

के. के. जालान, भा.प्र.से
केन्द्रीय भविष्य निधि आयुक्त

K. K. Jalan, IAS

Central Provident Fund Commissioner



कर्मचारी भविष्य निधि संगठन

(श्रम एवं रोज़गार मन्त्रालय, भारत सरकार)

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No. R-I/P-20/UAN/2014/

Date: October, 14th 2014

Sub: Universal Account Number (UAN)–provision of portability services– Reg.

Dear Employer,

You are aware that EPFO has rolled out UAN programme and has disseminated the allotted UAN to EPF members through the Employer portal. The main objective of implementation of UAN programme is the extension of effective services to the members. It is a healthy assumption that the employers would extend full support to EPFO enabling us to provide world class services to our members. To commence the effective delivery of services through UAN portal, Hon'ble Prime Minister has agreed to launch the UAN programme with the following services:-

- a) Portability of Universal Account Number.
- b) Downloadable UAN card.
- c) Member's balance through updated e-passbook.
- d) Confirmation through SMS & e-mail for receipt of monthly contributions and other important events.

2. It is important to note that an Universal Account Number (UAN) becomes portable only when it is seeded with KYCs i.e. Bank A/c No., PAN, Aadhaar duly verified by the employer with his Digital Signature Certificate. It is noted that a large number of KYCs uploaded have not been digitally verified by the employer. I request you to ensure that the KYCs in respect of all the members of your establishment are uploaded and digitally approved to enable the members to avail the portability facility. The processes to seed KYC details in

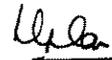
UAN database and to trigger portability process have detailed under 'UAN services at EPFO website'.

3. The member would get access to a downloadable dynamically changing UAN card and updated passbook along with the portability facility if he activates his registration through UAN based member e-sewa on EPFO website www.epfindia.gov.in. As this activation process registers the mobile number and e-mail of the member, the details of receipt of remittances are sent through SMS and e-mail on his mobile number and mail Id respectively. It is noted with concern that while the KYC upload by employer has been satisfactory, the activation of member portal has been very low. This status defies logic as the very purpose of UAN is to benefit EPF members. I therefore urge you to disseminate the Universal Account Number (UAN) to your employees immediately and guide them to activate their accounts. The detailed process flow has been detailed under 'UAN services' on EPFO website.

4. EPFO has embarked upon this journey of extending effective & efficient services to the members and the role of employers in the endeavor is second to none. I expect full support. Your suggestions are welcome at e-mail Id: cpfc@epfindia.gov.in.

Regards,

Yours sincerely,



(K.K. Jalan)