

THROUGH WEB CIRCULATION

स्पीड पोस्ट द्वारा

दूरभाष: 011-26178343/ 2618 3405 फैक्स: 011-26186517



कर्मचारी भविष्य निधि संगठन
EMPLOYEES' PROVIDENT FUND ORGANISATION
(श्रम और रोजगार मंत्रालय, भारत सरकार)
MINISTRY OF LABOUR AND EMPLOYMENT, GOVERNMENT OF INDIA
मुख्य कार्यालय/Headquarters
भविष्य निधि भवन, 14, भीकाजी कामा प्लेस नई दिल्ली-110066

No. MIS- 2(2) 2016/ Automation/

Dated:

19 JUN 2017

To,

All Additional Central P F Commissioner (Zones),
All Addl. CPFCs in Headquarters.

Subject: - MIS Reports – Automation - Reg.

Information about performance reports on functional areas are received in EPF Headquarters through ABP (monthly) & MIS (quarterly) for perusal of Central Provident Fund Commissioner.

2. Further, in order to get the monthly performance reports on the various functional areas from the field offices, it has been proposed to have only one return/report (monthly) for the purpose. The revised formats of MIS Reports have been prepared on functional areas and are enclosed for perusal.

3. All Addl. Central P. F. Commissioner (Zones) are requested to kindly go through the revised monthly performance reports and advise any modification, if required, to MIS Branch by 30th June 2017.

4. Kindly accord priority.

Encl: - As above.

(K. L. Goyal)
Additional Central P F Commissioner (MIS)

Copy for information and necessary action to:

- Director (PDUNASS), Janakpuri, New Delhi.
- RPFC (NDC), Dwarka, New Delhi - for uploading on the official website.
- PS to Central Provident Fund Commissioner, EPF Headquarters, New Delhi.
- PS to FA & CAO, EPF Headquarters, New Delhi.
- PS to Chief Vigilance Officer, EPF Headquarters, New Delhi.
- Guard File.

MONTHLY PERFORMANCE REPORTS

SL NO.	FUNCTIONAL AREA
1	MEMBERSHIP
2	RECEIPTS & PAYMENTS
3	REMITTANCE STATUS
4	CLAIMS
5	PENSIONS
6	ASSESSMENTS
7	CURRENT DEMAND UNEXEMPTED
8	CURRENT DEMAND EXEMPTED
9	ARREAR DEMAND UNEXEMPTED
10	ARREAR DEMAND EXEMPTED
11	RECOVERY - II
12	COERCIVE ACTION
13	EO's PERFORMANCE MONITORING
14	INTERNATIONAL WORKERS
15	EXEMPTION -1
16	EXEMPTION - 2
17	HRM

