



# 96<sup>th</sup> Meeting of the Executive Committee, CBT Employees' Provident Fund Organisation

## AGENDA BOOK

**Date : 01.08.2019**

**Time : 11:00 AM**

**Venue : Main Committee Room, "C" Wing, 1st  
Floor Annexe, Shram Shakti Bhawan,  
Rafi Marg, New Delhi.**

## 96<sup>th</sup> Meeting of the Executive Committee CBT (EPF)

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Annexe, Shram Shakti Bhawan, Rafi Marg, New  
Delhi.

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Any other item with the permission of Chair		

**Item A: Confirmation of minutes of the 95<sup>th</sup> meeting of the Executive Committee, CBT (EPF) held on 20.05.2019.**

1. The minutes of the 95<sup>th</sup> meeting of the EC, CBT (EPF) held on 20.05.2019 were circulated to all the members vide EPFO letter dated 29.05.2019.
2. The minutes of the 95<sup>th</sup> meeting of the EC, CBT (EPF) as approved by the Chairperson EC, CBT (EPF) (**Annexure-AA**) are placed for confirmation by the Executive Committee.

**Proposal: The minutes of the 95<sup>th</sup> meeting of the Executive Committee, CBT (EPF) as approved by the Chairperson are placed for confirmation by the Executive Committee.**

**EMPLOYEES' PROVIDENT FUND ORGANISATION**  
**MINUTES OF THE 95<sup>th</sup> MEETING OF**  
**THE EXECUTIVE COMMITTEE, CBT (EPF)**  
**(NEW DELHI; 20<sup>th</sup> MAY 2019, 03:00PM)**

The 95<sup>th</sup> meeting of the Executive Committee, CBT (EPF) was chaired by Shri Heera Lal Samariya, Secretary to the Govt. of India, Ministry of Labour and Employment. The following members attended the meeting.

1.	Ms. Sibani Swain, AS F&A, MoL&E	<b>Central Government representative</b>
2.	Shri Sanjay Bhatia	<b>Employers' representatives</b>
3.	Shri Sougata Roy Choudhury	
4.	Shri Virjesh Upadhyay	<b>Employees' representative</b>
5.	Shri Prabhakar J. Banasure	
6.	Shri Dilip Bhattacharya	
7.	Shri Prabhat K Dubey, Addl. Commissioner Labour, Madhya Pradesh (on behalf of Principal Secretary, Department of Labour, Govt. of Madhya Pradesh).	<b>State Government representative</b>
8.	Shri Sunil Barthwal	<b>CPFC &amp; Member Secretary (ex-officio)</b>

The following members could not attend the meeting and sought leave of absence.

1.	Ms. Anuradha Prasad, AS, MoL&E	<b>Central Government representative</b>
2.	Shri Govind Lele	<b>Employers' representative</b>
3.	Additional Chief Secretary to Government, Labour and Skills Department, Govt. of Kerala	<b>State Government representatives</b>
4.	Secretary, Labour & Employment Department, Govt. of Uttar Pradesh	

The list of officers of EPFO, who attended the meeting is at **Annexure A**.

CPFC welcomed the Chairman and all the members to the 95<sup>th</sup> meeting of the Executive Committee. He informed that meeting of EC could not be held for about one year as CBT was reconstituted in November, 2018 and EC was reconstituted on 15<sup>th</sup> February, 2019. Since model code of conduct came into existence on 10<sup>th</sup> March, 2019, the meeting was not held to avoid any possible violation of code of conduct.

CPFC thanked the members for attending the meeting at such short notice and assured that in future, agenda will be circulated well in advance for the meeting.

**Item A: Confirmation of minutes of the 94<sup>th</sup> meeting of EC, CBT (EPF) held on 25.06.2018.**

The Executive Committee confirmed the minutes of the 94<sup>th</sup> meeting of EC held on 25.06.2018, as circulated.

**Item B: Action Taken Statement in respect of decisions taken in the Executive Committee meetings held upto 25.06.2018 (94<sup>th</sup> EC Meeting).**

The Executive Committee took note of the action taken statement.

**Item C: Minutes of meetings of Sub-Committees of the Executive Committee.**

The Executive Committee took note of the information as placed.

**Item No. 1: Proposal for filling vacancies in the Sub-Committee on IT Reforms and in the Sub-Committee on Building & Construction.**

CPFC informed that the term of the present Executive Committee will expire on 23.05.2019. It was agreed that the Sub-Committees of the Executive Committee shall be reconstituted after reconstitution of the new Executive Committee.

The item was deferred.

**Item No. 2: Proposal for extension of outsourced technical manpower deployment at NDC through NICS I for further period of 6 months (i.e. from 01-10-2018 to 31-12-2018 and 01-01-2019 to 31-03-2019) for software development, testing, maintenance of existing Application Software, UAN Data Management of Unified Portal and other new software developments activities in EPFO.**

The Chairman observed that there should be biometric attendance for outsourced manpower.

The proposal contained in the agenda was approved with the modification that the extension of outsourced technical manpower deployed at NDC through NICS I was approved for the period from 01-10-2018 to 30-09-2019.

**Item No. 3: Continuity of essential services**

I. MPLS-VPN connectivity through Railtel and BSNL at co-located Railtel Data Centres (DC, Gurgaon, DR, Secundrabad), National Data Centre, EPFO, Dwarka, New Delhi and EPFO Field Offices.

II. Internet Leased Line connection through Railtel and PGCIL at co-located Data Centres (DC, Gurgaon, DR, Secundrabad) and NDC, Dwarka, New Delhi.

The proposal contained in the agenda was approved.

**Item No. 4: Proposal for hiring of 48 Data Entry Operators for Help Desk Operations from 01.01.2019 to 31.12.2019.**

*95<sup>th</sup> Executive Committee, 20May 2019*

The proposal contained in the agenda was approved.

**Item No. 5: Approval of proposal submitted by ICAI ARF, for Double Entry System of Accounting.**

The Chairman suggested to form an advisory committee for implementation of double entry accounting system in EPFO. It was decided that status regarding implementation of double entry accounting system should be informed in every meeting of the Executive Committee.

Sh. Sanjay Bhatia said that the new system should be implemented from the beginning of financial year.

The item was deferred.

**Item No. 6: Approval of release of payment for report submitted by ICAI ARF on Pilot study project on Migration Strategy at EPFO - Cash to Accrual Accounting.**

The proposal contained in the agenda was approved.

**Item No. 7: Status note on pending proposals in PFD.**

Regarding point number 1 of the agenda item for estimate for electrical works and installation of modular furniture in the municipality building hired for EPFO, Regional Office, Jangipur, the Chairman agreed that instead of incurring such high expenditure on undertaking works in rented building, it would be better to purchase land or acquire own building.

Regarding point number 9 of the agenda item, the proposal for purchase of land for construction of office building and staff quarters at K. R. Puram, Bangalore was approved. It was observed that as the land offered is around 11 acres it can be utilised for constructing office buildings for other Regional Offices of EPFO in Bangalore as well as for Zonal/Sub-Zonal training institute.

Regarding point number 11 of the agenda item, the proposal for purchase of land for EPFO Regional and Zonal Offices at Pune from Hindustan Antibiotics Ltd was approved. It was observed that the requirement of 67% land use for residential purpose can be met by constructing staff quarters also on that land.

The Chairman advised that, except for point numbers 9 and 11 for which decision has been taken in this meeting, regarding the remaining points mentioned in the agenda, status should be put up to him within 2 weeks, informing whether the proposal has to be approved or rejected.

**Item No. 8: Construction of compound wall for the newly constructed Office Building of Regional Office EPFO at Bareilly.**

The proposal contained in the agenda was approved.

**Item No. 9: Supplying, Installation, testing and commissioning of 11 KV, 250 KVA unitised substation for enhancement of electric load at the Regional Office Durgapur.**

The proposal contained in the agenda was approved.

**Item No. 10: Payment of interest on belated payments made to Ahmedabad Municipal Corporation being the cost of land purchased for Regional Office, Vatwa.**

The proposal contained in the agenda was approved.

**Item No. 11: Allotment of Land for construction of office building of EPFO at Regional Office, Bhagalpur.**

The proposal contained in the agenda was approved.

**Item No. 12: Construction of Annexe Building at Bangalore – Proposal for interior work including Modular Furniture.**

The proposal contained in the agenda was approved.

**Item No. 13: Construction of Office Building for EPFO at Chikmagalur – Preliminary Estimate for providing and fixing modular furniture, RCC retaining wall, additional electrical works VRF air-conditioners, lift, firefighting system, occupancy sensors, LAN cabling, UPS, CCTV, EPABX, PA system and solar power panel.**

The proposal contained in the agenda was approved.

**Item No. 14: Preliminary Estimate for replacement of existing 02 Nos. 625 KVA DG Set, 01 No. 200 KVA DG Set & 02 Nos. 16 Passengers Lift with new one installed at EPFO, Head Office, New Delhi.**

The proposal contained in the agenda was approved.

**Item No. 15: Construction of Regional Office Building including water supply, Sanitary installations electrical installations, development work and furniture work for EPFO office at Tumkur.**

The proposal contained in the agenda was approved.

**Item No. 16: Proposal for Acquiring Land for Construction of Office Building for Regional Office, Udupi.**

The proposal contained in the agenda was approved.

**Item No. 17: Onetime special repair works to be carried out at Regional Office, Ahmedabad.**

The proposal contained in the agenda was approved.

**Item No. 18: Renewal of lease deed for SRO, Park Street.**

*95<sup>th</sup> Executive Committee, 20May 2019*



The proposal contained in the agenda was approved.

**Item No. 19: Proposal for renewal of rent for RO, Haldwani.**

The proposal contained in the agenda was approved.

**Item No. 20: Detailed preliminary estimate for construction of 2 Nos. officers chambers at 2nd floor Regional Office, Kolkata.**

The proposal contained in the agenda was approved.

**Item No. 21: Renewal of Lease Agreement and revision of rent in r/o Office space occupied by at Regional Office, Kottayam: Request for approval of proposal.**

The proposal contained in the agenda was approved.

**Item No. 22: Renewal of rent of RO, Vapi – regarding.**

The proposal contained in the agenda was approved.

**Item No. 23: Proposal for renewal of lease of RO, Pune.**

The proposal contained in the agenda was approved.

**Item No. 24: Renewal of rent for Municipal Corporation Building and Annxe building hired by RO, Tambaram**

The proposal contained in the agenda was approved.

**Item No. 25: Proposal for Renewal of rent for Regional Office, Yelahanka**

The proposal contained in the agenda was approved.

**Item No. 26: Proposal for Renewal of lease and enhancement of rent for office premise of Regional Office, Ranchi.**

The proposal contained in the agenda was approved.

**Item No. 27: Estimate for providing cabins with toilets and visitors waiting area at 2<sup>nd</sup> floor for ACC Office, Coimbatore**

The proposal contained in the agenda was approved.

**Item No. 28: Special Repair Work of Regional Office, Goa**

The proposal contained in the agenda was approved.

**Item No. 29: Detailed preliminary estimate for renovation of Facilitation Centre (PRO Section) including electrical works at Regional Office, Kolkata**

The proposal contained in the agenda was approved.

**Item No. 30: Administrative approval and sanction of preliminary estimate submitted by CPWD for installation of fire alarm at 5<sup>th</sup> to 8<sup>th</sup> Floor at Regional Office, Thane**

*95<sup>th</sup> Executive Committee, 20May 2019*

The proposal contained in the agenda was approved.

**Item No. 31: Preliminary Estimate for replacement of 2 old lifts with new 8 passenger capacity lifts at EPFO, Regional Office, Kandivali**

The proposal contained in the agenda was approved.

**Item No. 32: Supplying, Installation of air-conditioners at EPFO, Regional Office, Kolkata.**

The proposal contained in the agenda was approved.

**Item No. 33: Extension of 2 (two) Nos Lift shaft from existing floor of G+3 to G+4 and other related civil works at EPFO Regional Office, Guwahati.**

The proposal contained in the agenda was approved.

**Item No. 34: Installation of firefighting system in the existing office building of Regional Office Bangalore.**

The proposal contained in the agenda was approved.

**Item No. 35: Misc. civil repair work, installation of modular furniture (partition work), installation of panel, DB and wiring for air conditioner, installation of air conditioners-24 numbers for the hired office premises of Regional Office Kandivali at MTNL Building (4th to 7<sup>th</sup> Floor).**

The proposal contained in the agenda was approved.

