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कर्मचारी भविष्य निधि संगठन

(श्रम एवं रोजगार मंत्रालय, भारत सरकार)

Employees' Provident Fund Organisation

(Ministry of Labour & Employment, Govt. Of India)

मुख्य कार्यालय/ Head Office

भविष्य निधि भवन, 14-भीकाजी कामा प्लेस, नई दिल्ली-110066

Bhavishya Nidhi Bhawan, 14-Bhikaji Cama Place, New Delhi-110066

Website: www.epfindia.gov.in



No. Pension-I/3/Postal Disb/98/Vol.III

To

All Regional Provident Fund Commissioners (I)
All Sub Regional Offices.

Dated:

24 JUN 2011

Subject: - Shifting of Pensioners from Post Offices to Banks and switching to computerized BRS System – regarding.

Sir,

Kind attention is invited to this office circular no. Pension-I/3/Postal Disb./98/16118 dated 19.6.2001 and 13.1.2006(Copy enclosed) wherein it was stated that the existing pensioners under the erstwhile Employees Family Pension Scheme-1971, who are presently drawing Family Pension from Post Offices, shall continue to draw pension from their post offices. However, the disbursement of Family Pension under EFPS – 1971 shall be switched over to the new agreement with Post Office made under Employees Pension Scheme-1995.

2. References received from field offices wherein it has been stated that the New Application Software does not accommodate the requirement of pension through Post Office. Accordingly the matter was taken up with IS Division (HQ) and they have intimated that the New application Software consists of the following procedures to disburse the pension through Post Offices:-

1. BRS can be generated
2. Scroll can be prepared
3. Cheque can be issued to link Post Office
4. Reconciliation of Pension can be done for Post Office
5. There is provision to handle manually to issue/Received cheques through the Misc. payment Data entry and the withdrawal benefit under EFPS-1971 can be done through 10-C special.

3. In view of position mentioned in preceding para, Regional Provident Fund Commissions, Incharge of the Regions are accordingly requested to ensure compliance of instructions given in circular dated 13.1.2006 to avoid any grievance in the area by suitably coordinating with the Post Offices.

(This issues with the approval of Addl. Central Commissioner(Pension)

Yours faithfully,



(ABHAY RANJAN)

Regional Provident Fund Commissioner(Pension)

Copy to:-

1. P.S. to CPFC
2. FA & CAO
3. Chief Vigilance Officer.
4. All Addl. CPFCs including Head Offices and Zones/Director NATRSS.
5. Dy. Director (Vigilance), Head Office/All Zonal Dy. Director(Vigilance).
6. RPFC (NDC)/ (NPRO) with a request to upload on the website.
7. All ZAP/All ZTIs/Sub ZTI,
8. All Officers in the Head Office.

E-mail: cpfc@alpha.nic.in

Telefax.: 26175212

Gram KENDRANIDHI



EMPLOYEES' PROVIDENT FUND ORGANISATION
(Ministry of Labour, Government of India)
Head Office-Bhavishya Nidhi Bhawan
14-Bhikaji Cama Place, New Delhi - 110 066

No.Penion-I/ 3/Postal Disb/98/Vol-III

84283

Date: 13 JAN 2006

To

All Regional PF Commissioners (In-charge of Regions)
All Regional PF Commissioners(Pension)
All Officers-in-Charge of SROs

Sub: Disbursement of Pension under EPS'95 through Post Offices – change in procedure – reg

Sir,

Reference have been received from many field offices that consequent to the Gazette Notification dated 27th July 2005 of the Ministry of Finance, the Post Offices are returning the cheques for Pension Disbursement under EPS'95 since as per this notification no deposit can be accepted in Post Offices in a Saving Bank A/c other than "Individual Account" and the outstanding balances in all SB A/c other than individual accounts were to be refunded to the depositor before 31.12.2005. This change has caused problems in disbursement of Pension to those EPS'95 pensioners, who have opted for pension disbursement through Post Offices.

The above issue has been examined in detail in consultation with the Department of Posts and accordingly it has been decided that for the time being, an amended operational procedure shall be followed for EPS'95 Pension disbursement through Post Offices. The copy of the revised operational procedure is enclosed herewith for immediate implementation. Accordingly, the instructions issued earlier vide Circular letter No.Pension-I/3/Postal Disb/98/16118 dated 19.06.2001 also stand modified.

The amended procedure has also been circulated by Department of Posts to its field offices vide letter No.6-2/98-PO dated 09.01.2006.

Encl : As above.

Yours faithfully,

(APRAJITA JAGGI)
REGIONAL PF COMMISSIONER (Pension)

Copy to:

1. PA to CPFC
2. FA & CAO
3. All Addl CPFCs
4. Dir(NATRSS) / All ZTIs
5. Dir (Audit) / All ZAOs
6. Dir (Vig)
7. RPFC (MIS)
8. All Officers, Head Office.
9. Shri. R.K. Kashyap, Director (PO & I), Deptt of Posts, Dak Bhawan, Sansad Marg, New Delhi.
10. Hindi Cell.



(RAMAN DHANASEKHAR)
ASSISTANT PF COMMISSIONER (PENSION)

(3)

134

AMENDMENT (2005)

TO

OPERATING PROCEDURE
ISSUED VIDE LETTER
No.6-2/98-PO dated 28-6-2001

FOR
DISBURSEMENT OF PENSION
TO EPFO PENSIONERS

THROUGH
POST OFFICES

(i) Para 11 appearing at page 9 of the existing operating procedure shall be amended as under :-

11. The payment for disbursement of the pension will be made 100 % in advance by cheque by the EPFO. This will be credited in to the Government accounts by the Head Post Master.

