दूरभाषPhone /फैक्सFax : 01262-244904, 09 ई.मेल E Mail: sro.rohtak@epfindia.gov.in

कर्मचारी भविष्य निधि संगठन

Employees Provident Fund Organisation,

(श्रम एवं रोजगार मंत्रालय, भारत सरकार)

(Ministry of Labour& Employment, Govt. of India)

क्षेत्रीय कार्यालय Regional Office,

प्लाट न.1, सैक्टर-3, इंस्टीट्यूष्नल एंरिया, रोहतक हरियाणा

Plot No 1, Sector -3, Institutional Area, Rohtak – 124001 (Haryana)

संदर्भ संख्या : हरि./प्रशा./ दिनांक :-

मोहरबंद कोटेसन हेतु सुचना आमंत्रित

कर्मचारी भविष्य निधि संगठन, क्षेत्रीय कार्यालय , रोहतक वर्ष 2017-2018 के लिए कंप्यूटर प्रणाली और बाह्य उपकरणों, प्रिंटर, थिन कलायांट्स एवम् मॉनिटर के ए.एम.सी. के लिए मोहरबंद कोटेसन आमंत्रित करती हैं। इच्छुक एजेंसिया उपरोक्त पता में अधोहस्ताक्षरी के पास 23/10/2017 को 4 बजे या उससे पहले अपना कोटेसन नाम सहित भेज सकते है। नियम एवं शर्ते और विनिदेश के साथ वस्तु कि सूचि सभी कार्यदिवस को 10 बजे से 5 बजे के बीच इस कार्यालय से प्राप्त किया जा सकता है एवं वेबसाइट http://www.epfindia.gov.inसे भी डाउनलोड किया जा सकता है।कोटेसन दिनाक 24/10/2017 को 4 बजे अपराहन में खोला जायेगा ।

सहायक भविष्य निधि आयुक्त
क्षेत्रीय कार्यालय , रोहतक

दूरभाषPhone /फैक्सFax : 01262-244904,09 ई.मेल E Mail: sro.rohtak@epfindia.gov.in

कर्मचारी भविष्य निधि संगठन

Employees Provident Fund Organisation,

(श्रम एवं रोजगार मंत्रालय, भारत सरकार)

(Ministry of Labour& Employment, Govt. of India)

क्षेत्रीय कार्यालय Regional Office,

प्लाट न.1, सैक्टर-3,इंस्टीट्यूशनल एरिया,रोहतक हरियाणा

Plot No 1, Sector -3, Institutional Area, Rohtak – 124001 (Haryana)

NOTICE INVITING SEALED QUOTATIONS

Employees' Provident Fund Organization , Regional Office, Rohtak invites sealed quotations for AMC of Computer Systems and Peripherals , Printers, Thinclients & Monitors for the years 2017-2018. Interested agencies may send their quotation on or before 23/10/2017 latest by 4.00 PM by name to the undersigned at the above address. The terms and conditions and list of items with specification can be obtained from this office on all working days between 10.00 A.M. to 5.00 P.M. and also can be downloaded from the website http://www.epfindia.gov.in. The quotations will be opened at 4.00 P.M. on 24/10/2017.

(Assistant PF Commissioner)
Regional PF Commissioner

दूरभाषPhone /फैक्सFax : 01262-244904,09 ई.मेलE Mail: sro.rohtak@epfindia.gov.in

कर्मचारी भविष्य निधि संगठन

Employees Provident Fund Organisation,

(श्रम एवं रोजगार मंत्रालय, भारत सरकार)

(Ministry of Labour& Employment, Govt. of India)

क्षेत्रीय कार्यालय **Regional Office,**

प्लाट न.1, सैक्टर-3,इंस्टीट्यूष्नल एरिया,रोहतक हरियाणा

Plot No 1, Sector -3, Institutional Area, Rohtak – 124001 (Haryana)

NOTICE INVITING SEALED QUOTATIONS

Sealed quotations are invited for AMC of Computer, Thin Client , peripherals and UPS and monitor Listed on the "Annexure – A" enclosed for the years 2017-2018.

The Employees' Provident Fund Organization , Regional Office, Rohtak invites sealed quotations for providing comprehensive AMC For Computer Systems and peripherals and Thin Clients & Monitors including Desktops of various make, Thin Clients, Printers (line Matrix , Laser , Deskjet , Dot Matrix) UPS and Scanner Located at its office at Plot No. 01 , Sector -03 , Rohtak for one Year from reputed agencies (preferably located at Rohtak) having at least three years' experience of Computer Systems maintenance in Govt./large organizations. If your organizations is interested in providing trouble free AMC service to EPFO , Regional Office , Rohtak for a period of one years (likely to be extended up to 2 years on the basis of satisfactory performance services). You May Kindly Send Your Rates for same

It is proposed to have a two bid system for this tender.

1. **TechincalBid :-** The Bidder should specifically provide full technical details of services offered in this bid. The cover containing the technical bid should be in separate sealed cover super Scribing the "Technical Bid". Please note that the prices should not be indicated in the technical bid.
2. **Commercial Bid:-** The cover Containing the commercial bid should in separate sealed cover sealed cover super scribing the works " Commercial Bid." The Cover Should only indicate the item wise prices.

Both the technical bid cover and commercial bid cover, prepared as above, are to be kept in single sealed cover super scribed with "Quotations for Comprehensive AMC of Computer systems and peripherals and Thin clients & Monitors". The Cover should also indicate clearly the name and Address of the tenderer.