**Item No. 36: Providing and Fixing of Furniture, Interior, E&M Services & Horticulture Works by CPWD for ready built office space at Kidwai Nagar (East), New Delhi - Engagement of Consultant.**

The proposal contained in the agenda was approved.

**Item No. 37: Providing and Fixing of Furniture, Interior, E&M Services & Horticulture Works by CPWD for ready built office space at Kidwai Nagar (East), New Delhi - Approval of Estimate.**

The proposal contained in the agenda was approved.

**Item No. 38: Construction of office building for Regional Office, Bareilly (Uttar Pradesh) (Sub Head: Provision of Furniture).**

The proposal contained in the agenda was approved.

**Item No. 39: Installation of firefighting system in the existing office building of Regional Office, Nizamabad.**

The proposal contained in the agenda was approved.

**Item No. 40: Procurement of additional 125 KVA DG Set for Regional Office, Thane-I&II.**

The proposal contained in the agenda was approved.

**Item No. 41: Proposal of renewal of lease agreement for building hired on rent from Regional Office, Vatwa and new proposal for hiring of additional space in existing hired premises.**

The proposal contained in the agenda was approved.

**OTHER ISSUES:**

Sh. Dilip Bhattacharya said that the field offices should be given powers to carry out repair and maintenance works. Sh. Sanjay Bhatia said that powers of the Executive Committee related to physical facilities should be delegated to ACCs in charge of zones. Sh. Virjesh Upadhyay said that only policy level matters should be brought for consideration to the Executive Committee.

CPFC informed that Zonal ACCs already have the power to carry out minor repairs and special repairs involving expenditure upto Rs. 15 lakhs. The Chairman said that, as suggested, the powers can be delegated and information about decisions taken in exercise of the delegated powers, can be placed before the Executive Committee. CPFC said that the proposal for delegation of powers to officers of EPFO will be brought before CBT so that only those matters which require collective wisdom of the Executive Committee are put up for decision.

Sh. P. J. Banasure expressed concern that letters written by CBT members to EPFO officers are not responded to. CPFC assured to issue instructions in this regard.

Sh. Sanjay Bhatia expressed concern at retrospective implementation of judgement of Supreme Court regarding applicability of provident fund contributions on allowances paid to employees. CPFC assured to look into the matter.

Sh. Dilip Bhattacharya said that a meeting of representatives of trade unions and employers in the districts of Jalpaiguri, Darjeeling and Siliguri should be convened to identify and provide social security to employees who are coverable but not covered under EPF & MP Act. The Chairman said that the concerned Regional Office will be directed to look into the matter to ensure coverage of the eligible workers.

The meeting ended with vote of thanks to the chair.

**List of officers of EPFO who attended the 95<sup>th</sup> EC meeting held on 20-05-2019**

<b>S.No.</b>	<b>Name</b>	<b>Designation</b>
1.	Shri Hemant Jain	FA & CAO
2.	Ms. Rekha Yadav	ACC
3.	Dr. V. P. Singh	ACC(HQ)
4.	Shri R. M. Verma	ACC(HQ)
5.	Shri S. B. Sinha	RPFC-I
6.	Ms. Uma Mandal	ACC
7.	Shri Animesh Mishra	RPFC-I
8.	Shri Arif Lohani	RPFC-I
9.	Shri Sanjay Bisht	RPFC-I
10.	Shri Vineet Gupta	RPFC-I
11.	Shri Amiya Kant	RPFC-I
12.	Shri Yogesh Kumar	RPFC-I
13.	Shri Kaushal Singh	RPFC-II
14.	Shri Alok Kumar	RPFC-II
15.	Shri A. K. Paliwal	APFC
16.	Shri Lalit Kumar	APFC
17.	Shri Kewal Kishan	SO

**Item B: Action Taken Statement in respect of decisions taken in the EC meetings held upto 20.05.2019 (95<sup>th</sup> EC Meeting).**

Sl. No.	Decisions / Directions of the EC	Concerned Divisional Head
1.	<p><b>CAG Audit query regarding NFSG.</b></p> <p>Chairperson assured that MoL&amp;E will examine and decide the issue very soon and EC will be apprised accordingly.</p> <p><b>(Item No. 2(1); 95<sup>th</sup> EC; 20-05-2019)</b>  <b>(Item No. 2(1); 94<sup>th</sup> EC; 25-06-2018)</b>  <b>(Item No. 2(1); 93<sup>rd</sup> EC; 24-05-2018)</b>  <b>(Item No. 2(1); 92<sup>nd</sup> EC; 27-03-2018)</b>  <b>(Item No. 2(1); 91<sup>st</sup> EC; 21-02-2018)</b>  <b>(Item No. 2(1); 90<sup>th</sup> EC; 01-11-2017)</b>  <b>(Item No. 2(3); 88<sup>th</sup> EC; 27-03-2017)</b>  <b>(Item No. 2(4); 87<sup>th</sup> EC; 13-12-2016)</b>  <b>(Item No. 2(4); 86<sup>th</sup> EC; 29-09-2016)</b>  <b>(Item No. 2(4); 85<sup>th</sup> EC; 05-07-2016)</b>  <b>(Item no. 2(5); 84<sup>th</sup> EC; 28-03-2016)</b>  <b>(Item no.10, 82<sup>nd</sup> EC; 20-08-2015)</b></p>	<p>In continuation of the action taken report placed before the 95<sup>th</sup> meeting of EC held on 20.05.2019, further progress is placed as under:-</p> <p>The Ministry had referred the proposal to DOP&amp;T whereby the DOP&amp;T had observed that the cadre in question is neither recognized as Central Group A Service nor as Organised Group A Services. The claim of NFSG to the extent of 30% of Senior Duty Post for RPF-C in Commissioner Cadre of EPFO on the ground of similar benefit to other Central Government employees is not appropriate as the order of NFSG issued by Cadre Review Division are not uniformly applied to all the Central Government employees and also have certain pre-conditions for its applicability. An O.A. No. 060/00126/2019 has also been filed by Rakesh Kumar &amp; Ors. in the instant matter where Hon'ble CAT, Chandigarh Bench vide its order dated 08.02.2019 had directed to resolve the issue within two months time. As per request of the Department, CAT has further allowed extension of two months time.</p> <p>A reply vide letter No. HRM-I/D-18(1)2014/41 dated 08.04.2019 followed by letter dated 02.05.2019 has been sent to Ministry in the light of Court directions. The issue is under examination and consideration of Ministry.</p> <p>D.O. letters from CPFC to Secretary (L&amp;E) have also been written to expedite the matter.</p>
2.	<p><b>Medical benefit for EPS pensioners :</b></p> <p>CPFC said that the proposal for grant of medical benefit to EPS pensioners will be re-examined.</p> <p><b>(Item No. 2(2); 95<sup>th</sup> EC; 20-05-2019)</b>  <b>(Item No. 2(2); 94<sup>th</sup> EC; 25-06-2018)</b>  <b>(Item No. 2(2); 93<sup>rd</sup> EC; 24-05-2018)</b>  <b>(Item No. 2(2); 92<sup>nd</sup> EC; 27-03-2018)</b>  <b>(Item No. 2(2); 91<sup>st</sup> EC; 21-02-2018)</b>  <b>(Item No. 2(2); 90<sup>th</sup> EC; 01-11-2017)</b>  <b>(Item No. 2(4); 88<sup>th</sup> EC; 27-03-2017)</b>  <b>(Item No. 2(8); 87<sup>th</sup> EC; 13-12-2016)</b>  <b>(Item No. 2(8); 86<sup>th</sup> EC; 29-09-2016)</b></p>	<p>The proposed pilot scheme for providing Medical Benefits to the pensioners under Employees' Pension Scheme, 1995 at Delhi is still under consideration by the Government.</p> <p>Ministry of Labour &amp; Employment vide letter dated 26.02.2019 sought comments of EPFO in the Department of Economic Affairs, Office Memorandum dated 21.02.2019 which was furnished vide letter no. Pension.III/ 18(10)/2013/Medical Benefit/1948 dated 26.03.2019</p>

	<p><b>(Item No. 2(6); 85th EC; 05-07-2016)</b>  <b>(84th EC; 28-03-2016)</b></p>	
3.	<p>Regarding PFD items listed at serial numbers 8 to 21, AS (F&amp;A) stated that it would be proper if EC only formulates the norms and specifications for various activities in the matter and for itemwise approvals the extant delegations be modified to empower CPFC to take final decision. Further, that EMB (E-Measurement Book) be made mandatory for all construction related activities in EPFO. Chairperson advised to examine the issues and bring up proposals wherever necessary.</p> <p><b>(Item No. 2(3); 95<sup>th</sup> EC; 20-05-2019)</b>  <b>(Item No. 2(3); 94<sup>th</sup> EC; 25-06-2018)</b>  <b>Item No. 2(3); 93<sup>rd</sup> EC; 24-05-2018)</b>  <b>(Item No. 2(3); 92<sup>nd</sup> EC; 27-03-2018)</b>  <b>(Item No. 2(3); 91<sup>st</sup> EC; 21-02-2018)</b>  <b>(Item No. 2(3); 90<sup>th</sup> EC; 01-11-2017)</b>  <b>(Item No. 2(10); 88<sup>th</sup> EC; 27-03-2017)</b></p>	<p>As regards, delegation of power , it is stated that the matter is under active consideration</p> <p>In respect of EMB (E-Measurement Book) a letter dated 19.3.2017 issued to Director (P&amp;WA) CPWD for necessary action followed by reminder dated 16.5.2019 to provide the access of EMB maintained by CPWD for the projects of EPFO in order to recoup the payment of running expenditure on the projects.</p> <p>In response to our letter dated 16.5.2019, CPWD has informed that access of E-MB is not technically feasible, as in CPWD, all the payments are made through PFMS and this system is running and maintained by Ministry of Finance. It is also stated that as per MoU signed between CPWD and EPFO, CPWD will provide Form CPWA 65 for monthly expenditure statement and placing demand for release of funds in the form of recoupment of the monthly expenditure.</p> <p>The issue may be dropped.</p>
4.	<p><b>Installation of Roof top Solar Photovoltaic Panels of System:</b></p> <p>Additional Secretary, MOL&amp;E further informed that he personally took up the matter with Rajasthan Electronics an Instruments Ltd (REIL) and shortly the work will be started for installation of roof top solar panels appropriately.</p> <p><b>(Item No. 2(4); 95<sup>th</sup> EC; 20-05-2019)</b>  <b>(Item No. 2(4); 94<sup>th</sup> EC; 25-06-2018)</b>  <b>(Item No. 2(4); 93<sup>rd</sup> EC; 24-05-2018)</b>  <b>(Item No. 2(4); 92<sup>nd</sup> EC; 27-03-2018)</b>  <b>(Item No. 2(4); 91<sup>st</sup> EC; 21-02-2018)</b>  <b>(Item No. 2(5); 90<sup>th</sup> EC; 01-11-2017)</b>  <b>(Item No. 2(19); 88<sup>th</sup> EC; 27-03-2017)</b></p>	<p>Installation of solar PV panel is in process at 43 offices of EPFO. The status as on date of which is as under:</p> <p>(a) PPA signed by 11 offices.  (b) Signing of PPA reported by 5 offices is in process.  (c) 11 offices reported that Developers are yet to response.  (d) Clarifications requested by the OIC of the Office Patna, Trivandrum and Nizamabad (3).  (e) At 13 sites of EPFO, Developer reported that the sites are not suitable for solar roof top panel, whereas earlier survey report forwarded by REIL there was some possibilities.</p> <p><b><u>Status of proposed offices:</u></b></p> <p>(I) For 14 offices of EPFO, M/s REIL to submit survey report.</p> <p>(II) For 23 offices of M/s REIL to submit proposals on both CAPEX and RESCO model after necessary survey for further analysis. A letter dated 18.04.2019 was issued to MD, REIL for further necessary action and followed by telephonic reminder. But response is still awaited.</p>

		<p>The status of 85 own office buildings of EPFO are as under:</p> <table border="1" data-bbox="882 282 1415 1505"> <tr> <td data-bbox="882 282 1125 389">Installation of Solar PV is in process</td> <td data-bbox="1125 282 1415 389">43 office</td> </tr> <tr> <td data-bbox="882 389 1125 497">Survey report pending from REIL</td> <td data-bbox="1125 389 1415 497">14 office</td> </tr> <tr> <td data-bbox="882 497 1125 568">Offices yet to be surveyed by REIL</td> <td data-bbox="1125 497 1415 568">23 office (including Bareilly office)</td> </tr> <tr> <td colspan="2" data-bbox="882 568 1415 676">Offices where Solar PV Panel to install at later stage / cannot be installed /already installed.</td> </tr> <tr> <td data-bbox="882 676 1125 891">Earmarked for extensive repairs after shifting new building under proposed construction.</td> <td data-bbox="1125 676 1415 891">1 number-ZTI, Kolkata.</td> </tr> <tr> <td data-bbox="882 891 1125 999">Numbers of offices having no roof right</td> <td data-bbox="1125 891 1415 999">2 numbers Thane &amp; Indore</td> </tr> <tr> <td data-bbox="882 999 1125 1249">EPFO,HQ is proposed for extensive repair and renovation after shifting to East Kidwai Nagar.</td> <td data-bbox="1125 999 1415 1249">1- Head Office, 14, Bhikaji Cama Place.</td> </tr> <tr> <td data-bbox="882 1249 1125 1505">Already Solar PV panel is installed</td> <td data-bbox="1125 1249 1415 1505">1- Jamshedpur: 10 KWp SV panel has been installed at roof top by CPWD during construction</td> </tr> </table>	Installation of Solar PV is in process	43 office	Survey report pending from REIL	14 office	Offices yet to be surveyed by REIL	23 office (including Bareilly office)	Offices where Solar PV Panel to install at later stage / cannot be installed /already installed.		Earmarked for extensive repairs after shifting new building under proposed construction.	1 number-ZTI, Kolkata.	Numbers of offices having no roof right	2 numbers Thane & Indore	EPFO,HQ is proposed for extensive repair and renovation after shifting to East Kidwai Nagar.	1- Head Office, 14, Bhikaji Cama Place.	Already Solar PV panel is installed	1- Jamshedpur: 10 KWp SV panel has been installed at roof top by CPWD during construction
Installation of Solar PV is in process	43 office																	
Survey report pending from REIL	14 office																	
Offices yet to be surveyed by REIL	23 office (including Bareilly office)																	
Offices where Solar PV Panel to install at later stage / cannot be installed /already installed.																		
Earmarked for extensive repairs after shifting new building under proposed construction.	1 number-ZTI, Kolkata.																	
Numbers of offices having no roof right	2 numbers Thane & Indore																	
EPFO,HQ is proposed for extensive repair and renovation after shifting to East Kidwai Nagar.	1- Head Office, 14, Bhikaji Cama Place.																	
Already Solar PV panel is installed	1- Jamshedpur: 10 KWp SV panel has been installed at roof top by CPWD during construction																	
5.	<p><b>Arrears of rent in respect of Old Office Building of Regional Office, Peenya:</b></p> <p>Chairperson further directed EPFO to present before the EC a proposal for enhancing delegation of powers, both administrative and financial in this regard to CPFC in the next meeting.</p> <p><b>(Item No. 2(6); 95<sup>th</sup> EC; 20-05-2019)</b>  <b>(Item No. 2(6); 94<sup>th</sup> EC; 25-06-2018)</b>  <b>(Item No. 2(6); 93<sup>rd</sup> EC; 24-05-2018)</b></p>	<p>The proposal for revised delegation of financial and administrative powers for hiring of premises for offices of EPFO is under active consideration.</p> <p>The proposal shall be submitted in the next meeting of CBT.</p>																

	<p>(Item No. 2(6); 92<sup>nd</sup> EC; 27-03-2018)          (Item No. 2(6); 91<sup>st</sup> EC; 21-02-2018)          (Item No. 2(8); 90<sup>th</sup> EC; 01-11-2017)          (Item No. 8; 88<sup>th</sup> EC; 27-03-2017)</p>	
6.	<p><b>Payment of non-construction/extension fees on account of rejection of request and appeal for grant of extension of time without fee, for construction of new office building of Regional Office, Jalandhar.</b></p> <p>It was decided that the matter should once again be taken up with the concerned authority for waiver of the fee, EPFO being the Central Government organisation. The outcome be reported in the next EC.</p> <p>(Item No. 2(7); 95<sup>th</sup> EC; 20-05-2019)          (Item No. 2(7); 94<sup>th</sup> EC; 25-06-2018)          (Item No. 2(7); 93<sup>rd</sup> EC; 24-05-2018)          (Item No. 2(7); 92<sup>nd</sup> EC; 27-03-2018)          (Item No. 2(11); 91<sup>st</sup> EC; 21-02-2018)          (Item No. 21; 90<sup>th</sup> EC; 01-11-2017)</p>	<p>For waiver from payment of extension fee to Punjab Urban Development of Authority, a DO No.CS-3/14/2001/RO-Jalandhar/ Vol-II dated 12.10.2017 was issued to Hon'ble Chief Minister Punjab by the Hon'ble Minister of State (I/C) L&amp;E. The outcome is still awaited.</p> <p>In response to above, Estate Officer, PUDA, Jalandhar intimated the following:</p> <p>EPFO's appeal regarding waiver of non-construction fee was discussed by Chief Administrator, PUDA in the meeting dated 18.5.2017 where in it has been decided that the Notification dated 31.5.2017 issued by PUDA, Punjab, regarding recovery of non-construction fee is not applicable on this site, therefore, it should be recovered as per conditions laid in the allotment letter. EPFO office has already been informed about the same vide office letter No.8202 dated 2.9.2018. Therefore, it is once again requested on the subject that the non-construction fee of Rs.40,97,233/-, up to the date 31.12.2017, may be deposited by DD so that the occupation certificate of the building constructed on this site may be issued.</p> <p>Construction of Office building was completed by CPWD in June,2018 and building was handed over to EPFO on 18.6.2018. The agenda of the proposal is being submitted in the Executive Committee Meeting.</p>
7.	<p><b>Space for District Offices at various locations.</b></p> <p>It was also decided that a proper proposal for revision of delegation of powers for hiring of accommodation for office should be placed before the EC in its next meeting.</p> <p>(Item No. 2(8); 95<sup>th</sup> EC; 20-05-2019)          (Item No. 2(8); 94<sup>th</sup> EC; 25-06-2018)          (Item No. 2(8); 93<sup>rd</sup> EC; 24-05-2018)          (Item No. 2(8); 92<sup>nd</sup> EC; 27-03-2018)          (Item No. 2(12); 91<sup>st</sup> EC; 21-02-2018)          (Item No. 28; 90<sup>th</sup> EC; 01-11-2017)</p>	<p>Delegation of financial and administrative power in case of hiring of office building. In this regard, a proposal of delegation of financial power is being placed in the Meeting.</p> <p>Standard norms of office space for District Office was circulated vide letter dated 16.02.2018.</p>
8.	<p><b>Continuity of essential services:          (1) MPLS-VPN connectivity through Railtel and BSNL at co-located Railtel Data</b></p>	<p>As per recommendation of EC, CBT, a meeting with the service providers (RailTel, PGCIL and BSNL) was organized at NDC with respect to incorporation of</p>



	<p><b>Centres (DC, Gurgaon, DR, Secunderabad), National Data Centre, EPFO, Dwarka, New Delhi and EPFO Field Offices.</b></p> <p><b>(2) Internet Leased Line connection through Railtel and PGCIL at co-located Data Centres (DC, Gurgaon, DR, Secunderabad) &amp; NDC, Dwarka, New Delhi.</b></p> <p>After thorough discussions, it was decided to approve the proposal contained in the agenda subject to the condition that a clause will be incorporated into the agreement for levy of penalty for reduced speed in addition to downtime, in order to ensure excellent quality of service.</p> <p>Further, cost benefit analysis will be taken up for implementing automatic network monitoring system in EPFO so as to monitor the quality of connectivity services.</p> <p><b>(Item No. 2(9); 95<sup>th</sup> EC; 20-05-2019)</b>  <b>(Item No. 2(9); 94<sup>th</sup> EC; 25-06-2018)</b>  <b>(Item No. 2(9); 93<sup>rd</sup> EC; 24-05-2018)</b>  <b>(Item No. 7; 92<sup>nd</sup> EC; 27-03-2018)</b></p>	<p>reduced bandwidth clause in the agreement for levy of penalty in case of reduced speed, in addition to downtime. The service providers agreed to that condition and revised SLA has been issued to BSNL, RailTel and PGCIL.</p> <p>Further, in order to make the cost benefit analysis and implement automatic network monitoring system in EPFO, the Proof of Concept (POC) was conducted on the following products :</p> <ol style="list-style-type: none"> <li>1.HP(HP Micro Focus)</li> <li>2.Whatsapp Gold</li> <li>3.Solar Wind</li> </ol> <p>After POC, to decide the generic specification of the product for tendering purpose, a joint meeting was held with OEMs alongwith CDAC, the technical consultant to EPFO, on 10.01.2019. The generic specification was finalised and sent to CDAC for vetting and confirmation. In the meantime, CDAC was appointed to study and recommend suitable solution for the next phase of computerisation. The report is expected to be submitted by CDAC by 21-08-2019. Subject to their recommendations, a suitable monitoring system solution, in coherence with next phase, will be purchased.</p>
9.	<p><b>Proposal for continuity of hiring of outsourced technical manpower through NICSI for software development, testing, maintenance of existing application software, UAN Data Management of Unified Portal and other new software development activities in EPFO.</b></p> <p>The Executive Committee agreed to extend the existing arrangement for deployment of outsourced technical manpower through NICSI for three months from 01.04.2018 to 30.06.2018. In the meantime, tender process may be taken up for the purpose of deploying outsourced technical manpower for the period from 01.07.2018.</p> <p><b>(Item No. 2(10); 95<sup>th</sup> EC; 20-05-2019)</b>  <b>(Item No. 2(10); 94<sup>th</sup> EC; 25-06-2018)</b>  <b>(Item No. 2(10); 93<sup>rd</sup> EC; 24-05-2018)</b>  <b>(Item No. 8; 92<sup>nd</sup> EC; 27-03-2018)</b></p>	<p>Consequent to the approval received from EC,CBT, the e-tendering process for the selection of new agency was initiated and tender published on 14.09.2018. The Tender submission and opening process was postponed to 22.10.2018 on administrative grounds and on the request of the bidders.</p> <p>Since, the tendering process for the selection of suitable agency for supply of technical manpower was taking time, the approval of Vice Chairman, CBT, EPF was obtained to extend the existing arrangement with NICSI for the period 01-10-2018 to 31-12-2018.</p> <p>In the meantime, the open tender process for selection of suitable agency to supply the technical manpower to NDC was finalized. However, the tender process was cancelled due to data security reason since the same agency (M/s 3i Infotech Private Limited) is already providing technical manpower to EPFO for operations and Management of g-NOC, New Delhi and ADC, Secunderabad.</p>

		<p>In order to ensure smooth functioning of the application software support activities, approval was obtained from Chairman, EC, CBT to continue with the existing arrangement of deployment of manpower (20 Nos) through NICSI for further period of 3 Months i.e. from 01-01-2019 to 31-03-2019.</p> <p>Further, CDAC team have started the software study activities for the next phase of computerisation process. In the meantime, in order to continue with the existing software development, testing and maintenance activities, an agenda was placed before the 95th EC, CBT, EPF held on 20th May, 2019 to obtain ex-post facto approval for the manpower deployment through NICSI for the period 01-10-2018 to 31-03-2019 and to continue with the same arrangement through NICSI for further period from 01-04-2019 to 30-09-2019 with a financial implication of Rs.64,23,252/-, till the completion of selection process of a suitable agency, through revised open tender process.</p> <p>The revised Open Tender Process for selection of suitable agency to deploy the outsourced technical manpower (40 Nos) for software development, testing and maintenance activity related to Unified Portal, PMRPY and Consolidated Field office Application has already been initiated and pre-bid conference was held as per schedule on 10th July, 2019. The technical bid opening process is scheduled to be held on 26th July, 2019 which will be followed by commercial bid opening. The action taken report shall be submitted subsequently to EC, CBT after completion of tender process and issue of work order to the qualified bidder.</p>
10.	<p><b>Allotment of Land for construction of office building of EPFO at Regional Office, Bhagalpur.</b></p> <p>CPFC said that as the cost has been increased by the Bihar State Housing Board, we need to seek justification for the increase in cost.</p> <p>It was decided that justification will be sought and proposals submitted in the next meeting of the Executive Committee, CBT.</p> <p><b>(Item No. 2(11); 95<sup>th</sup> EC; 20-05-2019)</b>  <b>(Item No. 5; 94<sup>th</sup> EC; 25-06-2018)</b></p>	<p>The proposal was approved in 95th EC Meeting held on 20.5.2019. Now, Zonal Office Patna vide letter dated 17.06.2019, requested to release the budget for payment of Rs.50,25,207/- for Registration Fees and Misc. Cost of land in addition to sanctioned cost of Rs.2,36,91,460.00. The agenda is being placed in the Executive Committee Meeting.</p>

11.	<p><b>Approval of proposal submitted by ICAI ARF, for Double Entry System of Accounting.</b></p> <p>It was decided that status regarding implementation of double entry accounting system should be informed in every meeting of the Executive Committee.</p> <p><b>(Item No. 5; 95<sup>th</sup> EC; 20-05-2019)</b></p>	<p>After approval of the agenda item from EC, an Advisory Committee on Migration to Double Entry System of Accounting has been formed vide order dated 18-06-2019. A meeting of the committee was held on 02-07-2019.</p>
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**Proposal: The Executive Committee, CBT, EPF is requested to take note of the action taken report placed above.**

**Item C                    Meetings of the Sub-Committees of the EC, CBT.**

Statement regarding the meetings of the Sub-Committees of the EC, CBT, held after the 95<sup>th</sup> meeting of EC held on 20.05.2019, is given below:-

1. Sub-Committee on IT Reforms - No meetings were held.
2. Sub-Committee on Building & Construction – No meetings were held.

**Proposal: The Executive Committee may please take note of the above information.**

**Item 1: Audited Annual Account in respect of Employees' Provident Fund Scheme, 1952, Employees' Pension Scheme, 1995 and Employees' Deposit Linked Insurance Scheme, 1976 for the financial year 2017-18.**

Para 74 of Employees' provident Fund Scheme, 1952 provides that the annual report on the work and activities of the Central Board and its audited accounts together with the report of Comptroller and Auditor General of India shall be considered by the Executive Committee and shall be placed for adoption at a meeting of the Board to be held before the Tenth of December following the close of the financial year concerned.

2. Para 74 also provides that if the report of the Comptroller and Auditor General is not received by the first of December following the close of the financial year to which it pertains, the audited accounts together with report of the Comptroller and Auditor General may be placed before the Executive Committee / Board separately from the annual report on the work and activities of the Board.

3. The annual accounts of EPFO for the year 2017-18 duly approved and authenticated by the Committee for approval of Annual Accounts comprising of Central Provident Fund Commissioner and Financial Advisor & Chief Accounts Officer, were submitted to the Director General of Audit, Central Expenditure (DGACE), New Delhi on 02-01-2019. The DGACE took up the audit on 08-01-2019 which was completed on 06-03-2019. The separate draft Audit Report was received from the DGACE on 16-04-2019 for comments of the EPFO. The comments of the EPFO were compiled after procuring from various offices across the country and were forwarded to DGACE on 03-05-2019. Thereafter, Audit Certificate along with the Audit Report on accounts of Employees' Provident Fund Organisation for the year 2017-18 were received on 23-07-2019.

4. The audited annual account (**Annexure-1A**) in respect of Employees' Provident Fund Scheme, 1952, Employees' Pension Scheme, 1995 and Employees' Deposit Linked Insurance Scheme, 1976 for the year 2017-18 alongwith the Audit Report and the replies of the Organisation thereon (**Annexure-1B**) were placed before the Finance, Investment & Audit Committee in its 150<sup>th</sup> meeting held on 26-07-2019 and on the recommendations of Finance, Investment & Audit Committee, are placed before the Executive Committee, EPF for consideration and recommendation to the Central Board of Trustees, EPF.

**Proposal: Executive Committee, CBT, EPF is requested to consider the audited annual account, in respect of Employees' Provident Fund Scheme, 1952, Employees' Pension Scheme, 1995 and Employees' Deposit Linked Insurance Scheme, 1976 for the year 2017-18 alongwith the Audit Report and the replies of the Organisation thereon and recommend to the Central Board of Trustees, EPF.**

**Item 2: Status note regarding implementation of Double Entry Accounting System in EPFO as per directions in Item No. 5 of 95<sup>th</sup> meeting of EC (CBT) held on 20-05-2019.**

**Background:**

An Advisory Committee on Migration to Double Entry System of Accounting has been formed vide order dated 18-06-2019 (copy enclosed). A meeting of the committee was held on 02-07-2019.

Following points of action emerged from the committee deliberations:

- i. Documentations of Accounting Policy and Accounting Standards to be followed by EPFO in Double Entry Accounting System (by 31st August 2019).
- ii. Submission of draft SRS (Software Requirement Specification) to the committee in respect of all wings of Finance Division (by 31st August 2019).
- iii. Present status of consultations with C-DAC by all the wings of Finance Division (by 31st July 2019).

**Proposal: The above status is placed before the 96<sup>th</sup> meeting of Executive Committee for information.**

**Item 3: Repair and renovation of 24 numbers of staff quarters, internal painting and dismembering of some rooms in office building and construction of boundary wall at open portion of the plot at EPFO, Jabalpur.**

1. The office building and staff quarters of Regional Office, Jabalpur was constructed by the M/s HPL in the year 1998. The types of staff quarter constructed as under:

Staff quarters  
Type-I - 06 Nos.  
Type-II - 24 Nos.  
Type-III - 21 Nos.  
Type-IV - 04 Nos.  
Type-V - 01 No.  
**Total - 56 Nos.**

2. Out of the above 56 staff quarters, 22 Nos. are occupied and 02 Nos. are utilized as guest house, Totaling 24 numbers are occupied. It has been reported by RPFC, Jabalpur that no major repair was under taken earlier in these quarters. It is also stated that a number of complaints are received from the occupants of these quarters regarding the unfair condition of the building. Besides one side of this plot is not covered with boundary wall and only provided barbed wire fencing which does not provide adequate security. Boundary wall in this side also need to be constructed. Accordingly, CPWD was approached and after inspection the staff quarters they have framed the estimate amounting to Rs.77,07,554/-.
3. The estimate submitted by CPWD was technically scrutinized by Junior Engineer EPFO and the following provisions are kept in the estimate.
- i. At one side of campus of residential buildings, there is no permanent boundary wall. There is fencing of barbed wire. Hence in this estimate, item of work pertaining to construction of new boundary wall of brick work over RCC frame work has also been considered.
  - ii. There is seepage in walls of kitchen, bathroom & W.C. of some quarters due to deterioration of concealed pipes. Hence items to prevent the seepage have been taken in estimate.
  - iii. To prevent seepage in walls of bathroom. W.C. etc wall is to be dismantled, provision of new pipes are considered in estimate. Provisions of wall tiles & floor ceramic tiles are also considered.

- iv. In stair cases many steps are broken at nosing hence kota stone riser & treads are to be fixed at steps.
  - v. For fresh water supply separate water tanks and separate pipe lines are to be fixed.
  - vi. New kitchen sink of stainless steel are to be fixed in quarters.
  - vii. Marble slabs are to be fixed on top of platform of kitchen.
  - viii. To prevent mosquitoes entrance, Aluminum sliding window shutter with stainless steel wire gauge are to be fixed.
  - ix. In some quarters cupboard shutters are to be fixed.
  - x. All occupied residential quarters and some rooms of office buildings are to be internally finished with putty, oil bound distemper, acrylic emulsion paints, synthetic enamel paint etc.
- 4 The rates taken in the estimate as per DSR-2014 and market rate and considered for repairing of occupied staff quarters and guest house only.

**ABSTRACT OF COST**

SL No.	Description	Amount
	Work value	Rs.6637148.00
	Adding contingencies @5%	Rs.331857.00
	Total	Rs.6969005.00(A)
	Adding EPF & ESIC @4.25% on (A)	Rs.296183.00
	Adding labour cess @1% on (A)	Rs.69690.00
	Adding GST on labour cost @18% on 25% of total cost of (A)	Rs.313605.00
	Adding departmental charges @6% on (A)(after providing 50% rebate on standard DC of CPWD)	Rs.418140.00
	<b>Total</b>	Rs.80,66,623.00 or <b>Rs.80,66,600.00</b>

(Rupees eighty lakhs sixty six thousand and six hundred only)

In estimate CPWD has not considered the departmental charges, the same has been taken in account to the above cost.

- 5 The estimate for the work of repair and renovation of staff quarters and internal painting and dismembering of some rooms in office building and boundary wall at open portion of the plot amounting to Rs.80,66,600/- including 5% contingencies, 6% agency charges has been checked in PFD and found in order.



**Proposal: The Executive Committee, CBT, EPF is requested to accord approval repair and renovation of 24 numbers of staff quarters , internal painting and dismembering of some office rooms of office building , construction of boundary wall at open portion of the plot at EPFO, Jabalpur at an estimated cost Rs.80,66,600.00 (Rupees Eighty Lakhs Sixty Six Thousand And Six Hundred Only).**

**Item 4: Construction of Office Building for Regional Office of EPFO at Naroda, Ahmedabad - Approval of Preliminary Estimate.**

1. The Preliminary Estimate amounting to Rs.1129.24 Lakhs including 3% Contingencies and 3.5% Departmental Charges has been submitted by RPFC-I, Zonal Office, Gujarat vide letter No.ACC(HQ)/GJ/1/39/OB/NRD/226 dated 14/05/2019 for construction of Office Building for Regional Office of EPFO at Naroda, Ahmedabad.
2. A plot measuring 1809 sqm was allotted to EPFO by the Ahmedabad Municipal Corporation on 26.4.2012 for construction of office building.
3. In order to construct the office building, an estimate has been framed by CPWD vide EPFO letter No.GJ/RO/NRD/CT/OFFICE BUILD/2019/142 dated 28.03.2019. The details of Preliminary Estimate is as under:-

**Design & Scope:-** The Preliminary Estimate is based on the following architectural drawings received from Senior Architect, CPWD. The plinth area considered as per the architectural drawings is as under:-

S.No.	Particulars	Plinth area
1.	Site layout plan	--
2.	Basement plan	365.63 sq.m. (including 303.60 sq.m. parking)
3.	Ground floor plan	191.86 sq.m. (excluding 136.17 sq.m. parking)
4.	First Floor plan	336.22 sq.m.
5.	Second floor plan	336.22 sq.m.
6.	Third floor plan	336.22 sq.m.
	<b>Total Plinth Area</b>	<b>1200.52 sq.m. (Excluding Basement and Stilt Parking)</b>

The office building shall have one basement + 4 total upper stories (G+3). The ground floor shall be partly as stilt/parking. The building will be RCC framed structure with floor height of 3.60 m for all floors.

Following providing have been made in this Preliminary Estimate:-

**(A) Civil Portion**

- I. RCC framed construction having basement + Ground Floor + 3 upper floors having floor height of 3.60 m for all floors.
- II. Earthquake resistant structure.

- III. Internal water supply and sanitary installations
- IV. External service connections
- V. External Department Works
- VI. Rain water Harvesting
- VII. Furniture for all the rooms

**(B) Electrical Portion**

- a. Internal Electrical Installations
- b. Power wiring & plugs, central call bell system, lightning conductor, telephone conduits, computer conduits, external service connections.
- c. For LAN wiring, LAN switch, racks, Patch panel set at all floors.
- d. Floor trunking
- e. Water cooler and RO plant (160/120 litres capacity at all floors)
- f. VRV/VRF AC System
- g. 01 No. lift for 13 passengers capacity
- h. 100 KVA Diesel Generating Set.
- i. Fire Fighting with sprinkler system
- j. Automatic Fire Alarm System & PA System
- k. Exit sign board including electric signage
- l. Street/compound lights with LED lamps.
- m. Service connection charges payable to Torrent Co
- n. Sub Station-HT/LT Panels, Transformers & other Equipments
- o. Drinking water pumping systems with panels, cabling (Horizontal, Vertical & 01 No. Stand by)
- p. Mechanical Ventilation for basements
- q. CCTV System (IP based)
- r. EPABX System
- s. Rising mains
- t. Online un-interrupted power supply system with 30 minute backup including batteries.

- u. Solar Photo Voltaic Power Generation Systems
- v. Occupancy sensors

**(C) Development works:-** Development works have been considered for entire plot area. Provision for terrace water tank of 50000 Litres and underground sump of 150000 Litres has been made in the estimate. Provision for front side compound wall with 2 Nos. gates, 01 Nos. Tube well with submersible pump set and CC paver blocks in open parking area has been made in this Preliminary Estimate provisions for Horticulture Operations including land scalping is also made in this Preliminary Estimate.

