



कर्मचारी भविष्य निधि संगठन
(श्रम एवं रोजगार मंत्रालय भारत सरकार)

Employees' Provident Fund Organisation
(Ministry of Labour & Employment, Govt. Of India)

मुख्य कार्यालय / Head Office

भविष्य निधि भवन, 14-भीकाजी कामा प्लेस, नई दिल्ली-110066

Bhavishya Nidhi Bhawan, 14- Bhikaji Cama Place, New Delhi - 110066

IMMEDIATE/IMPORTANT

No.Conf./42(1)2011/RPFCs Conf./ 1/6516

Dated: 16.05.2011

To,

All Addl. CPFCs in the zones.
All RPFCs in Charge of ROs / SROs.

Sub: Holding of Conference of all RPFCs in-charge of EPFO under the chairmanship of Hon'ble LEM – Reg.

Sir,

The Hon'ble Minister of Labour & Employment & Chairman, CBT, EPF will be holding a Conference with all the officers-in-charge of 120 offices of EPFO on **June 22, 2011 (Wednesday) at 11:00 AM**. The following issues will be discussed in the conference :

- i) Updation of pending accounts
- ii) Settlement of claims expeditiously
- iii) Strengthening of vigilance machinery in EPFO
- iv) Any other issue to be suggested by Hon'ble LEM

2. The venue for the Conference would be informed in due course.

3. As already instructed earlier in the meeting of ACC (Zones), and conveyed to all the ROs, priority has to be given to updation of accounts and it had been directed **that all the accounts upto the year 2009 - 2010 should be updated till June 30, 2011**. In order to facilitate the updating of accounts, the decision of the HQ had already been conveyed regarding the updation of various types of accounts, so that all these could be updated and that there could be no doubt about the procedure to be followed, whether these are one time deposit, closed establishments, establishments in default and other running establishments.

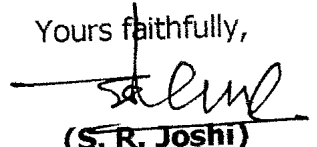
4. We had also asked that reports should be sent fortnightly by the ACC (Zones) who would be responsible for monitoring it. It is noted that inspite of specific instructions and all the software having been prepared and sent to all the offices, the progress in regard to updating of accounts is not fully satisfactory. It is also observed that while some offices have achieved good progress, but there are many who are lagging behind.

5. The FA&CAO is monitoring the progress and will be communicating with Regional Commissioners with regard to progress in updation of accounts.

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6. It is directed that all the offices should take up the updation on priority as already instructed and **ensure that all accounts at least upto the year 2008-2009 are updated by May 30, 2011 and the accounts upto the year 2009-2010 are updated by June 30, 2011.** It was also instructed that all APFCs should be utilized for updating of accounts as additional priority work.
7. Similarly, the settlement of claims should now be done well within the time as per the provisions of the Scheme, since the software has already been distributed for such purpose and there could be no excuse whatsoever.
8. In order to facilitate the meeting, the latest position regarding updation of pending accounts and the settlement of claims be sent to the Conference Section so that these could be discussed in the meeting effectively.
9. The details of vigilance cases pending with the Regions may also be sent urgently in time to the Conference Section/Vigilance Section.
10. Please ensure that progress is made and report sent in time to enable the facilitation of the Conference.
11. This issues with the approval of the Central Provident Fund Commissioner.

Yours faithfully,



(S. R. Joshi)

Addl. Central P.F. Commissioner (HR)/link Addl. CPFC(Conf)

16/5/2011

Copy for internal distribution and information :

- (i) Chief Vigilance Officer with copy of Ministry of Labour & Employment letter dated 10.05.2011 for necessary action.
- (ii) FA & CAO with copy of Ministry of Labour & Employment letter dated 10.05.2011 for necessary action.
- (iii) Addl. CPFC (IS).
- (iv) Addl. CPFC (Pension).
- (v) Addl. CPFC (Compliance).
- (vi) Addl. CPFC (HR).
- (vii) Addl. CPFC (CSD).
- (viii) Chief Engineer.
- (ix) Director (NATRSS)
- (x) All RPFCs Gr.I/Director (Audit)/Director (Recovery).
- (xi) RPFC,NDC with a request to host the letter on EPFOs website.


(Sanjay Bisht)

Regional P.F. Commissioner Gr.II(Conf.)