ESTABLISHMENTS & MEMBERS - INDUSTRY TYPE WISE

Month / Year		Zone / Office		ESTABLISHMENTS			MEMBERS		
SL. NO.	EFFECTIVE FROM	INDUSTRY TYPE		EX	UEX	TOTAL	EX	UEX	TOTAL
1	01 November 1952	Cement							
2	01 November 1952	Cigarettes							
3	01 November 1952	Elec, Mech or Gen Engg Products							
4	01 November 1952	Iron and Steel							
5	01 November 1952	Jute							
6	01 November 1952	Others							
7	01 November 1952	Paper							
8	01 November 1952	Textiles							
9	31 July 1956	Edible Oils and Fats							
10	31 July 1956	Electrical porcelain Insulators							
11	31 July 1956	Electricity including generation, transmission and distribution thereof							
12	31 July 1956	Glass							
13	31 July 1956	Matches							
14	31 July 1956	Printing excluding printing presses covered under "Newspaper establishments"							
15	31 July 1956	Refractories							
16	31 July 1956	Rubber and rubber products							
17	31 July 1956	Sanitarywares							
18	31 July 1956	Stone-ware pipes							
19	31 July 1956	Sugar							
20	31 July 1956	Tea (except in State of Assam)							
21	31 July 1956	Tiles							
22	30 September 1956	Heavy and Fine chemicals							
23	30 September 1956	Indigo							
24	30 September 1956	Lac including shellac							
25	30 September 1956	Non-edible veg & animal oil & fats							
26	31 December 1956	Newspaper Establishments							
27	31 January 1957	Mineral Oil refining							
28	30 April 1957	Cardamom Plantations							
29	30 April 1957	Coffee Plantations							
30	30 April 1957	Pepper Plantations							
31	30 April 1957	Rubber Plantations							
32	30 April 1957	Tea plantations (except in Assam)							
33	30 November 1957	Asbestos Cement Sheets							
34	30 November 1957	Coffee curing Estts							
35	30 November 1957	Gold Mines							
36	30 November 1957	Industrial and Power Alcohol							
37	30 November 1957	Iron Ore Mines							
38	30 November 1957	Limestone Mines							
39	30 November 1957	Manganese Mines							
40	31 December 1957	Mixed Plantations							
41	30 April 1958	Biscuit making industry							
42	30 April 1959	Road Motor Transport estt.							
43	31 May 1960	Mica Mines							
44	31 May 1960	Mica Mines - Mica Industry							
45	30 June 1960	Automobile repair and servicing							
46	30 June 1960	Plywood							
47	30 November 1960	Cane Farms owned by sugar factories							
48	31 December 1960	Dal Milling							
49	31 December 1960	Flour Milling							
50	31 December 1960	Rice Milling							
51	31 May 1961	Starch							
52	30 June 1961	Hotels							
53	30 June 1961	Petroleum or natural gas exploitation, prospecting, drilling or production							
54	30 June 1961	Petroleum or natural gas refining							
55	30 June 1961	Restaurants							
56	30 June 1961	Storage/transport or distribution of petroleum or Natural gas							
57	31 July 1961	Cinemas (including Prview theaters)							
58	31 July 1961	Distribution concerns dealing with exposed films							
59	31 July 1961	Film production concerns							
60	31 July 1961	Film Studios							
61	31 August 1961	Leather and Leather products							
62	30 November 1961	Crockery							
63	30 November 1961	Stone-ware Jars							
64	31 December 1961	Every cane farm owned by the owner or occupier of a sugar factory or cultivated by such owner or occupier or any person on his behalf							
65	31 December 1961	Film processing Laboratories							
66	31 March 1962	Confectionery							
67	30 April 1962	Trading and commercial estt.							
68	31 May 1962	Companies, societies, associations, clubs or troupes which give any exhibition of acrobatic or other performances or both							

ESTABLISHMENTS & MEMBERS - INDUSTRY TYPE WISE

Month / Year		Zone / Office						
SL. NO.	EFFECTIVE FROM	INDUSTRY TYPE	ESTABLISHMENTS			MEMBERS		
			EX	UEX	TOTAL	EX	UEX	TOTAL
69	31 May 1962	Societies, clubs or associations which provide service on payment						
70	31 May 1962	Theaters						
71	30 June 1962	Fruit and vegetable preservation						
72	30 September 1962	Cashewnuts						
73	31 October 1962	Processing or treatment of wood products						
74	31 October 1962	Saw Mills						
75	31 October 1962	Wood Preservation Plants						
76	31 October 1962	Wood Seasoning Kilns						
77	31 October 1962	Wood Workshop						
78	31 December 1962	Bauxite Mines						
79	30 April 1963	Brushes						
80	30 April 1963	Buttons						
81	30 April 1963	Laundry and Laundry services						
82	30 April 1963	Plastic and plastic products						
83	30 April 1963	Stationery products						
84	31 August 1963	Aerated water, soft drinks or carbonated water						
85	31 August 1963	Canteens						
86	31 October 1963	Distilling and rectifying of spirits						
87	31 January 1964	Bone Crushing						
88	31 January 1964	Paint and Varnish						
89	30 June 1964	China Clay Mines						
90	30 June 1964	Pickers						
91	31 October 1964	Architects						
92	31 October 1964	Attorneys as defined in the Advocates Act, 1955						
93	31 October 1964	Chartered Accountants						
94	31 October 1964	Cost and Works Accountants						
95	31 October 1964	Engineers and Engineering Contractors						
96	31 October 1964	Medical Specialists						
97	31 December 1964	Milk and milk products						
98	31 January 1965	Forwarding agencies						
99	31 January 1965	Non-ferrous metals and alloys in the form of ingots						
100	31 January 1965	Travel Agencies						
101	31 March 1965	Bread						
102	30 June 1965	Stemming or redrying of tobacco leaf industries						
103	31 July 1965	Agarbatte (including dhoop and dhoopbatte)						
104	31 August 1965	Magnetite Mines						
105	30 September 1965	Cair (excluding the spinning sector)						
106	31 December 1965	Stone quarries producing roof & floor slabs, dimension stones and mosaic chips;						
107	31 January 1966	Banks other than nationalised banks						
108	30 June 1966	Tobacco industry that is any industry engaged in the manufacture of cigars, zarda, snuff, quivaam, and guraku from tobacco.						
109	31 July 1966	Paper Products industry						
110	30 September 1966	Licensed salt industry						
111	30 April 1967	Indoleum						
112	30 April 1967	Linoleum						
113	31 July 1967	Explosives						
114	31 August 1967	Jute Baling or Pressing						
115	31 October 1967	Fireworks and percussion cap work						
116	30 November 1967	Tent Making						
117	31 August 1968	Barytes, dolomite, fireclay, gypsum, kyanite, sillimanite and steatite mines						
118	31 December 1968	Chinchona Plantations						
119	30 April 1969	Ferro Manganese						
120	30 June 1969	Diamond Mines						
121	30 June 1969	Ice and ice-cream industry						
122	31 January 1970	General insurance business						
123	31 March 1971	Esttbs rendering expert services						
124	30 November 1971	Winding of thread and yarn reeling industry						
125	31 March 1972	Railway booking Agencies						
126	30 September 1972	Cotton ginning, baling and pressing						
127	31 March 1973	Messes other than Military Messes						
128	31 May 1973	Katha making						
129	31 August 1973	Hospitals						
130	30 April 1974	Beer manufacturing						
131	30 September 1974	Societies, clubs & associations which charge no fee other than subscription						
132	30 September 1974	Sorting, cleaning and teasing of cotton waste						
133	30 November 1974	Garments making factories						

