

Item No. 14: Fees and Allowances payable to non-official trustees or non-official member of Executive Committee or Regional Committee.

1. The fees and allowances payable to non-official trustees and non-official members of Executive Committee and Regional Committee are governed by paragraph 18 of the EPF Scheme, 1952. The existing rates of Daily Allowance are not adequate to provide for proper accommodation for non-official trustees/members.
2. A proposal was sent vide letter no. Conf.55(12013)/TA/DA/NOM/376 dated 23.05.2017 (**Annexure-14A**) to the Ministry of Labour & Employment to amend paragraph 18 of the EPF Scheme, 1952 in order to revise the rates of Travelling Allowance and Daily Allowance payable to non-official Trustees and non-official members of Executive Committee and Regional Committee.
3. The revised Daily Allowance for non-official trustees and members of Executive Committee and Regional Committee as proposed by this office's letter no. Conf.55(1)2013/TA/DA/NOM/376 dated 23.05.2017, was similar to the Daily Allowance admissible to non-official members of ESIC. Comparison may be seen in the table below:

Daily Allowance	Daily Allowance admissible to non-official members of ESIC	Daily Allowance for non-trustees and members as proposed by EPFO's letter dated 23.05.2017
Hotel Accommodation	Rs. 4400/- per day.	Rs. 4500/- per day.
	if a member makes his/her own stay arrangement, reimbursement of hotel charges @ Rs.1500/- per day and food allowance @ Rs. 200/- per day.	
Lump-sum Amount.		Rs. 1000/- per day

4. The Ministry of Labour & Employment vide letter no. S-35012/7/2017-SS.II dated 01.09.2017 had requested EPFO to inform whether CBT has approved the proposal to amend the EPF Scheme, 1952 in respect of fees and allowances payable to non-official Trustees and non-official members of Executive Committee and Regional Committee.
5. Accordingly it is proposed that CBT may consider recommending to amend the provisions of para 18(2)(i)(A) and para 18(2)(ii)(B) of EPF Scheme, 1952, which relate to entitlement to Travelling Allowance and Daily Allowance of non-official trustees/members, as under:

Para 18(2)(i)(A) - *"a non-official trustee or member residing at the place where a meeting is held shall be allowed reimbursement of non-AC Taxi charges for upto 50 kms for travel within the city. "*

Para 18(2)(ii)(B) – *"a non-official trustee or member not residing at the place where a meeting is held shall be paid Rs. 4500/- per day if the member stays in a hotel and a lump-sum amount of Rs.1000/- per day."*

Proposal: CBT, EPF may consider the proposal at para (5) above.



कर्मचारी भविष्य निधि संगठन
EMPLOYEES' PROVIDENT FUND ORGANISATION
MINISTRY OF LABOUR AND EMPLOYMENT, GOVERNMENT OF INDIA

मुख्य कार्यालय/Head Office

भविष्य निधि भवन, 14, भीकाजी कामा प्लेस नई दिल्ली 110066-
Bhavishya Nidhi Bhawan, 14, Bhikaji Cama Place, New Delhi -110066
www.epfindia.gov.in, www.epfindia.nic.in

No. Conf. 55(1)2013/TA/DA/NOM/

Dated: 18.05.2017

To

*The Secretary to the Govt. of India,
 Ministry of Labour & Employment
 Shram Shakti Bhawan, Rafi Marg,
 New Delhi -110011.

(*Kind attention: Shri R.K. Gupta, Joint Secretary)

Sub: - Fees and Allowances payable to non-official trustees or non-official members of Executive Committee or Regional Committee-reg.

Sir,

The fees and allowances payable to non-official Trustees and non-official members of Executive Committee and Regional Committee are governed by Para 18 of the EPF Scheme, 1952 **(Annexure A)**.

2. The rates for fees and allowances was last revised in September, 2010 vide Ministry of Labour & Employment, Govt. of India, New Delhi Gazette Notification dated 09.09.2010 **(Annexure-B)**.

3. Extract from Para 18(2) of EPF Scheme, 1952 which contains provisions related to Travelling Allowance and Daily Allowance of non-official trustees/members is as under:

(i) Travelling Allowance

(A) a non-official trustee or member residing at the place where a meeting is held shall be allowed the actual expenditure incurred by him on conveyance, subject to the maximum of rupees one hundred and fifty for each day for travel within the city.

(B) a non-official trustee or member not residing at the place where a meeting is held shall be allowed,-

(a) actual expenditure incurred by him on air journey by economy class;

(b) actual expenditure incurred by him on single return journey fare by rail by first Airconditioned class or by 2nd A.C. two tier sleeper or First Class, as the case may be;

(c) actual fare or expenditure incurred by him on road journey by taxi or own car autorickshaw or bus (other than an air-conditioned bus) but not exceeding the rate notified by the concerned Director of Transport for journey by taxi or autorickshaw. When the journey is performed between places connected by rail, the fare will be limited to what would have been admissible to the trustee or member under clause (b) of this item

(ii) **Daily Allowance**

(A) a non-official trustee or member residing at a place where a meeting is held shall not be entitled to any daily allowance.

(B) a non-official trustee or a member not residing at the place where a meeting is held shall be paid Rs. 1500/- per day if the member stays in a hotel, and, not exceeding Rs. 200/- per day as expenses towards food.

4 Ministry of Labour & Employment, Government of India vide letter dated 24-01-2017 (**Annexure – C**), clarified "to regulate the payment of TA/DA to non-official trustees/members of CBT, EPF on existing rates i.e. at par with the Government servants drawing Grade Pay of Rs. 6600/-." The current rates of reimbursement of Daily Allowance for non-official trustees and non-official members of Executive Committee and Regional Committees are at par with those admissible to Government officials drawing Grade Pay of Rs.6600/- (Under Secretary Level). The matter was discussed in the 88th Executive Meeting held on 27-03-2017. The CBT members conveyed/expressed concern about their entitlement. However it also requires the amendment in Para 18 of EPF Scheme, 1952.

5 The Daily Allowance admissible to non-official members of the Employees' State Insurance Corporation has been obtained (**Annexure – D**) whereby

"Hotel accommodation with maximum ceiling of Rs. 4400/- per day (i.e. provided to officers of the rank of Director in ESIC) and if a member makes his/her own stay arrangement, reimbursement may be made as per amended rule 5 of ESIC (Central) Rules, 1950 i.e. hotel charges @ Rs.1500/- per day and food allowance @ Rs. 200/- per day"

6 The existing rates of Daily Allowance are not adequate to provide for decent accommodation for non-official trustees/members. At present, the entitlement of Government officials of level 12 & 13 (level of Director) for Daily Allowance is as given below:

- (a) Ceiling for reimbursement of staying accommodation charges is Rs. 4500/- per day,
- (b) Ceiling for reimbursement of travelling charges is non-AC. Taxi charges upto 50 km

and

(c) Lump-sum amount payable is Rs. 1000/- per day.

7 Accordingly it is proposed to amend the provisions of para 18(2)(i)(A) and para 18(2)(ii)(B) of EPF Scheme, 1952, which relate to entitlement to Travelling Allowance and Daily Allowance of non-official trustees/members, as under:

Para 18(2)(i)(A) – "a non-official trustee or member residing at the place where a meeting is held shall be allowed reimbursement of non-AC Taxi charges for upto 50 kms for travel within the city."

Para 18(2)(ii)(B) - "a non-official trustee or member not residing at the place where a meeting held shall be paid Rs. 4500/- per day if the member stays in a hotel and a lump-sum amount of Rs. 1000/- per day."

8. Therefore it is requested to approve the above and issue notification amending the para 18 of EPF Scheme, 1952. The draft notification for amendment of para 18 of EPF Scheme, 1952 is enclosed.

