



No. A-12034/01/2012/SS.I
Government of India/Bharat Sarkar
Ministry of Labour & Employment/Shram aur Rozgar Mantralaya

Shram Shakti Bhavan, Rafi Marg,
New Delhi, dated the 25th, October, 2012

VACANCY CIRCULAR

Subject: Filling up of the post of Registrar in the P.B-3 Rs.15,600-39,100+G.P. Rs. 6600 in the Employees' Provident Fund Appellate Tribunal, New Delhi on deputation basis - Vacancy Circular.

Applications are invited for filling up the post of Registrar in the P.B.-3 Rs. 15,600 – 39,100 +G.P. Rs. 6600 in the Employees' Provident Fund Appellate Tribunal, New Delhi. Eligibility requirements for the post are given in **Annexure-I**. The officers, who are eligible and willing may apply in the **Prescribed Proforma** given at **Annexure-II**.

2. The selected officer will be appointed on deputation basis and the pay will be regulated as per the rules. The conditions of deputation will be governed by the instructions issued by Department of the Personnel & Training, Govt. of India from time to time. The tenure of deputation will be initially for a period of three (3) years. Officers, who volunteer for the post, will not be permitted to withdraw their candidature subsequently.

3. The Headquarters of the Tribunal is at New Delhi. The Registrar of the Tribunal is not entitled to Government accommodation.

4. The applications of the following categories of officers may not be forwarded.

- (i) who do not satisfy the basic eligibility requirements;
- (ii) who have not been appointed on regular basis to the grades as indicated in the Annexure-I;
- (iii) who have not completed the probation/trial period in the grade;
- (iv) who are holding ex-cadre posts on deputation;
- (v) who are exceeding 56 years as on the closing date of receipt of application.

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5. The Applications accompanied with copies of A.C.Rs. duly attested for the last five years and Vigilance Clearance/ Integrity Certificate may be forwarded to the undersigned latest by **10th December, 2012**. The applications received after expiry of the last date will not be considered. Those who have already applied need not apply afresh. It is to be noted that mere possession of the qualification does not entitle a candidate for appointment to the aforementioned post. The Ministry of Labour & Employment, New Delhi reserves the right to reject any application without specifying any reason.



(Naresh Jaiswal)

Under Secretary to the Govt. of India

Telefax No. 23765232

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ANNEXURE-I

S.N.	Name of the post	No. of Post	Scale of Pay	Eligibility
1.	Registrar	1 (one)	Pay Band-3 Rs.15,600- 39,100+ Grade Pay Rs.6600/-	Officers of the Central/State Government/High Court holding analogous posts and possessing a degree in Law Or officers of Central/State Government of 8 years regular service in the Pay Band-2 of Rs. 9300-34,800 + G.P. of Rs. 4800/- [scale of pay of Rs. 6500-10,500 (pre-revised)]

ANNEXURE-II

PROFORMA

- 1. Name :
- 2. Present post at present and Whether it is Cadre or ex-Cadre :
- 3. Date of Birth :
- 4. Whether SC/ST :
- 5. Present Pay Scale/Pay Band and Grade Pay (wherever applicable)
- 6. Date of regular/continuous appointment to the present grade
- 7. Educational Qualifications :
- 8. Special qualification, if any :
- 9. Record of past employment including : nature of duties
- 10. Date of return from the last ex-cadre : Post, if any
- 11. Any other information :

Date :
Place :

(Signature of the Candidate)
Address with Contact No.

: 5 :

To be completed by the Authority forwarding the application.

- 3. Whether Vigilance Clearance is available :
- 4. Whether the photocopies of Confidential Reports for the last 5 years are enclosed :

Signature :

Dated :

Name :

Designation :

Telephone No.:
