



कर्मचारी भविष्य निधि संगठन
(श्रम एवं रोजगार मंत्रालय, भारत सरकार)
Employees' Provident Fund Organisation
Ministry of Labour & Employment, Govt. of India
क्षेत्रीय कार्यालय, कोल्हापुर, Regional Office, Kolhapur
238/6 'ई' वार्ड ताराबाई पार्क, कोल्हापुर 416 003
238/6 'E' Ward Tarabai Park, Kolhapur 416 003
फैक्स/Fax : 0231-2663309, कार्यालय/Office : 0231-2682100, 2682101
E-mail-ro.kolhapur@epfindia.gov.in



सं.महा./भ.नि./क्षे.का./कोल्हापुर/प्रशासन/2020-21/ 366

दिनांक : 12.01.2021

निविदा सूचना

कर्मचारी भविष्य निधि संगठन, क्षेत्रीय कार्यालय, कोल्हापुर, स्थित 238/6 'ई' वार्ड, ताराबाई पार्क, कोल्हापुर - 416 003 में तिमाही आधार पर Annual Maintenance Contract of AC (Air Conditioners - 62 Qt.) लेने हेतु वैध लाईसेंस/पंजीकरण प्राप्त प्रतिष्ठित, अनुभवी और पंजीकृत कंपनियो/फर्मों/एजेंसियो से अनुबंध की तिथि से एक वर्ष की अवधि के लिए ई- निविदाएं आमंत्रित की जाती हैं।

गवर्नमेंट ई-मार्केट प्लेस (GeM) पोर्टल पर ई-निविदा बिड क्र. GEM/2021/B/967957 के द्वारा जारी की गयी है। निविदा दस्तावेज आपके संदर्भ हेतु संलग्न है। सामान्य नियम व शर्तें, निविदा में सूचित की गयी गयी शर्तें और इस सेवा से डाउनलोड/प्राप्त किया जा सकता है। इच्छुक आपूर्तिकर्ता /विक्रेता/ सदस्य इस निविदा के दस्तावेज और उपरोक्त अन्य किसी माध्यम से निविदा दस्तावेज किसी भी परिस्थिति में स्वीकार नहीं किये जाएंगे।

घटनाक्रमों की सूची :-

निविदा प्रपत्र जारी करने की तिथि	12.01.2021
निविदा प्रपत्र जमा करने की अंतिम तिथि	27.01.2021 12:00:00 अपरान्ह
निविदा खोले जाने की तिथि	27.01.2021 12:30:00 अपरान्ह
निविदा खोले जाने का स्थान	सहायक भ.नि. आयुक्त का केबिन, कर्मचारी भविष्य निधि संगठन, क्षेत्रीय कार्यालय, कोल्हापुर

नियम एवं शर्तें :-

- रखरखाव शुल्क में एमसी एसी यूनिट में किसी भी ब्रेकडाउन कॉल की संख्या और अनुबंध की अवधि के दौरान निवारक रखरखाव, जांच और सर्विसिंग के लिए आपके इंजीनियर की त्रैमासिक यात्रा शामिल है।
 - भुगतान को कार्य के संतोषजनक निष्पादन, और तिमाही आधार पर चालान के उत्पादन के अधीन जारी किया जाएगा।
 - एजेंसी को जांच करने के लिए उत्तरदायी होना चाहिए और यूनिट के प्रदर्शन की जांच में वोल्टेज, एम्पीयर, पिन प्लग स्विच थर्मोस्टैट और कैपेसिटर शामिल हैं, पंखे को चिकना करना, मोटर बिटिंग, कंपन को साफ करना, फिल्टर को साफ करना आदि।
 - अनुबंध के तहत प्रत्येक मशीन का उचित रिकॉर्ड एजेंसी द्वारा अनुबंध अवधि के दौरान बनाए रखा जाएगा और उनके सत्यापन के लिए नियमित रूप से देखभाल करने वाले अनुभाग को प्रस्तुत किया जाएगा।
 - 24 घंटे में भाग लेने के लिए कॉल डाउन ब्रेक। तुरंत काम के दिन और समय के दौरान।
 - एजेंसी मरम्मत कार्य के लिए कार्यालय परिसर में रेंगने वाले सेट यानी एलपीजी और ऑक्सीजन, नाइट्रोजन सिलेंडर का उपयोग कर सकती है।
 - हर बिल पर प्रचलित आयकर नियमों के अनुसार टीडीएस काटा जाएगा।
- तदनुसार, इच्छुक एजेंसी / विक्रेता GeM पोर्टल पर अपनी बोली प्रस्तुत कर सकते हैं।

(एम.डी. पाटगांवकर)

क्षेत्रीय भविष्य निधि आयुक्त,
क्षेत्रीय कार्यालय, कोल्हापुर



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No: MH/PF/RO/KOL/ADM//2020-21/ 366

Date: 12.01.2021

TENDER NOTICE

Employees' Provident Fund Organisation, Regional Office, Kolhapur situated at 238/6 "E" ward, Tarabai Park, Kolhapur – 416003 invites e-tenders for Annual Maintenance Contract of AC (Air Conditioners – 62 Qt.) on quarterly basis, in its abovementioned office premises from experienced and registered Agencies/Firms/Companies/Institutions having valid licenses/registration for AMC of AC for period of one year from date of contract.