(This issues with the approval of CPFC).

Yours faithfully,

Encl: As above.

Narayan
23/5/17

(M. NARAYANAPPA)
Addl. Central PF Commissioner (HQ)

sc *(Signature)*
23/5/17

(Signature)

(To be published in the Gazette of India, Part – II, Section 3)
(Extraordinary)

GOVERNMENT OF INDIA/BHARAT SARKAR
MINISTRY OF LABOUR & EMPLOYMENT/SHRAM AVAM ROZGAR MANTRALYA

Notification

_____In exercise of the powers conferred by Sub-Section (1) of the Section 7, of the Employees' Provident Funds and Miscellaneous Provisions Act, 1952 (19 of 1952), the Central Government hereby makes the following Scheme further to amend the Employees' Provident Fund Scheme 1952, namely:-

- 1 (i) This Scheme may be called the Employees' Provident Fund (Amendment) Scheme, 2017.
- (ii) It shall come into force on the date of its publication in the Official Gazette.

2. In the Employees' Provident Funds Scheme, 1952 the following shall be substituted in place of sub-clause (A) of clause (i) of sub-paragraph 2 of paragraph 18.

"a non-official trustee or member residing at the place where a meeting is held shall be allowed reimbursement of non-AC taxi charges for upto 50 kms for travel within the city."

3. In the Employees' Provident Funds Scheme, 1952 the following shall be substituted in place of sub-clause (B) of clause (ii) of sub-paragraph 2 of paragraph 18.

"a non-official trustee or member not residing at the place where a meeting is held shall be paid Rs. 4500/- per day if the member stays in a hotel and a lump-sum amount of Rs. 1000/- per day."

THE EMPLOYEES PROVIDENT FUNDS SCHEME, 1952 123

18. *Fees and allowances.* — (1) The ¹[travelling allowance and daily allowance of an official trustee or official member of the Executive Committee or a Regional Committee] shall be governed by the rule applicable to him for journeys performed on official duties and shall be paid by the authority paying his salary.

¹[(2) Subject to provisions of sub-paragraphs (3) and (4), every non-official trustee or non-official member of the Executive Committee or a Regional Committee shall be allowed travelling and daily allowances for attending the meetings of the Central Board or the Executive Committee or the Regional Committee, as the case may be, at the following rates, namely : —

(i) *Travelling allowance.* —

- (A) a non-official trustee or member residing at the place where a meeting is held shall be allowed the actual expenditure incurred by him on conveyance, subject to the maximum of ²[rupees one hundred and fifty for each day for travel within the city].
- (B) a non-official trustee or member not residing at the place where a meeting is held, shall be allowed, —
- (a) actual expenditure incurred by him on air journey by economy ³[* * *] class ;
- (b) actual expenditure incurred by him on single return journey fare by rail ⁴[by first Airconditioned class or] by 2nd A.C. two tier sleeper or First Class, as the case may be ;

¹ Subs. by G.S.R. 690 (E) dated the 30th June, 1989 (with effect from 1st July, 1989).

² Subs. by G.S.R. 744 (E) dated the 9th September, 2010 (with effect from 9th September, 2010). for the words " rupees fifty for each day on which he attends one or more meetings. "

³ The word " (tourist) ", omitted by G.S.R. 744 (E) dated the 9th September, 2010 (with effect from " " September, 2010).

⁴ Ins. by G.S.R. 81, dated the 20th January, 1993 (with effect from 6th February, 1993).

(c) actual fare or expenditure incurred by him on road journey by taxi or own car or autorickshaw or bus (other than an air-conditioned bus) but not exceeding the rates notified by the concerned Director of Transport for journey by taxi or autorickshaw. When the journey is performed between places connected by rail, the fare will be limited to what would have been admissible to the trustee or member under clause (b) of this item.

