



## कर्मचारी भविष्य निधि संगठन

### Employees' Provident Fund Organisation

(श्रम एवं रोजगार मंत्रालय, भारत सरकार)

Ministry of Labour & Employment, Govt. Of India)

मुख्य कार्यालय/ Head Office

भविष्य निधि भवन, १४-भीकाएजी कामा प्लेस, नई दिल्ली-११००६६

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***For Web Circulation only***

No. WSU/9(1)2011/Updation of Accounts

Date: 29.04.2011

To,

29 APR 2011

**All Regional P.F. Commisioners In-Charge of the ROs/SROs.**

**Subject: Time-bound updation of Members' accounts.**

Sir,

This is in reference to Head Office letter No. WSU/9(1)/2011/120783 dated 29-03-2011 (Sl.No. 564 of website) on the cited subject.

2. In order to monitor the progress for updation of Members' accounts, an application software WAR version 2.76 has been released by the Project Division. In the said WAR, a provision is created to get report in respect of pending accounts as well as accounts updated from 1st April, 2011 onwards. You may use this report for monitoring the progress and giving instructions to your subordinate staff wherever any shortfall is noticed.

3. It has been informed by Project Division that at field offices as and when the settlement of claims data is uploaded on FTP server, the report relating to updation of members' accounts will also be updated automatically. In view of this facility, at Head Office the status of updation of members' accounts will be available. Therefore, no separate reporting is required to be sent by field offices to Head Office relating to updation of members' accounts.

4. As already informed in earlier letter dated 29-03-2011 referred above, the updation of members' accounts bears top most priority and therefore, in case of utilizing common resources, the priority is to be accorded to the work of updation of members' accounts only. It has been suggested by some of the field offices that

for the present, the Accounts officers may also be utilized for updation of members' accounts. In this connection, it is informed that APFCs posted in sections other than accounts also be utilized for updation of members' accounts.

In any case, the targets of updation of members' accounts upto the year 2009-10 is to be achieved by 30-06-2011 without fail.

Yours faithfully,

  
29/04/2011  
(Rajesh Bansal)

Financial Advisor and Chief Accounts Officer

**Copy to:**

1. All Additional CPFC (Zones) to monitor the progress at their level.
2. Chief Vigilance Officer,
3. All Addl. Central P.F. Commissioners in Head Office,
4. All RPFCs Gr-I in Head Office/Director (Audit)/Director (Recovery),
5. All RPFCs Gr-II in Head Office,
6. All APFCs in Head Office,
7. PS to CPFC for information,
8. Web Administrator for posting the letter on EPFO's website.
9. DD (OL) for issuing Hindi version.

  
29/04/2011  
(Rajesh Bansal)

Financial Advisor and Chief Accounts Officer