ESTABLISHMENTS & MEMBERS - INDUSTRY TYPE WISE

Month / Year		Zone / Office						
SL. NO.	EFFECTIVE FROM	INDUSTRY TYPE	ESTABLISHMENTS			MEMBERS		
			EX	UEX	TOTAL	EX	UEX	TOTAL
134	31 December 1974	Agricultural farms						
135	31 December 1974	Botanical Gardens						
136	31 December 1974	Fruit Orchards						
137	31 December 1974	Zoological Gardens						
138	30 June 1975	Soap Stone Mines						
139	31 July 1976	Apartite Mines						
140	31 July 1976	Asbestos Mines						
141	31 July 1976	Ball Clay Mines						
142	31 July 1976	Calcite Mines						
143	31 July 1976	Chromite Mines						
144	31 July 1976	Corundum Mines						
145	31 July 1976	Emerald Mines						
146	31 July 1976	Feldspar Mines						
147	31 July 1976	Flourite Mines						
148	31 July 1976	Graphite Mines						
149	31 July 1976	Ochre Mines						
150	31 July 1976	Quartz Mines						
151	31 July 1976	Silica (Sand) Mines						
152	28 January 1977	Fish Processign And Non-Veg Food Preservation						
153	28 January 1977	Glue And Gelatine Factories						
154	28 January 1977	Stone quarries producing stone chips, stone sets, stone boulders and ballasts						
155	31 May 1977	Beedi Industry						
156	31 December 1978	Financing Establishments other than Banks						
157	06 January 1979	Lignite Mines						
158	31 July 1979	Ferro Chrome						
159	31 May 1980	Diamond Cutting						
160	31 May 1980	Inland Water Transport establishments						
161	31 May 1980	Quartzite Mines						
162	31 October 1980	Building And Construction Industry						
163	31 October 1980	Manufacture of Myrobalan						
164	30 November 1980	Brick						
165	23 November 1981	Stevedoring loading and unloading of ships.						
166	07 December 1981	Cattle Feed Industry						
167	07 December 1981	Poultry Farming						
168	19 February 1982	College						
169	19 February 1982	Knowledge or Training Institution						
170	19 February 1982	Research Institute						
171	19 February 1982	School						
172	19 February 1982	Scientific Institution						
173	19 February 1982	University						
174	19 February 1982	University, College, School, Etc.						
175	01 January 1984	Asbestos industries						
176	01 January 1984	Cinema theaters employing five or more workers						
177	01 September 1989	Iron Ore Pellets						
178	25 March 1992	Diamond Saw Mills						
179	25 March 1992	Guar Gum Factories						
180	25 March 1992	Marble Mines						
181	01 April 2001	Aircraft or Airlines other than those owned or controlled by Central/State Government						
182	01 April 2001	Cleaning & Sweeping						
183	01 April 2001	Couriers Service						
184	19 November 2005	Establishments in construction, maintenance, operation and commercial activities of Railways, excluding Indian Railways						
185	27 July 2006	Establishment Engaged In Manufacture, Marketing Servicing, Usage of Computers						
186	08 December 2007	Companies offering life insurance, Annuities etc. other than life insurance						
187	08 December 2007	Electronic Media Companies						
188	08 December 2007	Lodging Housing, Service Apartment & Condominiums						
189	08 December 2007	Private Airports & Joint Venture Airports						
190	08 January 2011	Municipal Councils/Corporations						
Grand Total								

MONTH
YEAR

ZONE/OFFICE

RECEIPTS AND PAYMENTS (Rs. In lakhs)

PART A

Total No. of Estts Covered						
Total ECR registered establishments						
Contributing Establishments						
Challans Received during the month						
Account No.	Total Amount Received		Total Amount Paid		Surplus/Deficit	
	During the month	Upto the month	During the month	Upto the month	During the month	Upto the month
I - EPF						
II- EPF Admn						
X - EPS						
XXI - EDLI						
XXII - EDLI Admn						

PART B

TREND OF RECEIPTS & PAYMENTS

Account No.	Total Amount Received		Total Amount Paid		Surplus/Deficit	
	% variation over previous month	% variation over the same period in previous year	% variation over previous month	% variation over the same period in previous year	% variation over previous month	% variation over the same period in previous year
I - EPF						
II- EPF Admn						
X - EPS						
XXI - EDLI						
XXII - EDLI Admn						

PART - C

Single Chalan of highest value (Rs) received during the month	
Single Chalan of lowest value (Rs) received during the month	

FINANCIAL YEAR

ZONE / OFFICE

MONTH / YEAR

PAID DURING THE PERIOD

PAID FOR THE MONTH -	APR		MAY		JUN		JUL		AUG		SEP		OCT		NOV		DEC		JAN		FEB		MAR		TOTAL		Paid in next FY	
	ESTTBS	AMOUNT	ESTTBS	AMOUNT	ESTTBS	AMOUNT	ESTTBS	AMOUNT	ESTTBS	AMOUNT	ESTTBS	AMOUNT	ESTTBS	AMOUNT	ESTTBS	AMOUNT	ESTTBS	AMOUNT	ESTTBS	AMOUNT	ESTTBS	AMOUNT	ESTTBS	AMOUNT	ESTTBS	AMOUNT	ESTTBS	AMOUNT
Pertaining to previous FYs																												
MAR																												
APR																												
MAY																												
JUN																												
JUL																												
AUG																												
SEP																												
OCT																												
NOV																												
DEC																												
JAN																												
FEB																												
TOTAL																												

CLAIMS SETTLEMENT STATUS

ZONE/OFFICE
MONTH/YEAR

CLAIMS TYPE	OB	RECEIVED	WORKLOA D	REJECTED	% REJECTED	REJECTED > 3 DAYS	% REJECTED > 3 DAYS	REJECTED > 3 DAYS	% SETTLED	AMOUNT PAID	Settled <=3 days	% Settled <=3 days	Settled <=10 days	% Settled <=10 days	Settled <=20 days	% Settled <=20 days	Settled > 20 days	% Settled > 20 days	Pending	% Pending	Pending > 20 days	% Pending > 20 days
Insurance (EDLI)																						
Pension																						
Pension WB																						
PF Final Settlement																						
PF Death Case																						
PF Transfer out Office																						
PF Transfer-in Office																						
PF Part Withdrawal																						
PF INSURANCE PREMIUM																						
TOTAL																						

CLASSIFICATION OF PENSIONERS

MONTH
YEAR

PART A

	PENSION RANGE (Rs.)								
	< 1000	1001-1500	1501-2500	2501-3500	3501-4500	450-5500	5501-6500	6501-7500	> 7500
MEMBER PENSIONER									
SPOUSE PENSIONER									
CHILDREN PENSIONER									
ORPHAN PENSIONER									
NOMINEE PENSIONER									
PARENT PENSIONER									
GRAND TOTAL									

PART B

PENSIONERS' AGE DISTRIBUTION

	< 25 yrs	25 - < 50 yrs	50 - < 55 yrs	55 - < 58 yrs	58 - < 60 yrs	60 - < 65 yrs	65 - 70 yrs	75- 80 yrs	> 80 yrs	TOTAL
MEMBER PENSIONER										
SPOUSE PENSIONER										
CHILDREN PENSIONER										
ORPHAN PENSIONER										
NOMINEE PENSIONER										
PARENT PENSIONER										
GRAND TOTAL										

PART C

CLASSIFICATION OF PENSIONERS

	Member Pensioners				Spouse Pensioners				Children Pensioners			Orphan Pensioners	Nominee Pensioners	Parent Pensioners	Grand Total
	Early Pension (50-57 years)	Superannuation	Disability Pension	Total	Death in Service		Death away from	Total							
					EPFS 1971	EPS 1995									
									EPFS 1971	EPS 1995	TOTAL				
OPENING BALANCE															
ADDED															
CEASED															
CLOSING BALANCE															

