



कर्मचारी भविष्य निधि संगठन / EMPLOYEES' PROVIDENT FUND ORGANISATION
श्रम एवं रोजगार मंत्रालय, भारत सरकार / Ministry of Labour & Employment, Govt. of India
क्षेत्रीय कार्यालय, बरेली, उत्तर प्रदेश / REGIONAL OFFICE, Bareilly, U.P.

381/1, नवादा शेखान, पीलीभीत बाईपास, बरेली - 243 006

381/1. Nawada Shekhan, Pilibhit Bypass, Bareilly - 243 006

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पत्रांक : 1323 /क्षे.का./बरेली/प्रशासन/सी.टी.

दिनांक : 11.10.2017

निविदा सूचना

कर्मचारी भविष्य निधि संगठन, क्षेत्रीय कार्यालय, 381/1, नवादा शेखान, पीलीभीत बाईपास, बरेली (उ.प्र.) द्वारा वर्ष 2017-2018 के लिए कार्यालय प्रयोग हेतु वाहन किराये पर लेने संबंधी मोहरबंद निविदा के माध्यम से कोटेशन/निविदा आमंत्रित किये जाते हैं। विड सिक्योरिटी अर्थात अर्नेस्ट मनी जमा बतौर रु.10,000/- (दस हजार मात्र) एवं परफोरमेन्स सिक्योरिटी जमा बतौर रु. 20,000/- (बीस हजार मात्र) क्षे.भ.नि.आयुक्त, बरेली (उ.प्र.) के पक्ष में बैंक ड्राफ्ट/बैंकर चेक के रूप में अग्रिम देय होगा। कोटेशन/निविदा प्रपत्र को किसी भी कार्यदिवस में सहायक भविष्य निधि आयुक्त (प्रशासन) से क्षेत्रीय भविष्य निधि आयुक्त के पक्ष में रु 500/- का डिमान्ड ड्राफ्ट देकर प्राप्त किया जा सकता है या फिर कार्यालय के वेबसाइट www.epfindia.gov.in एवं www.epfindia.com से डाउनलोड किया जा सकता है।

निविदा/कोटेशन जमा करने की अंतिम तिथि : 03.11.2017 समय 15:00 बजे तक।

निविदा/कोटेशन खुलने की तिथि : 06.11.2017 समय 11:00 बजे।

Bmeera

(धीरेन्द्र कुमार भरत सिंह मीणा)

सहायक भविष्य निधि आयुक्त (प्रशासन)

Employees Provident Fund organization

O/o 381/1, Nawada Shekhan, Pilibhit Bypass Bareilly-243006

From

Regional Provident Fund Commissioner
O/o EPF ORGANISATION,
381/1, Nawada Shekhan, Pilibhit Bypass,
Bareilly - 243006

To

.....
.....
.....

Tender no. : EPFO/SRO/BLY/Care Taker/Hiring vehicles/17-18 Dt.03.11.2017.

For Item : Tender for Hiring Vehicles for field units & HQ duties of Bareilly SSA.

Please find enclosed herewith tender documents on the above subject which contain the following:

- | | |
|--|-------------|
| 1. Notice Inviting Tender | Annexure-I |
| 2. Vehicle details | Annexure-A |
| 3. Hire Charges | Annexure-B |
| 4. Service providers' obligations | Annexure-C |
| 5. Undertaking to sign standard agreement
With EPFO | Annexure-II |
| 6. Standard agreement | Annexure-D |

Those, desiring to execute the aforesaid job, who meet the eligibility condition should submit their tender offer on or before the tender closing date & time.

Bmecho

Asstt P.F Commissioner(adm)
Bareilly

Annexure-1
NOTICE INVITING TENDER

Tenders are invited from the Vehicle providers depositing Bid-Security also known as earnest money of Rs. 10,000/- in advance through D.D. and also performance security deposit of Rs. 20,000/- in the form of bank guarantee in advance in accordance with Rule of 157 & 158 of the GFR 2005 .

Schedule to the invitation of Tender

1. Designation and address of the authority. Regional Provident Fund Commissioner, Bareilly Inviting tender...
2. Tender No.EPF/SRO/BLY/Tender/Hiring Vehicle/ 17-18
3. Time and Date of
Depositing of tender/bid15.00 Hrs. of 03.11.2017
4. Time and Date of
Opening of Tender 11.00 Hrs. of 06.11.2017
5. Minimum Validity of
Tender offer 150 days from the date of opening.
6. Type and make of vehicle required - mid size car preferably HONDA CITY, ERTIGA, BOLERO, INNOVA, SWIFT DZIRE and alike. [Vehicle should be registered as TAXI and should not be older than 01 years. (Preferably less than six months old)].
7. Maximum permissible rate shall be Rs. 36000/- per vehicle/month including compliance under all relevant laws like Income Tax, Labour laws, GST etc. The monthly amount paid maximum 36000/- will be subject to deduction of taxes under section 194-B of Income Tax Act 1961.
8. Duration of contractabout 06 month (with an option of extension for one more year).
9. Estimated cost of Tender 2.25 Lacs. (approx.)

B. Meena
11/10/17
Asstt P.F Commissioner (admn)
Bareilly

Annexure-II
UNDERTAKING

I S/o
R/o proprietor/Partner/Director of M/s
..... hereby undertake of
sign standard agreement with EPFO in case of acceptance of my tender.

Date:-

Place:-

Signature with Stamp .