**(D) Specifications:-** The work in general shall be carried out as per CPWD specifications 2009 Vol.I & II with upto date correction slips for civil component and as per CPWD General Specifications for Electrical works Part-I Internal-2013 General Specifications for Electrical Works (Part-III Lifts & Escalators) -2003 with upto date correction slips for electrical component. The board specifications considered in this Preliminary Estimate are as follows:-

**Rates:-** CPWD DPAR-2012 with upto date correction slips enhanced by cost index (114) and Market Rates as applicable.

**Tools & Plants:-** T & P shall be arranged by the contractor

**W.C. Estt. :-** Will be met out of contingencies

**Land:-** Available with user department

**Method:-** By contract after call of tenders

**Time Limit:-** 3 (three) months for planning 3 (three) months for tendering and 12(twelve) months for execution.

**Remarks:-**

- I. The cost and time of the project is liable to revision due to probable escalation in cost of construction apart from reason such as in scope, area, design at a later date specifications etc. if so desired by the user department.
- II. Any new tax or levy or cess or escalation in GST notified by Government of India subsequent to submission of the PE would be reimbursed to CPWD/contractor as per applicability. (It is presumed that GST applicable is @ 12% hence no addition is made in view of OM No.DG/SE/GST/TAS/15 dated 15.03.2018).
- III. Approval from local bodies shall be the responsibility of user department for which CPWD would extend all required assistance. Any delay on this part would add to the estimation of time of completion stated above.

- IV. Addition of EPF @ 3.125% and ESI @ 1.125% i.e. total @ 4.25% has been made in accordance with OM NO.DG/MAN/367 dated 16.03.2018.

Accordingly, the estimate has been scrutinized and corrected to Rs.1123.38 Lakhs. The revised abstract of cost is as under:-

**General Abstract of Cost**

No.	Description of Items	Amount submitted by CPWD	Scrutinized Amount by PFD	Remarks
<b>(A)</b>	<b>Civil Work</b>			
1.	RCC Framed Structure	49067501	49067501	
2.	Development & Bulk Services	8668319	8156093	Decreased due to calculation mistake
3.	Furnishing	5547630	5547630	
	<b>Total</b>	<b>63283450</b>	<b>62771224</b>	
	Add Quality Assurance @ 1% (except on Sl.No.3)	577358	572236	
	Add Structural Design @ 1% (except on Sl.No.3)	577358	572236	
	<b>Total</b>	<b>64438166</b>	<b>63915696</b>	
	Add Contingencies @ 3%	1933145	1917471	
	Add EPF charges @ 3.125% + ESI Charges @ 1.125% i.e. total @ 4.25%	2738622	2716417	
	<b>Grand total for Civil component</b>	<b>69109933 (A)</b>	<b>68549584</b>	
<b>(A)</b>	<b>Electrical Work</b>			
1.	Internal services & development works	36284576	36284576	
	<b>Total</b>	<b>36284576</b>	<b>36284576</b>	
	Add Contingencies @ 3%	1088537	1088537	
	Add EPF charges @ 3.125% + ESI Charges @ 1.125% i.e. total @ 4.25%	1542094	1542094	
	<b>Grand total for Electrical component</b>	<b>38915207 (B)</b>	<b>38915207</b>	
	<b>Total of Civil + Electrical = (A+B)</b>	<b>108025140</b>	<b>107464791</b>	
<b>(C)</b>	<b>Horticulture Operations @ 1% on total cost of project (as per Circular No.</b>	<b>1080251 (C)</b>	<b>1074648</b>	

	DDG(Hort)/Manual/ 2017-18/1231 dated 29.12.2017			
	<b>Total Work Outlay = (A+B+C)</b>	<b>109105391</b>	<b>108539439</b>	
	<b>Departmental Charges @</b> 50% of normal Departmental charges (7%) i.e. @ 3.5% (as per circular No.DG/P&WA/94 dated 11.08.2016) on Work Outlay	<b>3818689</b>	<b>3798880</b>	
	<b>Total estimate cost (Work Outlay + Deptt. Charges)</b>	<b>112924080</b>	<b>112338319</b>	
	<b>Say Rs.</b>	<b>1129.24 Lakhs</b>	<b>1123.38 Lakh</b>	

**Proposal: The Executive Committee, CBT, EPF is requested to accord approval for construction of office building for Regional Office of EPFO at Naroda at an estimated cost Rs.1123.38 lakhs.**

**Item 5: Construction of Office Building for Regional Office of EPFO at Vatva, Ahmedabad, Gujarat- Approval of Preliminary Estimate.**

- 1 The Preliminary Estimate amounting to Rs.1011.92 Lakhs including 3% Contingencies and 3.5% Departmental Charges has been forwarded by CPWD through RPFC-I, Zonal Office, Gujarat vide letter No ACC(HQ)/GJ/OB/VATWA/Vol.II/225 dated 14.05.2019 to this office for construction of Office Building for Regional Office of EPFO at Vatva, Ahmedabad.
- 2 A plot measuring 1568 sqm was allotted to EPFO by the Ahmedabad Municipal Corporation on 6.1.2011 for construction of office building.
- 3 In order to construct office building, a Preliminary Estimate has been framed by CPWD. The details are as under:-

**Design & Scope:-** The Preliminary Estimate is based on the following architectural drawings approved vide letter No.GJ/EPFO/RO/VATVA/CT/F-27 dated 20.03.2019. The plinth area considered as per above architectural drawings is as under:-

S.No.	Particulars	Plinth area
1.	Site layout plan	--
2.	Basement plan	312.93 sq.m. (including 253.68 sq.m. parking)
3.	Ground floor plan	156.90 sq.m. (excluding 114.78 sq.m. parking)
4.	First Floor plan	297.59 sq.m.
5.	Second floor plan	297.59 sq.m.
6.	Third floor plan	297.59 sq.m.
	<b>Total Plinth Area</b>	<b>1049.67 sq.m. (Excluding Basement and Stilt Parking)</b>

The office building shall have one basement + 4 total upper stories (G+3). The ground floor shall be partly as stilt/parking. The building will be RCC framed structure with floor height of 3.60 m for all floors.

Following provisions have been made in this Preliminary Estimate:-

**(A) Civil Portion**

- I. RCC framed construction having basement + Ground Floor + 3 upper floors having floor height of 3.60 m for all floors.
- II. Earthquake resistant structure.
- III. Internal water supply and sanitary installations
- IV. External service connections
- V. External Department Works
- VI. Rain water Harvesting
- VII. Furniture for all the rooms

**(B) Electrical Portion**

- a) Internal Electrical Installations
- b) Power wiring & plugs, central call bell system, lightening conductor, telephone conduits, computer conduits, external service connections.
- c) For LAN wiring, LAN switch, racks, Patch panel set at all floors.
- d) Floor trunking
- e) Water cooler and RO plant (160/120 litres capacity at all floors)
- f) VRV/VRF AC System
- g) 01 No. lift for 13 passenger capacity
- h) 100 KVA Diesel Generating Set.
- i) Fire Fighting with sprinkler system
- j) Automatic Fire Alarm System & PA System
- k) Exit sign board including electric signage
- l) Street/compound lights with LED lamps.
- m) Service connection charges payable to Torrent Co
- n) Sub Station-HT/LT Panels, Transformers & other Equipments (250 KVA+250 KVA stand by capacity)
- o) Drinking water pumping systems with panels, cabling (Horizontal, Vertical & 01 No. Stand by)



- p) Mechanical Ventilation for basements.
- q) CCTV System (IP based)
- r) EPABX System
- s) Rising mains
- t) Online un-interrupted power supply system with 30 minute backup including batteries.
- u) Solar Photo Voltaic Power Generation Systems
- v) Occupancy sensors

**(C) Development works:-**

Development works have been considered for entire plot area. Provision for terrace water tank of 50000 Liters and underground sump of 150000 Liters has been made in the estimate. Provision for front side compound wall with 2 Nos. gates, 01 Nos. Tube well with submersible pump set and CC paver blocks in open parking area has been made in this Preliminary Estimate provisions for Horticulture Operations including land scalping is also made in this Preliminary Estimate.

**Specifications:-** The work in general shall be carried out as per CPWD specifications 2009 Vol.I & II with upto date correction slips for civil component and as per CPWD General Specifications for Electrical works Part-I Internal-2013 General Specifications for Electrical Works (Part-III Lifts & Escalators) -2003 with upto date correction slips for electrical component. The board specifications considered in this Preliminary Estimate are as follows:-

**Rates:-** CPWD DPAR-2012 with up to date correction slips enhanced by cost index (114) and Market Rates as applicable.

**Tools & Plants:-** T & P shall be arranged by the contractor

**W.C. Estt. :-** Will be met out of contingencies

**Land:-** Available with user department

**Method:-** By contract after call of tenders

**Time Limit:-** 3 (three) months for planning 3 (three) months for tendering and 12 (twelve) months for execution.

**Remarks:-**

- i) The cost and time of the project is liable to revision due to probable escalation in cost of construction apart from reason such as in scope, area, design at a later date specifications etc. if so desired by the user department.
- ii) Any new tax or levy or cess or escalation in GST notified by Government of India subsequent to submission of the PE would be reimbursed to CPWD/contractor as per applicability. (It is presumed that GST applicable is @ 12% hence no addition is made in view of OM No.DG/SE/GST/TAS/15 dated 15.03.2018).
- iii) Approval from local bodies shall be the responsibility of user department for which CPWD would extend all required assistance. Any delay on this part would add to the estimation of time of completion stated above.
- iv) Addition of EPF @ 3.125% and ESI @ 1.125% i.e. total @ 4.25% has been made in accordance with OM NO.DG/MAN/367 dated 16.03.2018.

Accordingly, the estimate has been scrutinized and corrected to Rs.1012.25 Lakhs. The revised abstract of cost is as under:-

**General Abstract of Cost**

No.	Description of Items	Amount submitted by CF	Scrutinized Amount by PFD	Remarks
<b>(A)</b>	<b>Civil Work</b>			
1.	RCC Framed Structure	42769493	42769493	
2.	Development & Bulk Services	6695494	6695494	
3.	Furnishing	4910235	4910235	
	<b>Total</b>	<b>54375222</b>	<b>54375222</b>	
	Add Quality Assurance @ 1% (except on Sl.No.3)	494650	494650	
	Add Structural Design @ 1% (except on Sl.No.3)	494650	494650	
	<b>Total</b>	<b>55364522</b>	<b>55364522</b>	
	Add Contingencies @ 3%	1660936	1660936	
	Add EPF charges @ 3.125% + ESI Charges @ 1.125% i.e. total @ 4.25%	2352992	2352992	
	<b>Grand total for Civil component</b>	<b>59378450 (A)</b>	<b>59378450 (A)</b>	
<b>(B)</b>	<b>Electrical Work</b>			
1.	Internal services & development works	34923869	34923869	

	<b>Total</b>	<b>34923869</b>	<b>34923869</b>	
	Add Contingencies @ 3%	1047716	1047716	
	Add EPF charges @ 3.125% + ESI Charges @ 1.125% i.e. total @ 4.25%	1484264	1484264	
	<b>Grand total for Electrical component</b>	<b>37455849 (B)</b>	<b>37455849 (B)</b>	
	<b>Total of Civil + Electrical = (A+B)</b>	<b>96834299</b>	<b>96834299</b>	
(C)	<b>Horticulture Operations @ 1% on total cost of project (as per Circular No. DDG(Hort)/Manual/2017-18/1231 dated 29.12.2017</b>	<b>968343 (C)</b>	<b>968343 (C)</b>	
	<b>Total work outlay = (A+B+C)</b>	<b>97802642</b>	<b>97802642</b>	
	<b>Departmental Charges @ 50% of normal Departmental charges (7%) i.e. @ 3.5% (as per circular No.DG/P&amp;WA/94 dated 11.08.2016) on Work Outlay</b>	<b>3389200</b>	<b>3423092</b>	Increased due to calculation mistake
	<b>Total estimate cost (Work Outlay + Deptt. Charges)</b>	<b>101191842</b>	<b>101225734</b>	
	<b>Say Rs.</b>	<b>1011.92 Lakh</b>	<b>1012.25 Lakh</b>	

**Proposal: The Executive Committee, CBT, EPF is requested to accord approval for construction of office building for Regional Office of EPFO at Vatwa at an estimated cost Rs.1012.25 lakhs.**

**Item 6: Construction of office building for Regional Office of EPFO at Salem. Sub Work: Providing Office furniture.**

1. Additional CPFC, Coimbatore vide letter No.TN/ZACC/ZO-CBE/PFD/SLM/2019 dated 7.6.2019 submitted the estimate of Rs.1,77,70,313.00 of CPWD for the work of providing office furniture for under construction office building , Salem. Additional CPFC, Coimbatore intimated that construction of office building, Salem expected to be completed by 31.08.2019. Hence recommendation has been forwarded for providing modular furniture.
2. In 87<sup>th</sup> EC Meeting held on 13.12.2016, the proposal of construction of office building, Salem at an estimated cost Rs.19,50,80,000/- was approved as per the estimate of CPWD. The scope of work in original sanctioned estimate is as under:

- The building consists stilt + 3 floors with a provision for two additional floors having plinth area of about 2345.56 sq.m. - say 2346 sq.m.

