



कर्मचारी भविष्य निधि संगठन
Employees' Provident Fund Organization

(श्रम एवं रोजगार मंत्रालय, भारत सरकार)
(Ministry of Labour & Employment, Govt. Of India)

मुख्यालय/ Head Office

भविष्य निधि भवन, 14, भीकाएजी कामा प्लेस, नई दिल्ली - 110066
Bhavishya Nidhi Bhawan, 14-Bhikaiji Cama Place, New Delhi-110066
www.epfindia.gov.in , www.epfindia.nic.in

For Web Circulation only

No. Bkg/1(11)10/e-challan

Date: 11.08.2011

To

**The Regional P.F. Commissioner In-Charge of
Regional Office / Sub-Regional Office
(Malad, Kolkatta, Guntur, Pune, Bagalpur, K.R. Puram, Park Street,
Vellore & Trichy)**

Subject: Transmission of Establishment Master Data to State Bank of India for roll-out of E-Challan System.

Sir,

Kindly refer to this office letter of even number dated 20.07.2011 on the above subject.

2. A meeting with SBI was convened on 05.08.2011 to discuss the modalities of implementation of Internet Banking. During the said meeting SBI has reported that they have not yet received the Establishment Master Data from your office.

3. Since your office has been included by SBI in the list of offices where new process is to be rolled out during August, 2011, transmission of Establishment Master Data of your office to State Bank of India with update information is required.

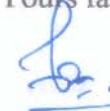
4. You are thus requested to generate the Establishment Master (CSV file) as per instructions attached herewith and send the same to SBI in the following mail addresses.

- edisupport.yes@sbi.co.in
- specialprojects@sbi.co.in
- samir.tandon@sbi.co.in
- rakesh.k.saxena@sbi.co.in
- nitin.panandikar@sbi.co.in

5. Any laxity on this count will be viewed seriously.


Yours faithfully,

Encl: As above


(P. K. Udgata)

**Regional Provident Fund Commissioner-I
(Finance & Accounts)**

Copy to: ACC (Zones) for kind information and with a request to issue suitable directions to the offices under their jurisdiction for early transmission of Establishment Master Data.

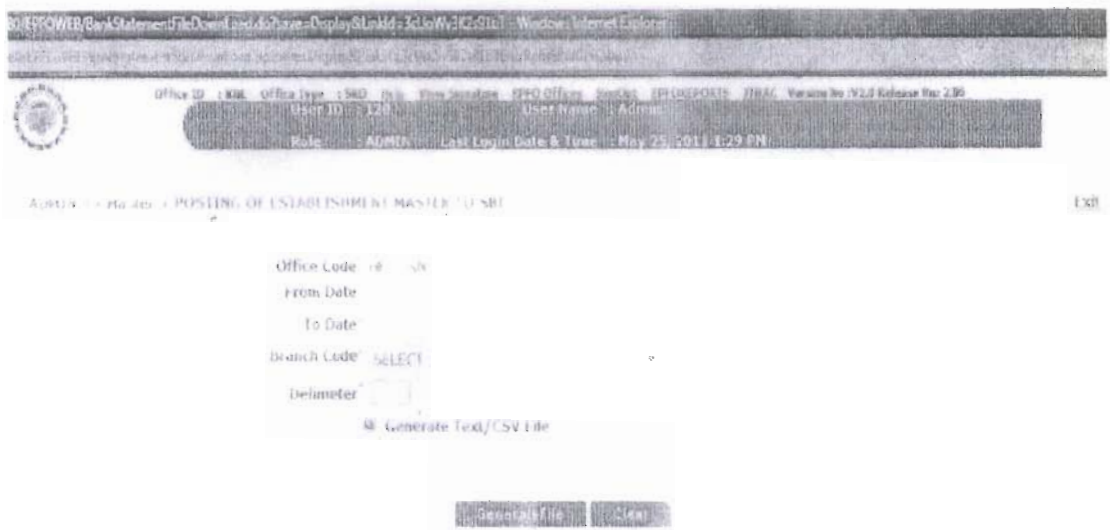

(P. K. Udgata)

**Regional Provident Fund Commissioner-I
(Finance & Accounts)**

INSTRUCTIONS TO GENERATE THE CSV FILE OF EST MASTER

Login as ADMIN role,

Click ADMIN>>MASTER>>POSTING OF ESTABLISHMENT MASTER TO SBI



- 1) Enter the From Date i.e. Go-Live Date
- 2) Enter the To Date i.e. current date
- 3) Select the branch code (link branch)
- 4) Delimiter is '|' symbol (Pipe)
- 5) Click <<GenerateFile>> button

NOTE: This activity has to be done every week from to_date onwards

Pls send the generated CSV file has to be sent to the email ids:

edisupport.ycs@sbi.co.in, it.specialprojects@sbi.co.in, samir.tandon@sbi.co.in,
rakesh.k.saxena@sbi.co.in, nitin.panandikar@sbi.co.in