



कर्मचारी भविष्य निधि संगठन
EMPLOYEES' PROVIDENT FUND ORGANISATION
श्रम एवं रोजगार मंत्रालय, भारत सरकार
MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA
मुख्य कार्यालय/Head Office
भविष्य निधि भवन, 14, भीकाजी कामा प्लेस, नई दिल्ली-110066
Bhavishya Nidhi Bhawan, 14, Bhikaiji Cama Place, New Delhi-110066
Website: www.epfindia.gov.in, www.epfindia.nic.in



No. HRM-IV/2023-24/Vacancy_Assessment/

2976

Date-

To,

The Addl. CPFC (HQ) (Zones)/ Addl. CPFC (Zones)/
Cadre Controlling Authorities of SSA Cadre

10 8 JAN 2024

Subject: Intimation of vacancies in the cadre of SSA up to the year 31.12.2023 and anticipated vacancies upto 31.12.2024 – reg.

Sir/Madam,

Please refer to the aforementioned subject.

2. In this regard, it is requested to furnish the number of vacancies as on 31.12.2023 and anticipated upto 31.12.2024 in the cadre of Social Security Assistant under Direct Recruitment in the prescribed Proforma as per Annexure-A (upto 31.12.2023) and Annexure-B (upto 31.12.2024) enclosed.

3. For assessing the vacancies as per laid down guidelines, a Screening Committee may be constituted consisting of ACC (HQ)/ACC Zone, RPFC-I Zone/Senior most RPFC-I and RPFC-II/APFC/AO dealing with Administration in the Zone/nearest RO to verify the vacancies and reservations followed before furnishing to Head Office. The Screening Committee shall examine the following issues:

- (i) How the vacancies arose and their proper distribution as per RR.
- (ii) The reservation for SC, ST, OBC and EWS been worked out on the basis of general principles as laid down in the DOP&T OM No. 36012/2/96- Estt.(Res) dated 02.07.97, and the newly recast group wise post-based reservation roster register as mentioned in Para 6 of DOP&T OM No. 36039/1/2019-Estt(Res) dated 31.01.2019.
- (iii) The vacancies reserved for persons with benchmark disabilities have been worked out on the basis of 100-point roster as per DoP&T's O.M. No. 36035/02/2017-Estt(Res) dated 15/01/2018.

(iv) The reservation of vacancies for Ex-Servicemen worked out on the basis of general principles as laid down in the Ex-servicemen (Re-employment in Central Civil Services and Posts) Rules, 1979.

(v) The Reservation Registers are verified by the Liaison Officer.

(vi) The vacancy position should tally with vacancy position in HR-Soft. A copy of the vacancy position may be downloaded from HR-Soft & forwarded with the vacancy status.

The above are for general guidelines and for illustration and not exhaustive.

4. One of the modes of recruitment is "15% by promotion failing which by Direct Recruitment". Therefore, vacancies under seniority quota which are unfilled for the last three years and are not likely to be filled in the next 5 years and or ever in view of no eligible official in feeder cadre i.e. Lower Division Cadre may be furnished.

5. In this regard, all ACC (HQ) / ACCs (Zones) are requested to please provide the information regarding DPCs conducted for promotion to the post of SSA under Seniority Quota and also requested to provide vacancy position under Seniority Quota upto 31.12.2023 and anticipated vacancies upto 31.12.2024.

6. Information in Annexure-A and B enclosed (Excel + Pdf) format duly signed by the Cadre Controlling Authority i.e. ACC (HQ) / ACCs (Zones) may be furnished through email by **19.01.2023** at rc.hrm5@epfindia.gov.in with the subject "Information regarding vacancy/promotion in SSA cadre- Region {Name of Region/State}".

Yours faithfully,

Encl: as above


(Sunil Kumar Suman)
Addl. Central PF Commissioner (HR)

Position as on 31/12/2023

Annexure-A

Name of the Region:

[illegible][illegible][illegible]

Position as on 31/12/2024

Annexure-B

Name of the Region:

[illegible][illegible][illegible]