-85, out of which Rs. 42.12 lakhs had been recovered from the employers upto the end of March, 1985, leaving a balance of Rs. 139.40



lakhs as recoverable as on 31st March 1985. Yearwise break up of recoverable amount was as under :

Year	Amount (Rupees in lakhs)
1960-61 to 1975-76	76.05
1976-77	4.37
1977-78	4.76
1978-79	3.32
1979-80	2.33
1980-81	2.56
1981-82	3.10
1982-83	4.15
1983-84	16.31
1984-85	22.45
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	139.40
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**2.2 (iv) Balance under Provident Fund Account (Rs. 3926.38 crores) and Interest Suspense Account (Rs. 1225.29 crores)**

The interest earned on investment was credited to 'Interest Suspense' head from which debit was afforded on the basis of total interest credited to individual accounts of subscribers. The credit balance of Rs. 1225.29 crores under this head was very heavy considering that interest earned during 1984-85 was only Rs. 445.91 crores.

According to the Organisation the reasons for such a huge surplus were that there were certain irregularities in the system of compiling the interest suspense account returns.

The Organisation also did not have any record to show the yearwise breakup of the accumulated balance of interest of Rs. 779.38 crores which was to be credited to member accounts upto 31.3.84.

**2.2 (v) Sundry creditors (Rs. 24.81 crores) & Sundry Debtors (Rs. 6.80 crores).**

(a) The Balance Sheet as at 31st March, 1985 depicted Sundry Creditors as Rs. 24.81 crores and Sundry Debtors as Rs. 6.80 crores which included Rs. 139.21 lakhs and Rs. 32.60 lakhs respectively on account of unclassified receipt and payments which were booked under suspense accounts. Though the yearwise break-up of the balances outstanding was not available with the Central Office, some of the items related to the period as far back as 1953-54.

(b) The figures of Sundry Debtors included a sum of Rs. 8.11 lakhs on account of irregular payments and Rs. 2.11 lakhs on account of over payments. These amounts were also included in the figures of Sundry Creditors, as they were payable to the rightful subscribers. It was observed that a sum of Rs. 5.20 lakhs on account of irregular payments had been lying unsettled since 1975-76, and this was pointed out in the Audit Report for the year 1983-84 also.

(c) Extra debit made to Account No. 5 by the Bank :

The Sundry debits also included an amount of Rs. 6,28,77,300.50 being extra debit made by the Bank between 1979-80 to 1984-85. Yearwise details are given below :

<i>Year</i>	<i>Amount</i>
1979-80	6,00,000.00
1980-81	14,00,000.00
1981-82	2,00,000.00
1982-83	45,00,000.00
1983-84	1,53,99,500.50
1984-85	4,07,77,800.00
	6,28,77,300.50

**2.2(vi) Advances Recoverable from Staff (Rs. 264.46 lakhs)**

This account included an amount of Rs. 0.11 lakh on ~~amount~~ <sup>account</sup> of Food Grain Advance paid to the Staff in 1977. The Organisation stated (Dec. 1985) that necessary instructions had been issued to wipe out the outstanding Food Grain Advance shown in the account by recovery and adjustment.

**2.3. Annual Accounts of Employees' Family Pension Scheme and Employees Deposit Linked Insurance Scheme. Arrears of Central Government Contribution.**

The Employees Family Pension Scheme is financed by diverting funds out of contributions to the Employees Provident Fund, the employees share of contribution at the rate 1 $\frac{1}{4}$ % of their wages with an equal amount of employers contribution. The Central Government also contributes at the same rate. Under the Employees Deposit Linked Insurance Scheme, the employers contribute at the rate of 0.5 per cent of wages of the workers. The Central Government contributes one half of this contribution.

As on 31st March 1985, an amount of Rs. 83.41 crores towards Family Pension Contribution and Rs. 4.03 crores towards Employees Deposit Linked Insurance contribution were due from Central Government which were shown in the footnote in the respective Balance Sheet of the two Schemes. The year-wise arrears of the dues were as under.

<i>Year</i>	<i>Family Pension Contribution due from Government.</i>	<i>Employees Deposit Linked Insurance Contribution due from Government</i>
Upto	(Rupees in crores)	
1982-83	22.52	0.31
1983-84	28.12	1.93
1984-85	32.77	1.79
	83.41	4.03

2.4 Arrears in reconciliation of establishment-wise records with annual accounts figures.

As per provisions of para 196-199 of the Manual of Accounting Procedure, the Organisation should maintain establishment wise records showing transactions of contributions, refund, interest, withdrawals etc in respect of employees of respective establishments and the totals of these records are required to be reconciled with the figures in the Cash Book and ultimately with the annual account figures.

This reconciliation had been in arrears for several years in most of the regions and was commented upon in the various Inspection Reports of the regions concerned and also mentioned in the Audit Report for the year 1983-84.

2.5 Arrears of Annual Statement of Accounts to subscribers.

The Employees' Provident Fund Scheme, 1952 provides for the issue of annual statements of accounts to the members at the close of every financial year. However, on 31st March 1985, the number of pending annual statements of accounts was 87.15 lakhs as detailed below —

Year-wise position		
Year	No. of subscribers at the end of the the year (in lakhs)	No. of Annual Statements of Accounts pending
1971-72	39.57	3727
1972-73	42.17	4039
1973-74	44.00	5661
1974-75	48.05	5701
1975-76	48.76	6290
1976-77	52.13	8164
1977-78	60.60	33165
1978-79	64.43	147690
1979-80	68.01	337038
1980-81	73.11	547954
1981-82	77.70	955000
1982-83	85.63	2095232
1983-84	87.16	4565539
Total :—		8715200

The pending annual statements had been increasing from year to year.

