







श्रम एवं रोजगार मंत्राचय, भारत नरकार MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA मृख्य कार्याचय/Head Office

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Date: 16-08-2023

To

All ACC(HQ) & ACC (Zones)
All RPFC-I & RPFC-II (In-charge of ROs)

Subject: Dissemination of Employees' & Employers' Guides - reg

Madam/Sir.

Guide Booklets for Employees & Employers were prepared by Vigilance Division (Head Office) and PDNASS and launched on the 70th Foundation Day of EPFO i.e. 01st November 2022.

- 2. The booklets are prepared in such a way as to guide members, employers etc. about EPFO services and their rights and duties including Frequently Asked Questions. The soft copies of the Guides in English, Hindi and Regional Languages were already shared vide email dated 12.01.2023.
- 3. The Guides are also uploaded on the EPFO website. The links for the Guides are provided below:
- Employers' Guide: https://www.epfindia.gov.in/site_docs/PDFs/MiscPDFs/Employer_Information_Booklet.pdf
- Employees' Guide: https://www.epfindia.gov.in/site_docs/PDFs/MiscPDFs/Employees_Information_Booklet.pdf
 - 4. You are requested to inform the employers and members about these Guides in all the possible ways and on all occasions of interactions like seminars, webinars, meetings, NAN 2.0 etc.

Yours faithfully,

Alok Yadav

Regional P.F. Commissioner- I(C&PR)

Copy to:

- 1. web-admin to upload on the website
- 2. RPFC-IS for information
- 3. e-office to upload on e-office
- 4. Hindi Division for translation