(ii) *Daily allowance.* —

(A) a non-official trustee or member residing at a place where a meeting is held shall not be entitled to any daily allowance.

¹[(B) a non-official trustee or a member not residing at the place where a meeting is held shall be paid Rs. 1500 per day if the member stays in a hotel, and, not exceeding Rs. 200 per day as expenses towards food.]

(3) Where such Trustee or member being a member of a State Legislature attends a meeting of the ²[Central Board] or ³[the Executive Committee or] the Regional Committee, as the case may be, he shall be entitled —

(i) when the State Legislature is not in session, to such travelling and daily allowances as are admissible to Grade I Officers of the State Government; and

(ii) when the State Legislature is in session, to such travelling and daily allowances as are admissible to the members of that Legislature for attending meetings of the Legislature.

¹ Subs. by G.S.R. 744 (E) dated the 9th September, 2010 (with effect from 9th September, 2010).

² Subs. by G. S. R. 1845, dated the 28th November, 1963, for "Board" (with effect from 30th November, 1963).

³ Ins. by G.S.R. 690 (E) dated the 30th June, 1989 (with effect from 1st July, 1989).

THE EMPLOYEES PROVIDENT FUNDS SCHEME, 1952 12

(4) Where such Trustee or member being a member of either House of Parliament attends a meeting of the ¹[Central Board] or ²[the Executive Committee or] the Regional Committee, as the case may be, he shall be entitled to such travelling and daily allowances as may be admissible to him under the rules laid down by the Central Government on the subject from time to time :

³[Provided that when a Minister is appointed as Chairman or member of the Board or of ⁴[the Executive Committee or of the Regional Committee], and attends a meeting of such Central Board or ²[the Executive Committee or] the Regional Committee, as the case may be, his travelling and daily allowance shall be governed by the rules applicable to him for journeys performed on official duties and shall be paid by the authority paying his salary.]

⁵[***]

Explanation I. — No daily or travelling allowance in respect of any day of journey, as the case may be, shall be claimed under this paragraph by a Trustee or member of ²[the Executive Committee or] a Regional Committee if he has drawn or will draw allowance for the same from his employer or as a member of any Legislature or of any committee or Conference constituted or convened by Government and no travelling allowance shall be claimed if he uses a means of transport provided at the expense of Government or his employer.

⁶[***]

¹ Subs. by G. S. R. 1845, dated the 28th November, 1963, for " Board " (with effect from 30th November, 1963).

² Ins. by G.S.R. 690 (E) dated the 30th June, 1989 (with effect from 1st July, 1989).

³ Ins. by G.S.R. 1427, dated the 16th September, 1976 (with effect from 2nd October, 1976).

⁴ Subs. by G.S.R. 690 (E) dated the 30th June, 1989, for the words " the Regional Committee " (with effect from 1st July, 1989).

⁵ Sub-paragraph (5) omitted by G.S.R. 690 (E) dated the 30th June, 1989 (with effect from 1st July, 1989).

⁶ *Explanation II* omitted by G.S.R. 690 (E) dated the 30th June, 1989 (with effect from 1st July, 1989).

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Annexure - B
REGD NO D L-33004/99

भारत का राजपत्र

The Gazette of India

असाधारण

EXTRAORDINARY

भाग II—खण्ड 3—उप-खण्ड (i)

PART II—Section 3—Sub-section (i)

प्राधिकार से प्रकाशित

PUBLISHED BY AUTHORITY

सं. 508]

नई दिल्ली, बुधवार, 9 सितम्बर, 2010/भाद्र 18, 1932

No. 508]