ENQUIRIES AND ASSESSMENTS

ZONE / OFFICE

MONTH

YEAR

PART - A (TOTAL)	Opening Balance	Initiated during the month	Net Workload	Disposed during the month	Closing Balance	Periodicity of pending cases				
						< 6 MONTHS	> 6 MONTHS < 1 YEAR	> 1 YEAR < 2 YEARS	> 2 YEARS < 3 YEARS	> 3 YEARS
Section 7 A										
Section 7 A(4)										
Section 7 B										
Section 7 C										
Para 26 B (EPF Scheme)										
Section 14 B										
TOTAL										

OUT OF "PART - A" ABOVE, PERTAINING TO PF EXEMPTED ESTABLISHMENTS

PART - B (PF EXEMPTED ESTABLISHMENTS)	Opening Balance	Initiated during the month	Net Workload	Disposed during the month	Closing Balance	Periodicity of pending cases				
						< 6 MONTHS	> 6 MONTHS < 1 YEAR	> 1 YEAR < 2 YEARS	> 2 YEARS < 3 YEARS	> 3 YEARS
Section 7 A										
Section 7 A(4)										
Section 7 B										
Section 7 C										
Para 26 B (EPF Scheme)										
Section 14 B										
TOTAL										

CURRENT DEMAND UNEXEMPTED (Lac)

MONTH/YEAR

PART - A

ZONE / OFFICE :										
CATEGORY	Opening Balance		Added during the month		Recovered during the month		Adjusted during the month		Closing Balance	
	Estt.	Amount	Estt.	Amount	Estt.	Amount	Estt.	Amount	Estt.	Amount
E.P.F. Dues (PROVIDENT FUND)										
E.P.S. Dues (PENSION FUND)										
E.D.L.I. Dues (INSURANCE FUND)										
E.P.F. Administration Account										
E.D.L.I. Administration & Inspection Account										
GRAND TOTAL										

PART - B

CATEGORISATION OF IR NIR	
<u>Category I- Not Immediately Realisable</u>	
1	Stay by Court/EPFAT
2	Under Liquidation
3	BFIR case (only for 14B) cases
4	Instalment cases
TOTAL : 1 to 4	
<u>Category-II - Immediately Realisable</u>	
1	Closed establishments
2	Others
TOTAL: 1-2	
Grand Total (Cat I + Cat II)	

PART - C

DAMAGES (u/s 14B) & INTEREST (u/S 7Q) RECOVERED

CATEGORY	Opening Balance		Added during the month		Recovered during the month		Adjusted during the month		Closing Balance	
	Damages	Interest	Damages	Interest	Damages	Interest	Damages	Interest	Damages	Interest
E.P.F. Dues (PROVIDENT FUND)										
E.P.S. Dues (PENSION FUND)										
E.D.L.I. Dues (INSURANCE FUND)										
E.P.F. Administration/Inspection Account										
E.D.L.I. Administration/Inspection Account										
GRAND TOTAL										

CURRENT DEMAND UNEXEMPTED (Lac)

MONTH/YEAR

PART - A

ZONE / OFFICE :										
CATEGORY	Opening Balance		Added during the month		Recovered during the month		Adjusted during the month		Closing Balance	
	Estt.	Amount	Estt.	Amount	Estt.	Amount	Estt.	Amount	Estt.	Amount
E.P.F. Dues (PROVIDENT FUND)										
E.P.S. Dues (PENSION FUND)										
E.D.L.I. Dues (INSURANCE FUND)										
E.P.F. Administration Account										
E.D.L.I. Administration & Inspection Account										
GRAND TOTAL										

PART - B

CATEGORISATION OF IR NIR

Category I- Not Immediately Realisable

- 1 Stay by Court/EPFAT
- 2 Under Liquidation
- 3 BFIR case (only for 14B) cases
- 4 Instalment cases
- TOTAL : 1 to 4

Category-II - Immediately Realisable

- 1 Closed establishments
- 2 Others
- TOTAL: 1-2

Grand Total (Cat I + Cat II)

PART - C

DAMAGES (u/s 14B) & INTEREST (u/s 7Q) RECOVERED

CATEGORY	Opening Balance		Added during the month		Recovered during the month		Adjusted during the month		Closing Balance	
	Damages	Interest	Damages	Interest	Damages	Interest	Damages	Interest	Damages	Interest
E.P.F. Dues (PROVIDENT FUND)										
E.P.S. Dues (PENSION FUND)										
E.D.L.I. Dues (INSURANCE FUND)										
E.P.F. Administration/Inspection Account										
E.D.L.I. Administration/Inspection Account										
GRAND TOTAL										

ARREAR DEMAND UNEXEMPTED (Lac)