E-tender has been floated on Government E-Marketplace (GeM) Portal vide Bid No. GEM/2021/B/967957 Bid Document is also enclosed herewith for reference. General Terms & Conditions, Conditions stipulated in the Bid and Service Level Agreement specific to the service are as provided in the Govt. E –Marketplace. The same can be downloaded from the website www.gem.gov.in. The interested Parties/Suppliers/Vendors after going through this tender document and documents as specified above shall participate in e-tender on Government E-Market Place (GeM) through online mode only. Tender documents submitted through any other mode shall be out-rightly rejected.

Schedule of Events:-

Starting Date of Tender Submission	12.01.2021
Last Date of Tender Submission	27.01.2021 12:00:00 PM
Tender Opening Date	27.01.2021 12:30:00 PM
Place for opening Tender	APFC Cabin Employees' Provident Fund Organisation, Regional Office, Kolhapur.

Terms & conditions :-

- The maintenance charges include any number of breakdown calls at the AMC AC unit and quarterly visit of your engineer for preventive maintenance, checking and servicing during the period of contract.
- Payment shall be released subject to satisfactory execution of work, and production of Invoice on quarterly basis.
- The agency should be liable to check and performance check of the unit consists of checking voltage, amperes, pin plug switch thermostat and capacitors, lubricating the fan, motor beating, cleaning the vibration, cleaning the filter etc. quarterly.
- The proper record of each machine under contract shall be maintained during the contract period by the agency and submitted to caretaking section regularly for their verification.
- Break down calls to be attended in 24 hrs. during working day and time immediately .
- The agency may use breezing set i.e. LPG and Oxygen, Nitrogen Cylinder in office premises for repairing work.
- TDS will be deducted as per the prevailing income tax rules on every bill.

Accordingly, interested agency/vendors may submit their bid on GeM portal.

(M.D.Patgaonkar)
Assistant P.F. Commissioner (HRM).
Regional Office, Kolhapur

Bid Document

Bid Details	
Bid End Date/Time	27-01-2021 12:00:00
Bid Opening Date/Time	27-01-2021 12:30:00
Bid Life Cycle (From Publish Date)	90 (Days)
Bid Offer Validity (From End Date)	30 (Days)
Ministry/State Name	Ministry Of Labour And Employment
Department Name	Na
Organisation Name	Employees Provident Fund Organisation (epfo)
Office Name	N
Item Category	Annual Maintenance service-AIR CONDITIONER
Contract Period	1 Year(s) 6 Day(s)
Bidder Turnover (Last 3 Years)	0.28 Lakh (s)
Project Experience Required	Yes
MSE Exemption for Years of Experience and Turnover	No
Startup Exemption for Years of Experience and Turnover	No
Bid to RA enabled	No
Time allowed for Technical Clarifications during technical evaluation	15 Days
Evaluation Method	Total value wise evaluation

EMD Detail

Required	No
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ePBG Detail

Required	No
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Splitting

Bid splitting not applied.

1. Project experience: The Bidder must have executed at least one single order of 80% value of the Bid or 2 orders each of 50% value of the Bid or 3 orders each of 40% value of the Bid for similar service(s) in last three years to any Central / State Govt Organization / PSU / Public Listed Company

Additional Required Data/Document(s)

Site Address/ Pre Bid Meeting venue and date: Employees Provident Fund Organisation, Regional Office, Kolhapur, 238/6 E Ward, Tarabai Park, Kolhapur - 416003. Date : 29.01.2021.

Specific Scope: [1610431074.pdf](#)

Annual Maintenance Service-AIR CONDITIONER (62)

Technical Specifications

Specification	Values
Core	
Amc Category	Air Conditioner-IS 1391
Type Of AIR CONDITIONER	High Wall Split AC
Amc Brand	Voltas
Nominal Cooling Capacity in TON	1.5 Ton/4500 Kcal/hr
Vintage	7 to 9 years
Technology of Air Conditioner	Non-Inverter (Fixed Speed type)
Number of Routine/ Preventive Maintenance Service Per Year	One Preventive Maintenance (Overhaul) + One Wet (Routine Service) + One Dry (Routine Service)
Condition of Air Conditioners (AT THE TIME OF BIDDING)	Under AMC and Functional
Type of AMC	Comprehensive
Addon(s)	

Additional Specification Documents

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity of above mentioned technical specification	Additional Requirement
1	Ravindra Damodar	416003,EPFO, REGIONAL OFFICE, BHAVISHYA NIDHI BHAVAN, 238/6 , E-WARD , TARABAI PARK , KOLHAPUR	62	N/A

Bid Specific Additional Terms and Conditions

- Bidder financial standing:** The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.
- Bidders shall quote only those products in the bid which are not obsolete in the market and has at least 2 years residual market life i.e. the offered product shall not be declared end-of-life by the OEM before this period.
- Bidders are advised to check applicable GST on their own before quoting. Buyer will not take any responsibility in this regards. GST reimbursement will be as per actuals or as per applicable rates (whichever is lower), subject to the maximum of quoted GST %.
- PAYMENT OF SALARIES AND WAGES:** Service Provider is required to pay Salaries / wages of contracted staff deployed at buyer location first i.e. on their own and then claim payment from Buyer alongwith all statutory documents like, PF, ESIC etc. as well as the bank statement of payment done to staff.
- AVAILABILITY OF OFFICE OF SERVICE PROVIDER:** An office of the Service Provider must be located in the state of Consignee. DOCUMENTARY EVIDENCE TO BE SUBMITTED.
- Dedicated /toll Free Telephone No. for Service Support : BIDDER/OEM must have Dedicated/toll Free Telephone No. for Service Support.

7.Escalation Matrix For Service Support : Bidder/OEM must provide Escalation Matrix of Telephone Numbers for Service Support.

This Bid is governed by the [General Terms and Conditions](#), conditons stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---Thank You---