(ii) Para 12 of Chapter I appearing at P-9 and 10 shall be deleted.

(iii) Para 1 of Chapter III appearing on page 12 shall be amended as under :-

1. As stated earlier along with the monthly statement of pension payment and weekly statement of pension payment (Annex A), a cheque for the total amount of pension due to be disbursed by the Head Post Office / Sub Post Office under it will be sent by EPFO. The cheque will be sent immediately by the Head Post Office for clearance to the concerned bank and confirm clearance of cheque.

(iv) Para 7 of Chapter III appearing at page 13 shall be amended as under :

7. EPFO will also send a summary sheet to the Link Offices (Head Post Offices) in duplicate indicating the total amount of pension due to be disbursed by the Head Post Offices as well as by each sub Post Office in account with the Head Post Office. The proforma is given at Annexure - B. This summary sheet will be received with the MSPP. This will also be filled up by the Head Postmaster after he receives the duplicate copies of MSPP from the Sub Post Office under his jurisdiction. The Head Postmaster will then send one copy of the MSPP of the Head Post Office to the EPFO and the other to the SBCO after filling up the entries and certifying the credit. Similarly, he will send one copy of MSPP from each Sub Post Office to the SBCO and the other to the EPFO. Along with these documents, he will also send the summary sheet received from EPFO after making the necessary entries. This work should be completed by the 10th of each month by HPO and the papers sent to EPFO in one bunch immediately. Similar action should be repeated in case of WSPPs. The Head Postmaster will also send to EPFO a separate summary sheet in respect of amount not paid but likely to be paid in near future and amount not paid (and not likely to be paid) giving details in this regard and in respect of each pensioner in the prescribed proforma as below :-

Serial No.	Name of post office	Name of pensioner	PPO Number	Amount not paid but likely to be paid	Amount not paid and not likely to be paid	Remark
1	2	3	4	5	6	7
Total						

The head Postmaster will issue a cheque in favour of the authority specified in the MSPP / WSPP by EPFO for the total amount not paid (Col.6 of above mentioned table) and send the same along with the papers mentioned above by 15th of each month. Particulars of the cheque so issued will be noted in the summary of unpaid amount. Date of payment in respect of amount likely to be paid (Col.5 of the table mentioned above) will be noted when the payment is made.

Remark should also be recorded at the page of SB Account Folder / Account of the pensioner that the particular amount of the particular month not yet paid to the pensioner has been returned back to EPFO.

(v) Para 10 of Chapter III appearing at page 15 shall be amended as under :-

10. In case of recovery of any excess amount for whatever reasons from the account of the pensioner, service charge which have been already paid to the Deptt. of Posts by the EPFO will not be refunded. However, the amount recovered from the account of the pensioner will be paid to the EPFO by cheque.

(vi) Para 11 of Chapter III appearing at page 15 and 16 shall be amended as under

11. In case of death of a pensioner and there being no other person to receive the family pension as per the PPO, the EPFO will advise suspension of pension payment in respect of the concerned pensioner. On receipt of such an information from the EPFO, the pension payment will be stopped in the Payee Office. The amount of excess payment of pension, if any, to be recorded by the Payee Office in the case of the death of the pensioner, will be calculated to the EPFO only and communicated to Payee Office for recovery. The Payee Office, as the case may be, will recover the excess amount paid and will make payment to the EPFO and the records of such payment will be kept in post office. The account of the pensioner on receipt of intimation his / her death will deem to have been closed.

Disburser's half of the Pension Payment Order will be returned to the EPFO by the sub Post office through the Head Post Office and in the case of Head Post Office being the Payee Office directly to the EPFO.

(vii) Para 19 of Chapter III appearing at page 17 shall be amended as under :-

19. Certified copies of credit of pension amount shall be sent by Sub Post Office to the Head Post Office by 5th of each month. Head Post Office will send consolidated certified statements of Sub Post Offices and its own copy of MSPP along with the Summary sheet along with a cheque for undisbursed payment by the 10th of the month to the EPFO.

(viii) Chapter V appearing on page 18 shall be amended as under :-

V Head of Account and Accounting Procedure relating to disbursement of pension under EPS-95 on behalf of EPFO

1. Pension : UCR Deposit (C/A) :
Credit the cheque amount received from EPFO for disbursement of pension under EPS-95 to EPFO pensioners.

UCP Deposit (C/A) :
Disbursement of pension under EPS-95 to EPFO pensioners.

2. Service Charge : UCR - Service charges on account of disbursement of EPS-95 pension.

In Postal Accounts Offices :

In respect of transactions as above, the following Head of Account will be operated :-

(1) UCR Deposit (C/A) EPS-95 (1) 8446 Postal Deposit
101 Postal Deposits
73 Deposit (C/A) for
disbursement of pension under
EPS-95 to EPFO

(ii) For UCP Deduct (1) Disbursement of EPS-95 to
EPFO pensioners
(2) Refund to EPFO Deposit (C/A)
for disbursement of pension
under EPS-95 to EPFO.

(2) Service Charge : Head of accounts already stands opened under the head 3201 - 2 - 101 as recoveries from expenditure.