MONTH/YEAR

PART - A

ZONE / OFFICE –										
CATEGORY	Opening Balance		Added during the month		Recovered during the month		Adjusted during the month		Closing Balance	
	Estt.	Amount	Estt.	Amount	Estt.	Amount	Estt.	Amount	Estt.	Amount
E.P.F. Dues (PROVIDENT FUND)										
E.P.S. Dues (PENSION FUND)										
E.D.L.I. Dues (INSURANCE FUND)										
E.P.F. Administration Account										
E.D.L.I. Administration & Inspection Account										
GRAND TOTAL										

PART - B

CATEGORISATION OF IR NIR

Category-I- Not Immediately Realisable

1 Stay by Court/EPFAT
2 Under Liquidation
3 BFIR case (only for 14B) cases
4 Instalment cases
TOTAL: 1 to 4

Category-II - Immediately Realisable

1 Closed establishments
2 Others
TOTAL: 1-2

REVENUE RECOVERY CERTIFICATES ALL THREE SCHEMES (Rs in Lakhs)

CATEGORY	Opening Balance		Added during the month		Recovered during the month		Adjusted during the month		Closing Balance	
	RRC	Amount	RRC	Amount	RRC	Amount	RRC	Amount	RRC	Amount
E.P.F. Dues (PROVIDENT FUND)										
E.P.S. Dues (PENSION FUND)										
E.D.L.I. Dues (INSURANCE FUND)										
E.P.F. Administration Account										
E.D.L.I. Administration & Inspection Account										
GRAND TOTAL										

DAMAGES (u/s 14B) & INTEREST (u/s 7Q)

CATEGORY	Opening Balance		Added during the month		Recovered during the month		Adjusted during the month		Closing Balance	
	Damages	Interest	Damages	Interest	Damages	Interest	Damages	Interest	Damages	Interest
E.P.F. Dues (PROVIDENT FUND)										
E.P.S. Dues (PENSION FUND)										
E.D.L.I. Dues (INSURANCE FUND)										
E.P.F. Administration/Inspection Account										
E.D.L.I. Administration/Inspection Account										
GRAND TOTAL										

ARREAR DEMAND EXEMPTED (Lac)

MONTH/YEAR

PART - A

ZONE / OFFICE –										
CATEGORY	Opening Balance		Added during the month		Recovered during the month		Adjusted during the month		Closing Balance	
	Estt.	Amount	Estt.	Amount	Estt.	Amount	Estt.	Amount	Estt.	Amount
E.P.F. Dues (PROVIDENT FUND)										
E.P.S. Dues (PENSION FUND)										
E.D.L.I. Dues (INSURANCE FUND)										
E.P.F. Administration Account										
E.D.L.I. Administration & Inspection Account										
GRAND TOTAL										

PART - B

CATEGORISATION OF IR NIR

Category-I- Not Immediately Realisable

1 Stay by Court/EPFAT
2 Under Liquidation
3 BFIR case (only for 14B) cases
4 Instalment cases
TOTAL : 1 to 4

Category-II - Immediately Realisable

1 Closed establishments
2 Others
TOTAL: 1-2

REVENUE RECOVERY CERTIFICATES ALL THREE SCHEMES (Rs in Lakhs)

CATEGORY	Opening Balance		Added during the month		Recovered during the month		Adjusted during the month		Closing Balance	
	RRC	Amount	RRC	Amount	RRC	Amount	RRC	Amount	RRC	Amount
E.P.F. Dues (PROVIDENT FUND)										
E.P.S. Dues (PENSION FUND)										
E.D.L.I. Dues (INSURANCE FUND)										
E.P.F. Administration Account										
E.D.L.I. Administration & Inspection Account										
GRAND TOTAL										

DAMAGES (u/s 14B) & INTEREST (u/s 7Q)

CATEGORY	Opening Balance		Added during the month		Recovered during the month		Adjusted during the month		Closing Balance	
	Damages	Interest	Damages	Interest	Damages	Interest	Damages	Interest	Damages	Interest
E.P.F. Dues (PROVIDENT FUND)										
E.P.S. Dues (PENSION FUND)										
E.D.L.I. Dues (INSURANCE FUND)										
E.P.F. Administration/Inspection Account										
E.D.L.I. Administration/Inspection Account										
GRAND TOTAL										

REPORT ON DEFAULTING ESTABLISHMENTS - Outstanding amount > Rs. 10 lakh

ZONE / OFFICE

MONTH / YEAR

[illegible][illegible]

COERCIVE ACTION

ZONE / OFFICE

MONTH/YEAR

PART A - Cases before the Police Authorities u/s 406/409 of IPC

	FIR Pending with police at beginning of Year	Fresh FIRs filed with the police during the period	Cases dropped by police upto the end of the Quarter	Challans Filed by police in Court upto the end of the Quarter	FIRs pending with police at the end of the Quarter	Pending cases Break-up			
						For the last six months	Six months to one year	More than one year	Total pendency at the end of a year
Unexempted									
Exempted									
Total									

