



कर्मचारी भविष्य निधि संगठन
Employees' Provident Fund Organisation
(श्रम एवं रोजगार मंत्रालय, भारत सरकार)
Ministry of Labour & Employment, Govt. Of India
(मुख्य कार्यालय)/ Head Office

भविष्य निधि भवन, 14-भीकाएजी कामा प्लेस, नई दिल्ली- 110066.
Bhavishya Nidhi Bhawan, 14-Bhikaiji Cama Place, New Delhi-110066

For Web Circulation Only

No. Bkg.7(1)2004/NBA/Pt IV/ 8467

27 MAY 2011

Date: 27.05.2011

To

All Regional P.F. Commissioner/I-Charge of the Regions.

Subject: Certification of credit of PF Contribution in place of physical transfer of contribution – regarding .

Sir,

A meeting of all ACCs (Zone) was convened to review the updation of members' accounts and settlement of claims on 27.05.2011.

2. During the review of updation of accounts and problems thereof, ACCs of Zones pointed out that the updation of accounts is slowed down due to short- remittance/non-remittance of contribution as certain establishments falling under the jurisdiction of one PF office are depositing contribution in the jurisdiction of another office. Head Office had earlier issued instructions to get such remittances physically transferred with all details of code number etc. to the office concerned before compiling annual accounts of such establishments.

4. Addl. CPFCs of the Zones expressed the practical difficulties in physically transferring the fund from one PF Office to another in such cases as it may delay the process of compilation of annual accounts. To overcome the problem, it was suggested that certification of credit of contribution by the office ,where such contribution is received, with all details may be taken as the proof of deposit and physical transfer of funds need not be insisted upon.

5. After detailed discussion the above proposal has been accepted. Accordingly, instructions issued vide this office letter Nos. (1)Bkg./7(1)2004/NBA/Part-III/102724 dated 29.03.2007 to ACC (North Zone) and (2) Bkg/7(1)2004/NBA//Pt.III/ 101688 dated 21.02.2008 to RPFC, Delhi (North) in this regard stands withdrawn(Copies enclosed).

Enclosures : As above

Yours faithfully,


27/05/2011
(Rajesh Bansal)

Financial Advisor & Chief Accounts Officer

Copy to:

1. All ACC (Zones) for information .
2. RPFC (NDC) with a request to upload the same in the website of EPFO.
3. DD (OL) for issuing Hindi version.


27/05/2011
(Rajesh Bansal)

Financial Advisor & Chief Accounts Officer



कर्मचारी भविष्य निधि संगठन
Employees' Provident Fund Organisation

BKG. 7(1)2004/NBA/Pt.III

19-02-2008

10/6/08

To,

The Regional Provident Fund Commissioner,
Regional Office, Delhi (North)

21 Feb 2008

**Subject; Preparation and reconciliation of annual statements of accounts –
Regarding.**

Sir,

Kindly refer your letter No. PA/RC(FA)/RO/DL(N)/2008/ dated 11-02-08 on the above subject matter. Further your attention is drawn to Head Office Letter No. BKG. 7(1)2004/NBA/Pt.III/102724-26 dated 29-03-2007 addressed to ACC(NZ), with a copy to RPFC, Delhi(N) and RPFC, Delhi(S), providing necessary guidelines on the said matter.

2 As a matter of policy and procedure, every field office, whether Regional Office or Sub-regional Office, should have a separate Link Branch. Each Regional office is an independent unit with defined jurisdiction, separate Budgets, income and Expenditure, etc. Therefore it is not possible to have a single link branch for both the regions, as requested. Accordingly, each office will maintain a separate Cash Books (Receipt) and prepare a separate Balance sheet

3. With regards to the problems of establishment in the jurisdiction of RPFC (North) depositing their dues in the jurisdiction of RPFC(South) and vice versa, it is advised that Contributions received in any PF Office pertaining to establishment under the jurisdiction of another PF office, the Remittances has to be transfered physically with all details of Code No. etc. to the office concerned, so that the monies are credited to the proper accounts of the establishment. Simultaneously the establishment should be identified and instructed to deposit their dues in the SBI branches under the jurisdiction of the PF Office concerned. Please take necessary action in the matter accordingly and finalize the annual statement of accounts of the members in the prescribed manner

Yours faithfully,

(Abhay K. Singh)

Financial Advisor & Chief Accounts Officer.

जारी किया
ISSUED



कर्मचारी भविष्य निधि संगठन

Employees' Provident Fund Organisation

(श्रम एवं रोजगार मंत्रालय, भारत सरकार)

(Ministry of Labour & Employment, Govt. Of India)

(मुख्य कार्यालय) / Corporate Headquarters

भविष्य निधि भवन, 14 भिकाजी कामा प्लेस, नई दिल्ली - 110066.

Bhavishya Nidhi Bhawan, 14-Bhikaiji Cama Place, New Delhi-110066

No.BKG/7(1)2004/NBA/Part-III

Date:

To

The Additional C.P.F.C (NZ)
NATRSS (Delhi)

29 MAR 2007

Sub: Erroneous credit of P.F. Contribution of other region.

Sir,

RPFC, Delhi (N) vide their letter dated 05-03-07 has reported that many establishments which are covered under Delhi (N) jurisdiction are depositing the PF Contribution with the bank branches situated in the area of Delhi (S) resulting erroneous credit with Delhi (S). Similar problems are also noticed with Delhi (S) also. RO, Delhi (N) has informed that these erroneous credits amounts pertaining to Delhi (N) are dumped against a single code No. 4444 by RO, Delhi (S) without mentioning the proper establishment code. It is felt difficult by RO, Delhi (N) to afford credit to the real establishment to ascertain and confirm proper remittance. The practice followed by RO, Delhi (S) is irregular and needs immediate action to close the dummy code, no. and arrange to transfer the erroneous receipts to the concerned RO/SRO for necessary action.

The above kind of problem is commonly noticed where the establishment / base branches are situated near to the jurisdiction of other PF office. In such cases the PF office where the contributions pertaining to other office is received is to prepare statement of such amount with establishment code and to handover to concerned office and to transfer the amount to concerned region. Simultaneously, the concerned establishments need to be informed to remit the contributions in the respective jurisdiction SBI branches to over come this problem.

You are therefore requested to issue necessary instructions / guidelines to Delhi (N) and Delhi (S) offices for proper allocation of amount pertaining to other region and transfer of amount with the establishment code so that the remittances are credited to the proper account of the establishment.

Yours faithfully,


(Abhay Kumar Singh)

Financial Advisor & Chief Accounts Officer

Copy to :-

1. RPFC, Delhi (North)
2. RPFC, Delhi (South)

For immediate action in the matter and streamline the erroneous receipts accordingly.

जारी किया
15/03/07