



EMPLOYEES' PROVIDENT FUND ORGANIZATION

(Ministry of Labour & Employment:: Govt. of India)

ZONAL TRAINING INSTITUTE, EAST ZONE

(Unit of National Academy for Training & Research In Social Security)

7 Lu-Hsun Sarani, New CIT Road

Kolkata - 700 073.

No. EPFO/ZTI-EZ/213/Sub-ZTI,Shillong/Vol.IV/09-10/ 992

Date: 21.09.2011

To

The Regional Provident Fund Commissioner-I of R.O. /OIC of SRO

NER, Bihar, Jharkhand, Kolkata, Jalpaiguri, & Orissa.

SRO, Durgapur, Park Street, Barrackpur, Howrah, Port Blair,

Mazafarpur, Bhagalpur, Shillong, Agartala, Tinsukia, Berhampur, Rourkela, Keonjhar, Siliguri,

Darjeeling, Jangipur, Jamshedpur,

Sub: Filling up posts of Group 'B', 'C' & 'D' on deputation basis in Sub-Zonal Training Institute, Shillong - reg.

Sir,

The following posts in Group 'B', 'C' & 'D' cadre are proposed to be filled up on transfer on deputation basis in the Sub-Zonal Training Institute, Shillong. The eligibility condition & number of post vacant in various cadre in Group 'B', 'C' & 'D' are detailed below:

Sl. No.	Name of the post	No. of post vacant	Education Qualification	Service condition
1.	Administrative Officer (EO/AO)	01	Graduate with Computer Literacy	Officials holding analogous post or Section Supervisor with 5 years Service.
2.	Stenographer	01		Officials holding analogous post
3.	SSA	02	Graduate	Officials holding analogous post or LDCs who have passed matriculation with 5 years regular service in the pay scale of 3050-4590 (pre-revised).
4.	Cook-cum Attendant	01		Officials holding analogous post

The deputation will, however, be governed by the instructions issued by the Department of the Personnel & Training as applicable to the Central Government Department / Autonomous Bodies etc. The tenure of deputation will be initially for a period of 3 years subject to further extension depending on administrative exigencies and with the consent of borrowing Regional Office / Head Office.



Cont.P/2

It is requested that the above posts which are going to be filled in at Sub-Zonal Training Institute, Shillong may be circulated amongst the officials of your Office immediately. RPFC-I being cadre controlling authority is requested to forward all the applications received from RO & SROs under his jurisdiction to RPFC(I), ZTI, East Zone, 7, Lu Hsun Sarani, Territy Bazar, Kolkata – 700 073, latest by 31.10.2011 along with copies of ACRs for last 5(five) years, Integrity Certificate & Vigilance Clearance Certificate.

Please acknowledge the receipt.

Yours faithfully,

Encl: Proforma of Application.

sd/-

(N.C. PODDAR)
REGIONAL PROVIDENT FUND COMMISSIONER-I.
ZONAL TRAINING INSTITUTE (EAST ZONE).

Copy to:

1. The Director, NATRSS with reference to the letter no. 8(4)/2003/NATRSS/Sub ZTI/4734 dated 18.02.2010.
2. ACC (KZ),ACC(AP,OR),ACC(UP,BR) - for kind information.
3. Regional Provident Fund Commissioner (HRM), EPFO, Head Office, New Delhi.
- ✓ 4. RPFC (NDC), H.O, New Delhi with the request to post the above circular on the website.
5. Dy. Director (Vigilance), East Zone – for kind information.
6. Sub-Zonal Training Institute, Shillong.
7. Guard File.

21.09.11

(N.C. PODDAR)

REGIONAL PROVIDENT FUND COMMISSIONER-I.
ZONAL TRAINING INSTITUTE (EAST ZONE).