PART B - Cases before various Courts u/s 406/409 OF IPC

	Cases for disposal	Cases disposed during the period				Closing Balance			
		Convicted	Acquitted	Dismissed/ Discharged	Total Cases Decided	Total	Pending for less than six months	Pending for six months to one year	Pending for more than one year
Unexempted									
Exempted									
Total									

PART C (i) - PROSECUTION (SECTION 14)

	Opening Balance	Added	Disposed	Closing Balance
Non-payment of dues/ Non Transfer of contribution				
Non-submission of returns / non-production of records				
Non-payment of dues and non-submission of returns				

PART C (ii) PROSECUTION (SECTION 14) (Exempted out of Part C (i) above)

Non transfer of contribution				
Non submission of returns/ non production of records				
Non transfer of contribution and non submission of return				

PART D

	Opening Balance	Added	Closing Balance
Bank Accounts attached			
Properties attached			
Number of Auctions made			
Arrests made during Recovery proceedings			
No. of cases where Receivers have been appointed			
Number of cases filed under Section.110 Cr. PC			

PERFORMANCE MONITORING OF ENFORCEMENT OFFICERS

MONTH / YEAR :

OFFICE / ZONE :

Total number of Enforcement Officers

PART A

WORKLOAD

		UNEXEMPTED	EXEMPTED	TOTAL
(a)	Total Esttbs allotted			
(b)	Esttbs marked as closed			
(c)	Net Esttbs (a) - (b)			
(d)	Complying Esttbs			
(e)	Non Complying esttbs			

PART B

Establishments allotted for inspection during the month

		ALLOTTED			INSPECTED			REPORT SUBMITTED		
		UNEXEMPTED	EXEMPTED	TOTAL	UNEXEMPTED	EXEMPTED	TOTAL	UNEXEMPTED	EXEMPTED	TOTAL
(a)	Non complying esttbs									
(b)	Complying Esttbs									
(c)	Post Coverages									
	TOTAL									

PART C

OTHER TASKS

		UNEXEMPTED	EXEMPTED	TOTAL
(a)	Inspections for new Coverage {Sec 1(3)}			
(b)	Inspections for new Coverage {Sec 1(4)}			
(c)	Verification of claim forms			
(d)	Deposition in Sec 7A inquiries			
(e)	Appearance in Court proceedings			
(f)	Others			

INTERNATIONAL WORKERS (IW) (Para 83 of EPF Scheme 1952)

OFFICE/REGION/ZONE:

MONTH

YEAR

INDIAN INTERNATIONAL WORKER

Part 'A' (u/p 2(ja) (a)

(Eligible for benefits under Social Security Programmes of a country having SSA with India)

Sl. No.	Country	OPENING BALANCE	Added upto the month	Exit upto the month	CLOSING BALANCE	Total Monthly Pay of Members at the end of the month	Contribution received during the month	Contribution received upto the month	Payments made during the month				Payments made upto the month			
									EPF	EPS	EDLI	TOTAL	EPF	EPS	EDLI	TOTAL
1																
2																
3																
4																
5																
6																
7																
8																
Total of A																

Part 'B' (u/p 2(ja) (b)

OTHER THAN INDIAN INTERNATIONAL WORKER

(persons coming from countries having SSA with INDIA)

1																
2																
3																
4																
5																
6																
7																
8																
Total of B																

Part 'C' (u/p 2(ja) (b)**OTHER THAN INDIAN INTERNATIONAL WORKER***(persons coming from countries NOT having SSA with INDIA)*

1																
2																
3																
4																
5																
6																
7																
8																
TOTAL of C																

GRNAD TOTAL																
-------------	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Part 'D' (u/p (2) (i**EXCLUDED INTERNATIONAL WORKER**

1					
2					
3					
4					
5					
6					
7					
8					
TOTAL					

MONTH

YEAR

MONITORING OF EXEMPTED ESTABLISHMENTS

OFFICE/ZONE:							
Part A AMOUNT NOT TRANSFERRED TO BOARD OF TRUSTEES				(Rs. In lakhs)			
AMOUNT PENDING FOR TRANSFER AT THE BEGINNING OF THE YEAR		ACCRETIONS DURING THE YEAR		AMOUNT TRANSFERRED DURING THE YEAR		AMOUNT PENDING FOR TRANSFER AT END OF THE YEAR	
Estt.	Amount	Estt.	Amount	Estt.	Amount	Estt.	Amount