**The following provisions are kept in the estimate:**

**(A1) Civil Works**

- A. RCC framed structure.
- B. Extra for deeper foundation.
- C. Extra for making stronger foundation.
- D. Extra for resisting earthquake forces.
- E. Extra for sentry post and pump room.
- F. Extra for providing and fixing structural glazing / ACP/ cladding/polished granite slab cladding/ covering open to sky with poly carbonate sheet.
- G. Extra for soil investigation.
- H. (i) Extra for septic tank.  
(ii) Extra for STP with motor and pumping arrangements.
- I. Services like internal water supply and sanitary installations, external service connection.
- G. In addition to the above, with available site conditions, the following provisions are considered as development scheme:-
  - (i) RCC retaining wall for the perimeter of the site upto route level (3 meter height) from the existing ground level and a compound wall with a height of 2.4 m (1.8m with brick masonry plus 0.6 m steel grill) over the retaining wall.

- (ii) Provision for water supply line from local body water source to site.
- (iii) Filling the site with moorum to a height of 1.5M bringing from outside.
- (iv) Development of Panchayat roads on northern side and eastern side of the plot for approach by 18 m main road has been kept as per the permission issued by the President, Thalavaipatti Panchayat Union, Salem vide his letter dated 13.09.2012 on the request of the Regional P.F. Commissioner, Salem received vide his letter No.TN/SRO/SLM/F7G/ Building/201 dated 16.08.2012.
- H. Provision for storm water drain.
- I. Provision of bore well – 2Nos.
- J. Provision for OHT (Terrace tank) of 30000 liters capacity for general and firefighting use.
- K. Provision for underground sump of 100000 liters capacity for firefighting purpose.
- L. Provision for underground sump of 50000 liters capacity for general purpose.
- M. Provision for caution deposit and connection charges to TWAD Board.
- N. Provision for payment of road cutting charges to Thalavaipatti Panchayat

#### **(B1) Electrical & Mechanical Works**

The following electrical provision are made as per the electrical requirement. The Executive Engineer (Electrical) Coimbatore Central Electrical Division, CPWD, Coimbatore dated 12-11-2014.

- a. Internal electrical installation.
- b. Providing passenger lift 13 persons - 02 Nos.
- c. Firefighting system with wet riser system.
- d. Automatic fire alarm system.
- e. Exist sign board including electric signage.
- f. Extra for LED Street light.
- g. Public address system.
- h. CCTV system with 4 Nos. IR cameras.
- i. Extra for LAN wiring with RJ 45.
- j. Additional power wiring.

- k. Multistage submersible pump set.
- l. Submersible mono motor pump set with pipes - stand by.
- m. 125 KVA DG set.
- n. Air Conditioning.
- o. Providing utilized substation.
- p. Add extra for utilized substation.
- q. Power factor correction.
- r. HT UG cabling.
- s. Supplying and lying in ground 100 mm medium class GI pipe for HT UG cable protection.
- t. HT service connection charges payable to TN State Electricity Board including extension of HT line EPFO site (200 meter)
- u. Fees payable to Central Electricity Authority towards inspection charges to obtain safety certificate for HT connection.
- v. UG cabling.
- w. Providing floor tract junction.
- x. Extra for earthing etc.

From the original sanctioned estimate, it has been checked that no provision of furniture work was taken earlier.

CPWD has submitted the estimate for the work for Rs.2,01,83,000.00, which has been checked and scaled down by the JE(Civil) ZO, Chennai to Rs.1,77,70,313.00. JE(C) in his scrutiny report it is mentioned that requirement of furniture has been assessed in respect of cadre restructuring and availability of space in the undergoing construction of new office building Salem. From the estimate, it is seen that quantities of high back chair, full back chair, visitor chair, sliding door unit, sofa single seater has been reduced and wooden back storage has been deleted.

The abstract of cost and estimate has been checked as per the proposal, which has been worked out as under:

SL No.	Description	Amount
1	Furniture	Rs.1,54,86,786.00
	Adding contingencies @3%	Rs.4,64,604.00
	Total	Rs.1,59,51,390.00(A)

	Adding EPF & ESIC @ 4.25% of (A)	Rs.6,77,934.00
	Adding labour cess @1% of (A)	Rs,1,59,514.00
	Adding departmental charges @6% of (A)	Rs.9,57,083.00
	<b>Total</b>	<b>Rs.1,77,45,921.00</b>

(Rupees one crore seventy seven lakhs forty five thousand nine hundred twenty one only)

**Proposal: The Executive Committee, CBT is requested to accord approval to the proposal of construction of office building for Regional Office, Salem. Sub work: providing office furniture at an estimated cost Rs.1,77,45,921.00.**

**Item 7: Payment of non-construction/extension fees on account of rejection of request and appeal for grant of extension of time without fee, for construction of new office building of Regional Office, Jalandhar.**

- a. Regional P.F. Commissioner-I, Regional Office, Jalandhar had submitted the above proposal of remittance of extension fee amounting to Rs.40,97,233/ as per the demand placed by the Jalandhar Development Authority (JDA) vide letter dated 22.8.2017.
- b. Accordingly, the proposal was placed vide item No.21, in 90<sup>th</sup> Executive Committee Meeting held on 1.11.2017. The committee was on the view that since the proposal involves payment of huge amount of fee, the matter should once again be taken up with the concerned authority for waiver of the fee. It was decided that the matter should once again be taken up with the concerned authority for waiver of the fee, EPFO being the Central Government Organisation. The outcome be reported to Executive Committee (The copy of agenda and minutes of 90<sup>th</sup> EC Meeting placed at **Annexure-7A**).
- c. In this regard, a DO letter No. dated 12.10.2017 (**Annexure-7B**) was issued from the Hon'ble Minister of State, Labour & Employment (Independent Charge) to the Hon'ble Chief Minister, Government of Punjab. Now Additional CPFC, Zonal Office, Punjab & Himachal Pradesh vide Letter dated 15.5.2019 (**Annexure-7C**) has forwarded the reply of Estate Officer, Punjab Urban Development Authority, Jalandhar, wherein it is mentioned that non-construction fee of Rs.40,97,233/- up to the date 31.12.2017 to be deposited with PUDA, by DD for issuing of occupation certificate of the building constructed by EPFO.

**Proposal: The Executive Committee, CBT is requested to consider and approve the above proposal for payment of non-construction/extension fees on account of rejection of request and appeal for grant of extension of time without fee, for construction of new office building of Regional Office, Jalandhar amounting to Rs. 40,97,233/-(Rupees Forty Lakhs Ninety Seven Thousand Two Hundred Thirty Three only).**



**EMPLOYEES' PROVIDENT FUND ORGANISATION  
MINUTES OF 90<sup>th</sup> MEETING OF  
THE EXECUTIVE COMMITTEE, CBT (EPF)  
(NEW DELHI; 1<sup>st</sup> November 2017, 11:00 AM)**

The 90<sup>th</sup> meeting of the Executive Committee, CBT (EPF) was chaired by Smt. M. Sathiyavathy, Secretary to the Govt. of India, Ministry of Labour and Employment. The following members attended the meeting.

1.	Shri Arun Goel, AS F&A, MoL&E	Central Government representative
2.	Shri Ravi Wig	Employers' representatives
3.	Shri K.V. Sekhar Raju	
4.	Shri M. Jagadiswara Rao	Employees' representative
5.	Shri Shobhit Jain, Labour Commissioner, Madhya Pradesh (on behalf of Principal Secretary, Department of Labour, Govt. of Madhya Pradesh).	State Government representative
6.	Dr. V.P. Joy	CPFC & Member Secretary (ex-officio)

The following members could not attend the meeting and sought leave of absence.

1.	Shri Hiralal Samaria, AS, MoL&E	Central Government representative
2.	Shri U.D. Choubey	Employers' representative
4.	Shri G. Sanjeeva Reddy	Employees' representative
5.	Shri A.D. Nagpal	Employees' representative
3.	Additional Chief Secretary, Labour Department, Govt. of Kerala	State Government representative

The list of officers of the EPFO, who attended the meeting, is at Annexure A.

CPFC welcomed Chairperson and all the members to the 90<sup>th</sup> meeting of the Executive Committee. Then, the agenda items were taken for discussion

Before initiating discussion on the Agenda items, Shri M.J. Rao asked about the latest position regarding bringing offices under central server. CPFC informed that as of now only 2 offices, namely Port Blair and Jangipur remain to be brought under central server. For Port Blair office, testing of satellite link is underway while Jangipur office will be brought under central server once the process of shifting to new office building is completed.

90<sup>th</sup> Executive Committee, 01 November 2017

Page 1 of 7

**Item No. 16: Construction of compound wall and guard room for Final Plot No.360 of T.P. Scheme 29 at Solā Road, Naranpura, Ahmadabad.**

The proposal contained in the agenda was approved.

**Item No. 17: Repair of Office Building, EPFO, Regional Office, Kandivall.**

The proposal contained in the agenda was approved.

**Item No. 18: Construction of Regional Office Building including water supply, sanitary installations, electrical installations, development work and furniture work for EPFO office at Shimoga, Karnataka**

The proposal contained in the agenda was approved.

**Item No. 19: Supplying, Installation, Testing and Commissioning of 2 nos. of 13 passenger capacity lift suitable for ground + 5th Floor at Regional Office, Kochi.**

The proposal contained in the agenda was approved.

**Item No. 20: Installation of Rooftop Solar Photovoltaic Panels at the offices of EPFO.**

The proposal contained in the agenda was approved.

**Item No. 21: Payment of non-construction/extension fees on account of rejection of request and appeal for grant of extension of time without fee, for construction of new office building of Regional Office, Jalandhar.**

Shri Ravi Wig said that since the proposal involves payment of a huge amount of fee, the matter should once again be taken up with the concerned authority for waiver of the fee. It was decided that the matter should once again be taken up with the concerned authority for waiver of the fee, EPFO being the Central Government organisation. The outcome be reported in the next EC.

**Item No. 22: Providing modular furniture at newly constructed office building at Regional Office, Jalandhar.**

The proposal contained in the agenda was approved.

**Item No. 23: Special repair, retrofitting and up gradation of staff quarters of EPFO at Salt Lake Kolkata (SH: Roof treatment and allied works).**

The proposal contained in the agenda was approved.

**Item No. 24: Preliminary Cum Detailed Estimate for the proposed construction of boundary wall and guard rooms on the plot for proposed construction Zonal Training Institute (East Zone) at Rajarhat, Kolkata-regarding.**

The proposal contained in the agenda was approved.