The quotation can be submitted to the address mentioned below on or before 23/10/2017 latest by 4.00 P.M.

Employees' Provident Fund Commissioner
Plot No .01, Sector-03, Rohtak

The quotations will be opened on 24/10/2017 at 4.00 P.M.

Terms & Conditions of the contract will be as follows :-

1. The contract will be for full and comprehensive maintenance service in nature and will cover replacement repair of all defective parts including plastic parts/equipment such as RAM, Adapters , Hard disk , Mother Boards , Picture Tubes, DVD/CD drives /writers, Thin Client fan etc. and keyboards /mouse, Printers mechanical parts including printers heads excluding nothing except stationary ribbons and cartridge –tapes UPS excluding battery. If any part is required to be replaced the same will be replaced under the contract and no extra charges will be paid by the organization for any spare parts. It will be responsibility of the company to provide genuine parts and to keep all the systems and devices in working order.

2. The rates should be shown item wise and it should be inclusive tax.

3. The rate including tax quoted will be remain in force during the period of contract and no demand for revision of rates on any account what so ever will be entertained.

4. No advance payment will be made in any case. The payments will be released only on quarterly basis after the satisfactory completion of the quarter.

5. EPFO shall not be responsible for damage of any kind for any misshapen /injury/accident caused to any service engineer of the AMC provider while performing duty in EPFO's premises. All liabilities, Legal or monetary, shall be borne by the AMC Provider.

6. Scheduled Preventive maintenance once in every month and proper report should be submitted in this regard.

7. The Firm/company shall have to clean all the PCs/UPS/Printer Installed at our office quarterly through blower.

8. Unscheduled , on – call corrective and remedial maintenance service form 09.30 AM to 05;30 PM on all working days (Monday To Friday) and even on holiday or beyond office hours, if need arises.

9. Only those firms/companies may apply who have at least 3 years' experience in AMC of Computers and its peripherals in Govt./large organization and having service branches in the local area preferably in at Rohtak or at least in firm/ company, is holding AMC of Computers and its peripherals. Maintenance and service of System as and when required.

10. Maintenance and service of System software and other software packages /material and customization of the system as and when required.

11. The Computer Personal Should be able to layout new Lan wires, as and when required maintenance of Lan cable Network connectivity in the existing set up including the replacement of faulty network cables , box , connectors as and when connectivity for all users.

12. Performance Security Deposit of 5% awarded amount to be deposited at the time of signing AMC agreement after adjusting bid security amount.

13. In case of the bidder backs out of the contract midstream, without explicit consent of the EPFO, the security deposit is liable to be for forfeited.

14. The contracts will be for one year but may be extended upto 2 years on sole discretion of the organization.

15. All demands should be attended and solved with in two working days from lodging the complaints. In any delay in resolving the problem beyond two working days, the agency shall be liable to pay the penalty Rs. 300/- per day for the system which are critical and Rs. 100/- for other peripherals which are not critical.

16. It shall also be the responsibility of the contracting firm to hand over the systems/printers etc. in good working condition at the end of contract period to this organization, failing which the firm shall be liable to pay liquidated damages to the organization as determined by the competent authority.
17. The organization- reserves that reserve the right at the time of award of contract to increase or decrease the quantity of goods for which services are required to proportionate change in price on same terms and conditions.

18. The organization reserves that reserve the right to add/delete any hardware for maintenance through written intimation.

19. The organization reserves that reserve the right to select any tender or reject any or all tenders without assigning any reason whatsoever. It will also not be obligatory on the organization to accept the lowest quotation and no explanation shall be given with regard to reason for rejection of any Tenderer. The organization further reserves the right to terminate the contract at any time without assigning any reason by given one month notice to the contractor.

20. The tending firm may inspect the state of the systems/printers etc. Before quoting rates. They may get in touch with EDP section in this regard on any working day between 10.00AM and 4.00PM from the date of the issue of this notification till the last date of submission.

Information required in the Technical bid:-

ABOUT THE FIRM

a. Name and profile of the firm.
b. Activities of the firm.
c. Man power profile of the firm.
d. Turnover of AMC of computers &peripherals for the period 2014,2015 & 2016.
e. Customer base with details of equipment maintained at each location along with service rendered.
f. Norms for deployment of resident service engineers at each of the existing customer locations.
g. References from customers bases where AMC for linux/windows are being maintained.
h. References from customer bases where 50 or more PCS are on AMC with firm.

Authorised Signatory
[With full name, designation and stamp]

Mobile no.....

Assistant Provident Fund Commissioner
Regional Office, Rohtak.

ANNEXUTE-A

Sr. no.	ITEM DESCRIPTION	MAKE	QTY
1.	SCANNER-Scanjet G4050	HP	01
2.	SCANNER(Cannon)	Cannon	03
3.	HP Laser Jet Printer (1007)	HP	04
4.	HP Laser Jet Printer (MFP-128)	HP	01
5.	HP Laser jet Printer (HP-6830 PRO)	HP	01
6.	HP Laser Jet Printer (HP-1005)	HP	04
7.	HP Laser jet Printer (HP-5200)	HP	01
8.	HP Laser Jet Printer (HP-3015)	HP	01
9.	Thin Client with Monitor	HP/HCL	40
10.	Desktop Computer with Monitor	HCL/Dell	17
11.	UPS-650 VA	Luminous/ Microtek	50
12.	Dot Matrix Printer	HP/HCL	01.