Part B INVESTMENT OF PROVIDENT FUND ACCUMULATIONS BY BOARD OF TRUSTEES (Rs. In lakhs)			
CATEGORY	CLOSING BALANCE OF LAST YEAR	INVESTMENTS DURING THE CURRENT YEAR	CLOSING BALANCE OF CURRENT YEAR
Central Government Securities			
State Govt. Securities			
Government Guaranteed Securities			
Public Sector Financial Institutions/ Certificate of Deposits issued by Public Sector Banks			
Special Deposit Scheme			
Others			
Gross Total Investment			
Less Redemption Proceeds			
Net Investment			

Part C UN-INVESTED AMOUNT AT THE HANDS OF BOARD OF TRUSTEES				(Rs. In lakhs)			
UNINVESTED AMOUNT AT THE BEGINNING OF THE YEAR		ACCRETIONS DURING THE YEAR		AMOUNT INVESTED DURING THE YEAR		UNINVESTED AMOUNT AT THE END OF THE YEAR	
Estt.	Amount	Estt.	Amount	Estt.	Amount	Estt.	Amount
						0	0

Part D: RATE OF INTEREST DECLARED BY EXEMPTED ESTABLISHMENTS								
Total no. of exempted/relaxed Establishments#	No. of Establishments which did not declare any rate		Esttbs which declared less than the EPF Rate		Esttbs which declared rate equal to EPF Rate		Esttbs which declared rate more than EPF rate.	
	(i)		(ii)		(iii)		(iv)	
	Estt.	Members	Estt.	Members	Estt.	Members	Estt.	Members

should be equal to total no. of esttbs from (i) to (iv)

EXEMPTION UNDER ALL THREE SCHEMES

Office/Zone: _____

MONTH / YEAR: _____

Part-I

STATUS OF EXEMPT ESTABLISHMENTS UNDER ALL THREE SCHEMES

Category Application	OPENING BALANCE			ADDED DURING THE PERIOD			CANCELLED/ WITHDRAWN DURING THE PERIOD			CLOSING BALANCE		
	EXEMPTED	RELAXED	TOTAL	EXEMPTED	RELAXED	TOTAL	EXEMPTED	RELAXED	TOTAL	EXEMPTED	RELAXED	TOTAL
EPF SCHEME 1952 (TOTAL)												
a) SEC.17												
b) PARA 27												
c) PARA 27 A												
EP SCHEME 1995												
EDLI SCHEME 1976												
GRNAD TOTAL												

Part-II

PROGRESS OF GRANT OF EXEMPTION UNDER ALL THREE SCHEMES

APPLICATION RECEIVED	OPENING BALANCE			ADDED DURING THE PERIOD			DISPOSED DURING THE PERIOD			CLOSING BALANCE		
	Complying as Relaxed Esttb	Complying as Unex Esttb.	TOTAL	Complying as Relaxed Esttb	Complying as Unex Esttb.	TOTAL	Complying as Relaxed Esttb	Complying as Unex Esttb.	TOTAL	Complying as Relaxed Esttb	Complying as Unex Esttb.	TOTAL
EPF SCHEME 1952 (TOTAL)												
a) SEC.17												
b) PARA 27												
c) PARA 27 A												
EP SCHEME 1995												
EDLI SCHEME 1976												
GRAND TOTAL												

MONTH / YEAR

ZONE / OFFICE

PART A - HUMAN RESOURCE MANAGEMENT

OFFICE/REGION/ZONE:

	Group	Total		SC		ST		OBC		PH		Others		Minorities				
		Sanctioned	In-position	Sanctioned	In-position	Sanctioned	In-position	Sanctioned	In-position	Sanctioned	In-position	Sanctioned	In-position	Muslims	Christians	Sikhs	Buddhists	Jains
CPFC	A																	
ACC(HQ)																		
FA & CAO	A																	
Addl. CPFC	A																	
RPFC-I	A																	
RPFC-II	A																	
APFC	A																	
EO/AO	B																	
Section Officer (HQ)	B																	
Assistant (HQ)	B																	
Section Supervisor	C																	
SSA	C																	
UDC	C																	
LDC	C																	
MTS	C																	
CVO	A																	
RPFC-I (VIG.)	A																	

[illegible][illegible]

[illegible]

PART B - STAFF PENSIONERS AND FAMILY PENSIONERS OF EPFO

	PENSIONERS			FAMILY PENSIONERS			GRAND TOTAL
	MALE	FEMALE	TOTAL	MALE	FEMALE	TOTAL	
OPENING BALANCE							
ADDED							
CEASED							
CLOSING BALANCE							