NEW DELHI, THURSDAY, SEPTEMBER 9, 2010/BHADRA 18, 1932

श्रम और रोजगार मंत्रालय

अधिसूचना

नई दिल्ली, 9 सितम्बर, 2010

सं. का. नि. 744(अ)।—केंद्र सरकार कर्मचारी भविष्य निधि तथा प्रकीर्ण उपबंध अधिनियम, 1952 (1952 का 19) की धारा 7 द्वारा प्रदत्त शक्तियों का प्रयोग करते हुए, कर्मचारी भविष्य निधि योजना, 1952 में आगे संशोधन हेतु एतद्द्वारा निम्नांकित योजना बनाती है, अर्थात्—

(1) इस योजना को कर्मचारी भविष्य निधि (संशोधन) योजना, 2010 कहा जाएगा।

(2) ये सरकारी राजपत्र में इसके प्रकाशन की तारीख में प्रभावी होगा।

2. कर्मचारी भविष्य निधि योजना, 1952 में पैराग्राफ 18 के उप-पैराग्राफ (2) में,—

(ii) खण्ड (i) में,—

(क) पर (क) में, "प्रत्येक उस दिन, जिसका वह एक अधिक अधिक बैठकों में शामिल होता है, के लिए पचास रुपये" शब्दों के स्थान पर "शहर के अंदर यात्रा करने हेतु प्रत्येक दिन के लिए एक सौ पचास रुपये" शब्द प्रतिस्थापित किए जाएंगे;

(ख) पर (ख) में, उप-पर (क) में, "(पट्टक)" शब्द और कोष्ठकों का लोप कर दिया जाएगा;

(iii) खण्ड (ii) में, उप-खण्ड (ख) के स्थान पर, निम्नलिखित उप-खण्ड प्रतिस्थापित किया जाएगा, अर्थात्—

(ख) यदि कोई गैर-सरकारी न्यायो अधिका सदन उस स्थान पर निवास नही करता है जहां बैठक आयोजित की

जाती है तो यदि वह सदस्य किसी होटल में रुकता है तो उसे 1500 रुपये प्रतिदिन और भोजन प्रपारों के रूप में अधिकतम 200 रुपये प्रतिदिन का धुलाई किया जाएगा।"

[फा. सं. एम-650(1)/1/09-एस एम-11]

एस. के. देव वर्मन, सचिव

टिप्पणी : कर्मचारी भविष्य निधि योजना को भारत के राजपत्र में दिनांक 2 सितम्बर, 1952 को संख्या का. नि. 33-1509 द्वारा प्रकाशित किया गया था और इस योजना में निरूद्ध संशोधन दिनांक 29 जून, 2009 को सं. का. नि. 45(1) द्वारा किया गया था।

MINISTRY OF LABOUR AND EMPLOYMENT
NOTIFICATION

New Delhi, the 9th September, 2010

G.S.R. 744(E).—In exercise of the powers conferred by Section 7 of Employees' Provident Fund and Miscellaneous Provisions Act, 1952 (19 of 1952), the Central Government hereby makes the following Scheme further to amend the Employees' Provident Fund Scheme, 1952, namely:—

1. (1) This Scheme may be called the Employees' Provident Funds (Amendment) Scheme, 2010

(2) It shall come into force on the date of its publication in the Official Gazette.

2. In the Employees' Provident Funds Scheme, 1952 in Para 18, in sub-paragraph (2),—

(ii) in clause (i),—

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THE GAZETTE OF INDIA : EXTRAORDINARY

[PART II—SEC. 3(i)]

- (a) in item (A), for the words "rupees fifty for each day on which he attends one or more meetings", the words "rupees one hundred and fifty for each day for travel within the city" shall be substituted;
- (b) in item (B), in sub-item (a), the word and brackets "(Tourist)" shall be omitted;
- (ii) in clause (ii), for sub-clause (B), the following sub-clause shall be substituted, namely :—
- (B) a non-official trustee or a member not residing at the place where a meeting is held

shall be paid Rs. 1500 per day if the member stays in a hotel, and, not exceeding Rs. 200 per day as expenses towards food."