**Item No. 25: Proposal for uniform signage in EPFO Offices across the country.**

*90<sup>th</sup> Executive Committee, 01 November 2017*

Page 4 of 7

**Item No.21: Payment of non-construction/extension fees on account of rejection of request and appeal for grant of extension of time without fee, for construction of new office building of Regional Office, Jalandhar.**

- 21.1 Regional P.F. Commissioner-I, Regional Office, Jalandhar has submitted the above proposal of remittance of extension fee amounting to Rs.40,97,233/ as per the demand placed by the Jalandhar Development Authority (JDA) vide letter dated 22.8.2017 addressed to ACC(PB&HP) e-mail forwarded to Head Office.
- 21.2 For seeking extension of time without remitting extension fee for construction of office building on land measuring 1590 sq. yard for Jalandhar Regional Office , a request was made to the Chief Administrator, Punjab Urban Planning & Development Authority vide letter No. JAL/CT/7(34)/7938 dated 1.7.2015. But now Regional P.F. Commissioner-I, Regional Office, Jalandhar intimated that such request has been rejected by the PUDA and intern demanded to deposit amounting to Rs.40,97,233/- ,which is due up to 31.12.2017 (CP-317, English version of letter of PUDA) in respect of non-construction/Extension fee. Further intimating that as the new office building is almost complete and above mentioned payment is necessary for obtaining the completion certificate from PUDA, Jalandhar.
- 21.3 A plot measuring 1590 sq.yrd was purchased for Rs.3,81,60,000/- from Punjab Urban Development Authority and allotted to EPFO on 18.2.2010. As per clause 5(1) and 6 of the allotment letter the construction of site to be completed within a period of three years from the date of issue of allotment letter and if the construction of site is not completed within the time, extension for construction period would be granted only for two years subject to payment of extension fee.
- 21.4 In 80<sup>th</sup> Executive Committee Meeting the proposal of construction of office Building at Jalandhar at an estimated cost Rs.11, 28, 54,800/- excluding departmental charges of CPWD was approved. Approval of competent authority was conveyed to Chief Engineer (NZ-V), CPWD by Regional P.F. Commissioner, Jalandhar on 5.1.2015.
- 21.5 Status of the construction work as on June'2017 submitted by CPWD placed at the date of start of work was on 29.12.2015 and building is nearing completion. As per latest information provided by Regional Office, Jalandhar that the work is likely to be completed in all respect by 31.12.2017 subject to approval of estimate of modular furniture, air conditioner etc (Interior work).
- 21.6 Finance Division, Head Office has concurred the proposal of Payment of non-construction/extension fees on account of rejection of request and appeal for grant of extension of time without fee, for construction of new office building of Regional Office, Jalandhar, amounting to Rs.40,97,233/- (Rupees Forty Lakhs Ninety Sven Thousand Two Hundred Thirty Three Only) due up to 31.12.2017 subject to approval of Competent Authority (EC, CBT).

- 21.7 The proposal was placed in Meeting No.2 of Sub Committee of EC, CBT on Building and construction held on 5.10.2017 and views and observations of committee are as under:

*"The proposal contained in the agenda item was approved with the observation that a DO letter from the Chairman, CBT/Hon'ble Minister of State (IC), MoL&E may be got issued to Hon'ble Chief Minister of Punjab to waive off payment of extension fee. In case it is mandatory to pay the fee to the Punjab Urban Planning and Development Authority, the agenda of the proposal to be placed in Executive Committee, CBT for approval."*

**Proposal: The Executive Committee, CBT is requested to consider and approve the above proposal if payment of extension fee is mandatory.**

संतोष कुमार गंगवार  
SH KUMAR GANGWAR



सत्यमेव जयते

श्रम एवं रोजगार राज्य मंत्री  
(स्वतंत्र प्रभार)  
भारत सरकार  
श्रम शक्ति भवन, नई दिल्ली-110119  
MINISTER OF STATE  
LABOUR & EMPLOYMENT  
(INDEPENDENT CHARGE)  
GOVERNMENT OF INDIA  
SHRAM SHAKTI BHAWAN  
NEW DELHI - 110119

12<sup>th</sup> October, 2017

*Sr. Capt. Amarinder Singh*

I take this opportunity to present my hearty greetings to you. This is to seek your indulgence in considering waiver of extension fee demanded by the Punjab Urban Development Authority, Jalandhar in respect of the construction of Regional Office of Employees' Provident Fund Organization (EPFO) at Jalandhar.

2. A plot measuring 1590 Sq. yard. Was allotted to the Employees' Provident Fund Organization (EPFO), a statutory body under the Ministry of Labour & Employment, Govt. of India, on 18.02.2010 by Punjab Urban Development Authority at Jalandhar for construction of Regional Office, Jalandhar. The construction of the Office Building in the above mentioned plot was required to be made within 3 years of the allotment. Due to procedural formalities, the construction activities commenced only in December-2015. The construction is now nearing completion and the building is expected to be ready by December-2017.

3. The Punjab Urban Development Authority, Jalandhar has demanded an amount of Rs. 40,97,233/- as extension fee for the delay in the construction vide their letter No. EO-PUDA-S2-2017-779 dated 21.08.2017 (copy enclosed for ready reference). I would request you to consider waiver of the extension fee considering the fact that the EPFO is a statutory body that is working for providing social security coverage to the workers employed in various establishments in the state of Punjab.

4. I am hopeful that this will find your favourable consideration and necessary instructions would be issued to the concerned officials in this matter.

*With regard,*

Yours sincerely,

Encl: - As above

*Santosh Kumar Gangwar*  
(Santosh Kumar Gangwar)

**Captain Amarinder Singh**  
Hon'ble Chief Minister,  
Government of Punjab,  
Chandigarh.

चिारी भविष्य निधि संगठन

अपर केन्द्रीय भविष्य निधि आयुक्त का कार्यालय  
(श्रम मंत्रालय, भारत सरकार)

आंचलिक कार्यालय, पंजाब एवं हिमाचल प्रदेश

एस.सी.ओ. 4.7, सेक्टर-17डी, चण्डीगढ़ 160017

दूरभाष 0172-2720170 फैक्स 2712708

e-mail: acc.pbhp@epfindia.gov.in



EMPLOYEES' PROVIDENT FUND ORGANISATION  
(Ministry of Labour, Govt. of India)  
OFFICE OF THE  
ADDL. CENTRAL P.F. COMMISSIONER  
ZONAL OFFICE, PUNJAB AND H.P. STATE  
S.C.O. 4-7, SECTOR-17-D, CHANDIGARH  
Tel. : 0172-2720170 Fax 2712708  
e-mail: acc.pbhp@epfindia.gov.in

RCCPFD

आरिफ खोबानी / ARIF KHOBANI  
सेनियर अधिकारी / Senior Officer  
Regional P. F. Commissioner-I

ACC/PB&HP/10(15)/PFD JAL/Vol-II/189

दिनांक : 15.05.2019

The Central PF Commissioner,  
Head Office, New Delhi.

**SPEED POST**

[By Name to: Shri S.B. Sinha, ACC, PFD]

Subject: *Payment of non-construction/extension fees on account of rejection of request and appeal for grant of extension of time without fee, for construction of new office building of Regional Office, Jalandhar-Regarding*

Sir,

Please refer to Head Office letter no. CS-3/14/2001/Vol-IV/RO-Jalandhar/891 dated 06.05.2019 on the subject cited.

2. In this connection, Regional Office, Jalandhar has intimated that the appeal for waiver of non-construction fees has not been accepted by PUDA and the department has also been directed to deposit Rs. 40,97,233/- upto the date 31.12.2017 for issuance of Occupancy Certificate.

3. A copy of the letter issued by PUDA (In Punjabi) along with translated copy of the same in English is enclosed herewith for kind perusal and further direction please.

Yours faithfully,

Encl: As above

15/5/2019

(C.S. Sanjay Misra)  
Regional PF Commissioner-I &  
Additional Central PF Commissioner [Addl. Charge]  
Zonal Office (PB&HP)

JELC  
A BPN

362  
3-6-19

file under sub-mission

30  


To,

The Asstt. Provident Fund Commissioner,  
Employees Provident Fund Organisation,  
Sub Regional Office, 171, Green Park,  
Sahota Complex, Jalandhar.

Letter No.: EO-PUDA-S5-2019/2520-21

Dated: 22.03.2019

**Subject:** To deposit the remaining amount of the Site Employees Provident fund Organisation, Jalandhar, Plot No. 1, rakba 1590 Sq. yard - regarding.

Reference:

1. Sh. Santosh Kumar Gangwar - Minister of State Labour & Employment, Govt. of India, New Delhi, D. O. letter No. CS-3/14/2001/RO-Jalandhar/Vol-II dated 12.10.2017 addressed to Chief Minister, Punjab and your office letter No. 21790 dated 09.02.2018, Letter No. 1398 dated 19.02.2018 and this office letter No. 8202 dated 02.09.2018.
2. Addl. Chief Administrator, JDA, Jalandhar letter No. 1377 dated 14.02.2019.

In reference to the above referred letters on the captioned subject it is informed that your appeal regarding waiver of non-construction fee was discussed by Chief Administrator, PUDA in the meeting dated 18.05.2017 wherein it has been decided that the Notification dated 31.05.2017 issued by PUDA, Punjab, regarding recovery of non-construction fee is not applicable on this site, therefore, it should be recovered as per conditions laid in the allotment letter. Your office has already been informed about the same vide this office letter No. 8202 dated 02.09.2018. Therefore, it is once again requested on the subject that the non-construction fee of Rs. 40,97,233/- up to the date 31.12.2017 may be deposited by DD so that the Occupation Certificate of the building constructed on this site may be issued accordingly.

sd/-  
Estate Officer  
PUDA, Jalandhar

**Item 8: Conduct of Land Survey of Borivali Staff Quarters Land.**

1. The proposed construction for redevelopment for office of EPFO at Borivali, Mumbai was assigned to CPWD. In this regard, Additional CPFC, Zonal Office, Thane vide letter dated 7.6.2019 intimated that Senior Architect, CPWD has sought for fresh property card, DP remarks 1991 & 20134, CTS plan & Last approved layout vide letter dated 11.4.2019. The Architect has also conveyed that the old property card for No.470 shows an area of 6850.6 SQM and plot area 8131.64 SQM including area of road. The road is cutting through the plot and dividing the plot in two parts. The subdivision shall impact FSI, Setback, ROS, amenities etc. Further the additional FSI that will be provided above Zonal base FSI of 1 after the approval from MCGM is also required. In view of the above, the demarcation of property bearing CTS No.470 at Sodawala Lane, Borivali (W) is essential. Till the survey is not carried out, the concerned office will not be able to give the exact land size to CPWD.
2. To select the agency for the above task, a purchase committee was constituted by the OIC, Kandivali and committee searched market and collected rates from the agencies. The committee had selected one of the lowest quotationer, namely M/s PAN Arch & Associates, who intimated vide letter dated 2.5.2019 that they had quoted Rs.1.50 Lacs for joint demarcation of land vide letter dated 12.3.2018 and revised quotation submitted on 5.11.2018 amounting to Rs.1.76 lacs (Rs.1.50 Lacs for professional fees and Rs.26000/- as additional expenses for obtaining necessary documents i.e prior to submission of the proposal of joint demarcation of land. The amount quoted as per actual expenses required with architectural services.
3. Referring to financial sanction and administrative sanction, as per the delegation of financial power given to CPFC is Rs.1.00 lakh per annum in each case to sanction payment to consultant, actuary, architect, auditor to pay consultation charges etc.
4. The Internal Finance, Head Office has concurred with the proposal subject to approval of the competent authority, i.e. Executive Committee, CBT, EPFO.



5. In view of urgency of the work, the proposal of Architectural fee Rs.1.76 Lakhs for conducting survey and demarcation of land bearing CTS No.470 of Village Borivali, Sodawala lane , Borivali West, was submitted to the Chairman, Executive Committee/ Secretary (L&E) for approval subject to ratification of approval to be placed in the next Executive Committee Meeting. Accordingly, the proposal was approved.

**Proposal: The Executive Committee, CBT, EPF is requested to ratify the approval of the Chairman, Executive Committee/ Secretary (L&E) as per Sl. No. 5.**

**Item 9: Addition/Alternation in Residential Quarters Type-II (29 Nos), Type-III (12 Nos) & Type-IV (6 Nos) of EPFO Residential Colony At Jyoti Nagar, Jaipur, Rajasthan.**

1. Additional CPFC (Rajasthan) vide letter No.ZO/RAJ/JPR/PFD/407 dated 29.07.2019 forwarded the above revised proposal based on the occupancy status for addition/ alteration/ special repair works of Staff Quarters at Regional Office, Jaipur Rajasthan.

2. **Background**

The following staff quarters were constructed at Regional Office, Jaipur during December 1981- July 1984 by Rajasthan State Road Development Corporation, a State Govt. Agency.