VEHICALE HIRING AGREEMENTS

This agreement made this day of between the Central Board of Trustees, EPF acting through the (ACC (Zonal)/Regional PF Commissioner-I)(hereinafter referred to as the first party) & _____ (here in after referred to as "the second party") which expression shall unless excluded by or repugnant to the context, include their executors. Administrators, Legal Representative and Permitted assignees.

Whereas the first party is desirous that the vehicle _____ should be hired from the second party and whereas the second party has agreed to provide the vehicle at the terms and conditions enumerated below:-

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:-

1. In this agreement, words and expressions shall have the same meaning as are respectively assigned to them in General conditions of contract referred to.
2. The following documents shall be deemed to form part and be read and constructed as part of the agreement viz.
 - a)Particulars of vehicle
 - b)Hire Charges
 - c)The General Conditions of the contract

Annexure "A"
Annexure "B"
Annexure "C"

Annexure "A

Registration No.

Vehicle Class

Mfg. Year

Fuel Used

Engine No.

Chasis No.

Horse Power

Motor Cab

Annexure "B"

Duration	Over Time	Min. Hours per day	Min. Kms. per Month	Extra Charges per Month	Extra Charges beyond _____ Kms. In years
From _____ to _____	Rs. _____/- per night & no over time	10 Hours	2300 Km. adjustable for _____ years	Rs. _____	Rs. _____ per Km.

Annexure "c"

1. All expenses/charges of the driver, oil, petrol/diesel, insurance, taxes repairs and maintenance etc, of the vehicle by whatever name called will be borne by the second party.
2. The driver and the vehicle must comply with all the provisions of the Motor Vehicle Act, Labour laws and other relevant laws. The driver must wear the Uniform (White Safari Suit/White shirt Pants) at all times. His services will be subject to satisfaction of the controlling officer. Any driver once removed on instructions of an Officer shall not be employed with any other Officer in the Department.
3. The second party/driver will be wholly and solely responsible for and liable to all legal and financial consequences arising out of rash driving/accident etc.
4. The mileage will be counted from the office of the first party.
5. The mileage and the time consumed for fuelling repair and maintenance of the vehicle will be excluded.
6. In case the vehicle breaks down or is under repair or the driver is absent or the driver is found drunken alternative vehicle and driver will be provided by the second party within half-hour. However in case second party fails to do so or the alternative vehicle/driver is not upto mark the first party will be entitled to hire another chauffeur-driver vehicle and recover the charges for the same along with penalty @Rs. 1500/- per day from the second party.
7. The vehicle hire agreement can be terminated by either party after serving 45 days advance notice on the other party.
8. The vehicle and the driver should eligible/willing to travel outside the territorial jurisdiction of the Region/Zonal also.
9. On the basis of monthly bills raised by the second party the hire charges will be paid through account payee cheque after deduction Tax at source as per the provisions of the Income Tax Act as applicable.
10. For the purpose of calculating hire charges payable. Log book shall be provided by the second party. Form of the Log Book will be the same as maintained by the Central Government/EPF department for

their official vehicle. The Log Book shall be maintained by the second party and it has to get the same verified on day to day basis from first party either himself or through an officer designated by him. After completion of the contract, the Log Book shall be deposited by second party.

11. The time limit for reporting of the driver/vehicle should be followed strictly and in the case of delay or more than half an hour, the first party will be entitled to hire another Chauffeur driven vehicle and recover the charges for the same from hiring charges payable to the second party, along with penalty of Rs. 1000/- per day of such default.
12. In cases timely and proper maintenance and repairs of the vehicle are not carried out by the second party, the first party will be within its right to carry out repairs and deduct the amount from the hire charges payable. The hire agreement will be terminated if the vehicle is not kept in well maintained conditions by issuance of 15 days notice in advance.
13. All the expenses and legal formalities relating to the vehicle should be borne and performed by the second party.
14. The monthly hire charges will be inclusive of all taxes levies, cesses etc. except specifically provided as otherwise.
15. The second party will submit a monthly bill for Rs. being the hire charges for distance of 2300 Kms. On or before 15th of the following month payment will be made by the first party accordingly. However, the total running of vehicle will be reviewed at the end of the agreement. Payment for the remaining mileage in excess (after the offset mentioned above) will be made at the rate of Rs. _____ per Km.
16. The duty hours for the drivers and vehicle will be from 08:00 A.M. to 07:00 P.M. on all days. In case of emergency driver can be retained 24 hours duty and over time shall be allowed. In case the driver found to be under the influence of liquor or any other Intoxication including drugs, penalty of Rs. 1500/- shall be deducted.
17. The agreement will be effective from _____ to _____.

18. In consideration of payment to be made by the first party to the second party as per the rates given the Annexure "B" the second party hereby covenants with the first Party to provide the vehicle as mentioned in Annexure "A" on hire basis.
19. The first party hereby covenants to pay the second party the higher charges of such other sum as may become payable under the provision of the contract with the first party to provide the vehicle as mentioned in Annexure "A" on hire basis.
20. The second party will be required to furnish Bank Guarantee in the name of CBT. EPF for an amount of 10% of the annual amount within 15 days of award of contract, which will be released to the second party on satisfactory completion of the contract.
21. All legal disputes are subject to _____ Jurisdiction.

In witness we of parties here to have caused this agreement to be executed in duplicate the day and year first above written.

For and on Behalf of

For and on behalf CBT,EPF

Signed

Signed

Name

Name

Address

Address

Witness

Witness