[F. No. S-65011/U/09-SS-II]

S. K. DEV VBRMAN, Jt. Secy.

Note : The Employees' Provident Funds Scheme was published in the Gazette of India vide number S.R.O. 1509, dated the 2nd September, 1952 and lastly amended vide number G.S.R. 451(E), dated 29th June, 2009.

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Annexure - c

No.S-65011-1/2009-SS-II
Government of India
Ministry of Labour & Employment

Shram Shakti Bhawan, Rafi Marg,
New Delhi, Dated 24th January, 2017

To

19/1/17

-The Central Provident Fund Commissioner,
Employees' Provident Fund Organization,
Bhavishya Nidhi Bhawan,
14, Bhikaji Cama Place,
R. K. Puram, New Delhi.

30 JAN 2017 11:29 AM
30/1/17

Sub.:- Enhancement of TA/DA for non-official members of CBT, EPF – regarding.

Sir,

I am directed to refer to EPFO's letter No.Conf.55(1)2013/TA/DA/NOM/799 dated 08th August, 2016 on the subject cited above and to say that the matter has been examined in the Ministry in consultation with Department of Expenditure, Ministry of Finance.

2. In this connection, it is stated that Department of Expenditure, Ministry of Finance has **not agreed to** the proposal regarding enhancement of TA/DA for non-official members of CBT, EPF.

3. The Department of Expenditure, Ministry of Finance vide ID Note No.190201-2010-E.IV dated 15.12.2016 has clarified that if Non-official Member is a retired Central Government employee, TA may be paid as was admissible to him at the time of retirement. Other Non-official Members will be entitled to TA as admissible to a Central Government employee in the GP of Rs.6600/-. Therefore, TA entitlements of Non-officials in CBT, EPF may be paid at the existing rates.

4. EPFO is, therefore, requested to regulate the payment of TA/DA to Non-official Trustees/Members of CBT, EPF, on existing rates i.e. at par with the Govt. servant drawing Grade Pay of Rs.6600/-.

Yours faithfully,

(Navil Kapur)

Under Secretary to the Govt. of India
Telefax:23766938

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21/01/2017*

*R.C. (Conf)
3/1/17*

31/1/2017

SO (Conf)

