



कर्मचारी भविष्य निधि संगठन
(श्रम एवं रोजगार मंत्रालय, भारत सरकार)

Employees' Provident Fund Organisation
(Ministry of Labour & Employment, Govt. Of India)

मुख्य कार्यालय/ Head Office

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Dt:

9 JUN 2011

To

All Regional P.F.Commissioner,
All Officer-in-Charge,
Sub Regional Offices.

Sub: Signing of Pension Payment Order and affixing of Embossing Seal in PPO.

Sir,

Reference has been received from one of the disbursing agencies that they are receiving PPOs and BRS from ROs & SROs in a plain paper without carrying the embossing seal of the concerned officers authorized for signing the PPO.

In this connection, your attention is invited to Chapter 6 of Manual of Accounting Procedure Part IV which clearly indicates that the officer authorized to issue PPO will also affix his embossing seal while signing the PPO.

Hence, it is requested that necessary directions be issued to the concerned officers who are authorized to sign the PPO to strictly adhere the directions laid down in the Manual of Accounting Procedure as mentioned above.

Yours faithfully,

(ABHAY RANJAN)

REGIONAL P. F. COMMISSIONER(Pens.)

Copy to:

1. PS to CPFC
2. FA & CAO.
3. Chief Vigilance Officer.
4. All Addl.CPFCs including Head Office and Zones/Dir.NATRSS.
5. Dy.Dir.(Vigilance),Head Office/All Zonal Dy.Dir(Vigilance).
6. RPFC (NDC)/(NRPO) with a request to upload on the website.
7. All ZAPs/All ZTIs Sub ZTI.
8. All Officers in the Head Office.
9. Hindi Section for Hindi Version.