



कर्मचारी भविष्य निधि संगठन
(श्रम एवं रोजगार मंत्रालय, भारत सरकार)
EMPLOYEES' PROVIDENT FUND ORGANISATION
(Ministry of Labour & Employment, Govt. of India)
मुख्य कार्यालय / Head Office
भविष्य निधि भवन, 14-भिकाजी कामा प्लेस, नई दिल्ली-110 066.
Bhavishya Nidhi Bhawan, 14, Bhikaiji Cama Place, New Delhi - 110 066.

File No. Publicity 1(19)2008/

Dated: 28.04.2011

To

All Additional Central P.F Commissioners (Zonal Offices)
All Regional P.F Commissioners-I (Regional Offices)

Subject:- Incentive scheme for employer for providing employment to persons with disability – regarding.

Sir,

Kind attention is invited towards all the earlier communications made by this office for utilizing the funds allotted to field offices for carrying out exclusive advertisement campaign on the incentive scheme for employer for providing employment to persons with disability. A sum of Rs. 4.00 lakh and Rs. 1.00 lakh were allotted to A.C.C (Zonal Offices) and Regional Offices respectively provided by Ministry of Social Justice & Empowerment to E.P.F.O. However, it is learnt that the allotted funds are still not utilized by most of the offices.

In this regard, Hon'ble Secretary, Labour & Employment has desired that the remaining amount of budget available with our organization should be expended and a utilization certificate be forwarded to provided by Ministry of Social Justice & Empowerment (M.S.J.E) by the end of April, 2011. Further, vide this office letter No. HO No. Bkg/1(21)Disbl/08/Vol-II/541 dated 05/04/2011, it has been requested to assess the position and arrive at the net amount lying pending and to arrange to transfer of such unutilized funds to Account No. 4 maintained at Head Office and to also provide a utilization certificate containing the details of expenditure and amount transferred to Head Office.

Hence, the unspent funds lying with the field offices provided for carrying out exclusive advertisement campaign on the incentive scheme for the disabled may be returned to Head Office as requested vide letter No. HO No. Bkg/1(21)Disbl/08/Vol-II/541 dated 5.04.2011 alongwith utilization certificate having details of funds allotted, funds utilized, unspent balance transferred to Head Office and details of advertisements released (mentioning the date of release of advertisement, name of the newspaper, its clipping, expenditure incurred) from the funds allotted for this purpose. It may be noted that any deviation, if so, found in the utilization certificate at a future date, the concerned officer shall be held responsible. The desired report shall be provided within three days from the issue of this letter in order to submit a suitable reply before the Ministry.

Yours faithfully,

(R. Subhash)

Addl. Central P.F Commissioner (Publicity)