*200
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(Conf)
31/01/2017

Subject: Rates
To: rc.conf@epfindia.gov.in

Annexure-D

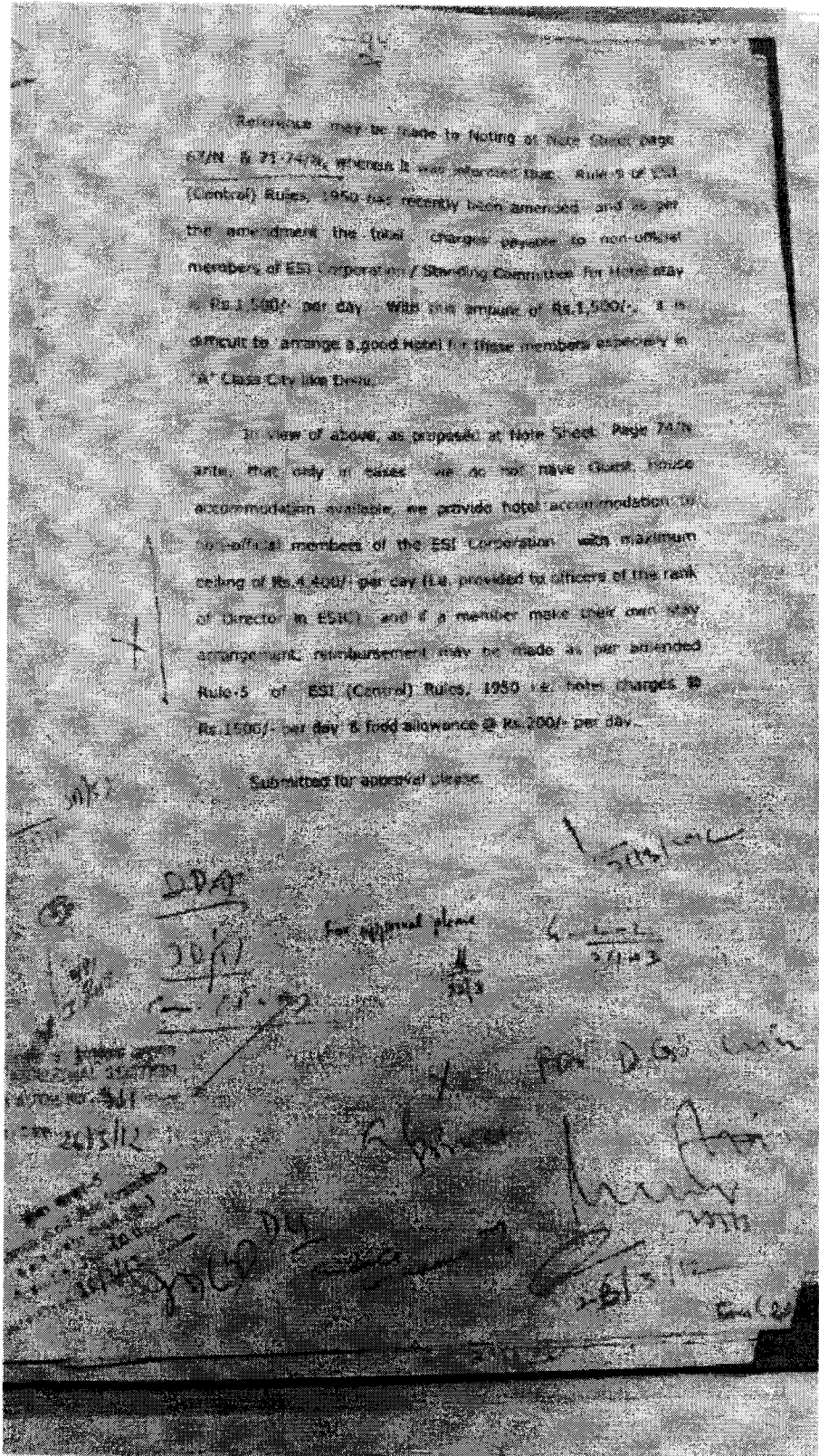
Date: 04/13/17 21:00
From: ak.sahu@es

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67/N & 71-74/N, wherein it was informed that Rule-5 of ESI (Central) Rules, 1950 has recently been amended and as per the amendment the total charges payable to non-official members of ESI Corporation / Standing Committee for Hotel stay is Rs.1,500/- per day. With this amount of Rs.1,500/- it is difficult to arrange a good Hotel for these members especially in "A" Class City like Delhi.

In view of above, as proposed at Note Sheet Page 74/N ante, that only in cases we do not have Guest House accommodation available, we provide hotel accommodation to non-official members of the ESI Corporation with maximum ceiling of Rs.4,400/- per day (i.e. provided to officers of the rank of Director in ESIC) and if a member make their own stay arrangement, reimbursement may be made as per amended Rule-5 of ESI (Central) Rules, 1950 i.e. hotel charges @ Rs.1500/- per day & food allowance @ Rs.200/- per day.

Submitted for approval please.

AK

Signature

DDA

For approval please

Signature

30/6/18

Signature

For DGA

OFFICE OF THE DIRECTOR GENERAL
CENTRAL SECTION
DELHI

Signature

Signature

Signature

ASERS

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We may agree with the proposal on page, as most of the standing committee and the Expenditure Meeting are held at Delhi, and the amount of Rs. 300/- may not be adequate. However, for reimbursement, if any, we may adhere to the amount as provided.

Action

200/-
25/3

By
20/2

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In view of the financial concerns, the proposal is put up for approval of the

Committee

[Signature]

[Signature]

[Signature]
20/2