### 3. Other Topics of Interest

#### 3.1 Arrears of Provident Fund dues from Employers

The dues on account of Provident Fund in respect of unexempted establishments, both of employers and employees; Administration/Inspection Charges and penal damages in respect of exempted and unexempted establishments had increased from Rs. 39.89 crores in 1980-81 to Rs. 82.92 crores as on 31st March, 1985. The dues on account of administration and inspection charges are shown in the footnotes of the Income and Expenditure Account and dues on account of contribution and penal damages are shown in the foot note of the Balance Sheet

	1980-81	1981-83	1982-83	1983-84	1984-85
	(Rupees in crores)				
P.F. Contribution	25.93	31.37	42.83	41.62	52.30
Admn. charges	0.74	0.86	0.93	1.26	1.44
Inspection charges	0.07	0.08	0.16	0.21	0.05
Penal Damages.	13.15	19.07	21.80	26.57	29.13

The Organisation stated that it had initiated recovery proceedings in respect of defaulting establishments in 22210 cases. Prosecutions had also been launched in 38492 cases.

#### 3.2. (a) Employees Provident Fund Scheme :

As on 31st March, 1985, 59852 claims relating to Employees Provident Fund Scheme were pending with the Organisation. The position of claims compared to previous years is as under :—

Year	Opening Balance	Claims received during the year	Total	Claims returned for rectification	Claims settled	Balance
1982-83	34526	500552	535078	110682	376685	47711
1983-84	47711	570525	618236	109818	444581	63837
1984-85	63837	600665	664502	102381	502269	59852

#### (b) : Employees Family Pension Scheme :

As on 31st March, 1985, 71561 claims (inclusive of all benefits i.e. monthly pension, life assurance, retirement and withdrawal benefits etc.) relating to Employees Family Pension Scheme were pending as against 79183 claims pending as on 31st March, 1984.

At the beginning of 1984-85, 8312 cases including 5,789 claims returned of monthly Family Pension were pending and 13615 more cases fell due for settlement during the year (total 21927 cases). Out of these only 6468 claims were settled during 1984-85 leaving 15459 case pending at the end of the year, which shows an increase of 85% over the pendency at the end of 1983-84 (8,312 cases).

3.2. (c) : *Employees Deposit Linked Insurance Scheme.*

As on 31st March, 1985, 6926 claims relating to Employees Deposit Linked Insurance Scheme were pending as against 7741 cases pending as on 31st March, 1984.

3.3. *Non-levy of damages under section 14-B of the Act.*

As provided in para 163 of chapter VII of Manual of accounting procedure vol. I, the dues payable by the employers under Employees Provident Fund, Family Pension Fund, Deposit Linked Insurance Fund etc. are required to be deposited with the State Bank of India on or before 15th of the month following the month to which the dues relate. However five days' grace period is allowed to the employers for the remittance and thus any remittance made beyond 20th of the following month will be treated as a delayed remittance and damages under Section 14-B of the Act are leviable on all such delayed remittances.

It was observed that levy of damages was much in arrear and there were 21,340 establishments as on 31st December, 1984 in respect of which damages were leviable but not yet levied. Total amounts of damages leviable were not available with the Central Office. However, in case of Regional Provident Fund Commissioner, Delhi damages amounting to Rs. 267.02 lakhs were leviable as on 31st March, 1984 in respect of 1202 establishments but not yet levied. It was further observed that a good number of cases (Delhi Region) of default related to the period as far back as 1967. Region-wise break up of number of establishments on which damages were yet to be levied as on 31st December 1984 was as given below:

S. No.	Region	No. of Establishments.
1.	Andhra Pradesh	197
2.	North-Eastern Region	12
3.	Bihar	138
4.	Delhi	1302
5.	Gujarat	1525
6.	Haryana	65
7.	Karnataka	214
8.	Kerala	934
9.	Maharashtra	3187
10.	Madhya Pradesh	462
11.	Orissa	221
12.	Punjab	1612
13.	Rajasthan	1337
14.	Tamil Nadu	7784
15.	Uttar Pradesh	674
16.	West Bengal	1676
	Total :	<hr/> 21340 <hr/>

### 3.4 Internal Audit.

The Organisation had an Internal Audit machinery for conducting Internal audit of the accounts in Regional/Sub-Regional Offices. Internal audit wing was first set up in 1966. The periodicity of internal audit was annual and checks were exercised as per quantum prescribed ~~had~~ by the Organisation for various types of cases/transactions etc. It was observed that audit <sup>had</sup> been in arrears in the regions of all the four zones for periods ranging from 1 to 4 years as detailed below:

<i>Arrear in terms of time Interval</i>	<i>Regions.</i>
1. 4 years (81-82 to 84-85)	Gujarat, Madhya Pradesh, Maharashtra, Karnataka.
2. 3 years (82-83 to 84-85)	Rajasthan, Punjab, Kerala, Andhra Pradesh, Assam, Delhi, Tamil Nadu.
3. 2 years (83-84 and 84-85)	Uttar Pradesh, Central Office, West Bengal.
4. 1 year (84-85)	Haryana, Bihar and Orissa.

New Delhi.  
18th December 1985

Sd/-  
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