In this connection an email dated 24-07-2019 was forwarded to ACC, Jaipur for furnishing occupancy status of staff quarters with revised estimate. ACC (Hqrs)/Chief Engineer has also made visit on 26<sup>th</sup> and 27<sup>th</sup> July,2019 for this purpose. Now, ACC,Jaipur has forwarded the revised estimate. The status are forwarded as under:

Quarter type	Total Quarters	Quarters Allotted	Quarters for Old-Records	Vacant Quarters	Quarters considered for upgradation work	Remarks
V	1	1	-	-	-	-
IV	6	3	-	3	6	Applications pending for allotment
III	12	10	-	2	12	Applications pending for allotment
II	54	29	11	14	29	-
I	12	-	12	0	-	-
Total	85	43	23	19	47	

The estimate has been rechecked by JE (Civil) of the Zonal Office, Jaipur and the amount revised to Rs 2,87,58,600/- for carrying out aforesaid work in 47 Residential Qtrs. (Type-II- 29 Nos, Type-III -12 Nos & Type-IV- 6 Nos) of Staff Colony, Jyoti Nagar, Jaipur.

3. Out of the above 85 Staff Quarters Type-I- 12 Nos. are laying vacant and Type-V Quarter is well maintained. All the other 47 Quarters are occupied but it is reported

that it is not in good condition. This residential complex is built in a plot of size 10,000 sq.m.(1 Hect).No major repair/special repair has been carried out in these quarters except replacement of damaged aluminium electric wiring with copper wiring in Staff Quarters during the period 2012-13 through NPCC Ltd. for Rs.17,97,648/-.

- 4 Moreover, at present it is reported that there is no maintenance agency for AMC work of Regional Office, Jaipur. CPWD was approached several times i.e. 5 times in 2016 and another 6 times up to 30.01.2018. But they have not taken up the AMC works. However, they have agreed to take up the addition/alternation and special repair work of Staff Quarters to improve its overall condition. Accordingly, CPWD framed this estimate.

**(A) Civil Work**

- (a) The cement based flooring changed with vitrified floor tiles of size 600x600 mm laying with adhesive.
- (b) The Bath/W.C./Kitchen cement based dado is changed with tiles of size 300x450 mm and floor is also changed with rectified ceramic tiles of size 300 x 300 mm.
- (c) The damaged flush door changed by new laminated flush door shutters.
- (d) Scrapping the OBD, white wash & color wash etc. of the existing rooms.
- (e) Providing and applying white cement based putty for preparing the surface for OBD.
- (f) Sanitary fittings is also changed and laying new sanitary lines.
- (g) Laying new water supply concealed and exposed lines.
- (h) The 25 mm thick one side decorative shutters provided in kitchen with angle frame.
- (i) The semi polished kota stone shelves provided in kitchen above the counter and the edges is fully molded.
- (j) The section window to be dismantled and aluminum powder coated Two Track Window with Aluminum Grill to be provided and the section window is credit to working agency.
- (k) All the necessary fixtures provided i.e. required for up-gradation of Quarters.

**(B) Electrical Work**

- (i) Provision of modular switch/socket, regulator with all accessories has been taken in this estimate.
- (ii) Provision of TV, telephone cable and 25 mm steel conduits has been taken in estimate.
- (iii) Provision of 12 way and 16 way, Double doo SPN MCB DB & 6 way & 8 way TPN DB with SP & DP MCB has been taken in this estimate.
- (iv) Provision of G.I. Earth plate earthing with accessories has been taken in this estimate.
- (v) Provision for heavy duty exhaust fans, fresh air fans & LED fittings has been taken in this estimate.
- (vi) Provision for 4.5/6 meter height GI pole with LED street light fittings has been taken in this estimate.

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**General abstract of Cost**

Description	Amount
Total Value of civil and Electrical Work	Civil work: Rs.2,48,94,636.00 Electrical Work:Rs.27,41,254.00 Total Rs.2,76,35,890.00 (A)
Contingencies@3% of (A)	Rs.8,29,077.00
Total Cost of Work	Rs.2,84,64,967.00(B)
EPF & ESIC @4.25% for on labour component i.e. 25% of (A)	Rs.2,93,631.00
Adding departmental charges @ 4% on (A) after providing 50% rebate of standard departmental charges of CPWD	Rs.11,05,436.00
<b>Grand Total</b>	<b>Rs.2,98,64,034.00</b>

(Rupees two crore ninety eight lakhs sixty four thousand thirty four only)

In the estimate of CPWD departmental charges has not considered, accordingly the same has been added in the cost to avoid any revision of cost at later stage.

**Proposal: The Executive Committee, CBT, EPF is requested to accord approval to the proposal of addition/alternation in Residential Quarters Type-II(29 nos),Type-III (12 nos) & Type-IV (6 nos) of EPFO Residential Colony at Joyti Nagar, Jaipur, Rajasthan at an estimated cost Rs.2,98,64,034.00 (Rupees Two Crore Ninety Eight Lakhs Sixty Four Thousand Thirty Four only).**

**Item 10: Payment of registration fee and miscellaneous cost against the allotted land for Regional Office, Bhagalpur.**

1. Regional P.F.Commissioner-I, Zonal Office Patna vide Letter dated 17.06.2019 has submitted the request for allocation of additional fund of Rs.50,25,207/- under Budget Head "Capital Expenditure" to meet the registration process of the land allotted for Regional Office Bhagalpur.
2. The proposal for purchase of land for construction of Office Building of EPFO at Regional Office, Bhagalpur from Bihar State Housing Board, land measuring 12900 Sq.ft. @ Rs.1836.55 per Sq.ft. amounting to Rs..2,36,91,460/- was approved in 95<sup>th</sup> Executive Committee Meeting held on 20.05.2019 vide item No.11.
3. OIC, Regional Office, Bhagalpur has informed that the amount of Rs.2,36,91,460/- has been paid to Bihar State Housing Board, Patna on 12.06.2018. Further registration fees miscellaneous cost will be required as under:

(i)	Lease agreement fee @ 10%	-	Rs.23,69,146/-
(ii)	Free hold fees @ 10%	-	Rs.23,69,146/-
(iii)	Registration fees @ 1%	-	Rs. 2,36,915/-
(iv)	Miscellaneous expenditure	-	<u>Rs. 50,000/-</u>
	<b>Total</b>		<b><u>Rs.50,25,207/-</u></b>
4. Internal Finance Division, Head Office has concurred the proposal with the comments that additional budget of Rs.50,25,207/- for registration fees and miscellaneous cost relating to acquisition of land for construction of office building at Regional Office, Bhagalpur measuring 12,900 sq.ft. @ Rs.1,836.55 per sq.ft. total amounting to Rs.2,36,91,460/- may be sanctioned from Budget Head "Capital Expenditure" from budget kept in Central Pool, subject to availability of funds under the Budget Head "Capital Expenditure" and approval of competent authority.

**Proposal: The Executive Committee, CBT, EPF is requested to accord approval for payment of Rs.50,25,207/- (Rupees Fifty Lakhs Twenty Five Thousand Two Hundred Seven only) being the statutory expenditure for acquisition of land for Regional Office, Bhagalpur as per the para-3 above.**

**Item 11: Registration of land acquired for construction of office building in respect of Regional Office, Udupi.**

Executive Committee, CBT in its 95<sup>th</sup> meeting held on 20.05.2019 approved the proposal vide item No.11 for purchasing of 0.19 acre land (19 cents) from District Administration Udupi , Govt. of Karnataka for construction of Regional Office building at Udupi for a total cost of Rs.47,33,836/- as detailed below:-

- A. Cost of land @ Rs.2,48,926/- (50% discounted rate)  
percent for 0.19 acre - Rs.47,29,594/-
- B. Conversion charges @ Rs.218/- - Rs. 4,142/-
- C. Measurement fee - Rs. 100/-

**Total amount - Rs.47,33,836/-**

- 2 Now, OIC, Regional Office, Udupi vide letter No.KN/RO/UDP/ADM/CT/138/2019-20 dated 21.6.2019 submitted that expenditure to be incurred against Stamp Duty and Registration Charges, which were not included in the original sanctioned amount. In this regard, Sub Registrar Udupi has demanded an additional amount of Rs.3,12,160/- as detailed below:-

Stamp Duty @ 5.10%	Rs.2,14,210.00
Cess @ 0.50%	Rs.23,650.00
Registration Fee @ 1%	Rs.47,300.00
<b>Total</b>	<b>Rs.3,12,160.00</b>

- 3 Internal Finance Division, Head Office has concurred with the proposal.

**Proposal: The Executive Committee, CBT, EPF is requested to accord registration of land acquired for construction of office building in respect of Regional Office, Udupi for an amount of Rs.3,12,160.00 (Rupees Three Lakhs Twelve Thousand One Hundred And Sixty only).**

**Item 12: Status of pending issues (placed in 95<sup>th</sup> EC Meeting vide agenda item no.7)**

Sl. No.	Location	Name of the Work	Status
1	PDNASS	Construction of Zonal Training institute (EZ) at Kolkata	Director, PDNASS is to submit recommendation on concept note and the proposal is under process.
2	ZO, Vijayawada	Purchase of land in new capital Region Andhra Pradesh, Vijayawada	ESIC has refused to allocate land. A DO Letter to Chief Secretary, Andhra Pradesh has been issued on 12.6.2019.
3	RO, Amritsar	Up-gradation and renovation of Type-I, II, III, IV & V Quarters and development works at Regional Office, Amritsar. Rs.2,28,26,000/-	Revised cost estimate on basis of occupancy status to be submitted by the OIC, RO-Amritsar. Proposal is under process.
4	RO, Jabalpur	Repair and renovation of staff quarters and internal painting and distemping of some rooms in office building and boundary wall at open portion of the plot at Regional Office, Jabalpur Rs.80,66,600/-	Proposal is being placed in EC.
5	RO, Jaipur	Addition / Alteration and Special Repair Work in residential quarters Type-II, 54 Nos. Type-III, 12 Nos. and Type-IV 06 Nos. of staff colony, Jyoti Nagar, Jaipur. Rs.2,98,64,034.00	Proposal is being placed in EC.
6	RO, Siliguri	Conversion of land use at Regional Office Siliguri	A visit from Head office is planned before finalising the matter of payment of conversion charges of land utilisation to the local body.
7	RO, Jabalpur	Re-imbusement of arbitration amount paid by M/s HPL and claimed from EPFO thereafter in respect of construction of 56 Nos. Staff Quarters, Type-I, II, III, IV and V at Regional Office, Jabalpur	This issue was forwarded to Legal Section, Head Office. As per the opinion, ACC, ZO, Bhopal to submit appeal before the appropriate authority with an application for condonation of delay.
8	RO, Puducherry	Providing modular furniture at Regional Office, Puducherry, allocation of Rs. 29,96,560.00 (agency M/s De-Bono).	Budget allotment is under process.
9	RO, Jangipur	Preliminary Estimate for Electrical works at 3rd & 4th Floor of the	Competent Authority has observed that instead of incurring such high

		Municipality Building, Mohana Bus Stand, Berhampore, Murshidabad hired for EPFO, Regional Office, Jangipur, Murshidabad (Sub Head-I (Electrical renovation complete), (Sub Head -II, Providing and Installation of Modular Furniture).Cost Rs.3,06,72,739.00	expenditure on undertaking works in rented building, it would be better to purchase land or acquire own building. The letter dated 6.6.2019 has been issued to ACC, ZO, WB to take appropriate action. The proposal was not approved.
10	RO, Kanidvali	Electrical renovation/upgradation of staff quarters and office building of Regional Office, Kandivali, repair & renovation of Staff Quarters at Bhavishya Nidhi Enclave, Charkop, Kandivali Cost Rs.59,26,878.00	A letter dated 17.6.2019 was issued to ACC, Thane to take up the matter with CPWD for submission of combined estimate for both civil and electrical work of Office Building as well as Staff Quarters , Kandivali. The estimate was prepared by the CPWD two years back. Fresh proposal is yet to be received.
11	RO, Bhopal	Proposal for sanctioning of Additional DG Set of 125 KVA for Regional Office, Bhopal. Cost Rs.12,80,000.00 rate obtained from GeM.	ACC, Z.O. vide email dated 16.05.2019 has replied that after recalculation of load requirement, the DG set is not required. Hence need not to process. The proposal is dropped.
12	RO, Amritsar	Rewiring of RO, Amritsar. Rs.34,75,600/-	The proposal is rejected as the cost involved to very high and is not justified.
13	RO, K.R. Puram	Purchase of land for construction of office building and staff quarters at K.R.Puram, Bangalore	Proposal approved in 95th EC Meeting and approval was conveyed on 29.5.2019
14	RO, Kukatpally	Purchase of land for Regional Office Kukatpally	Zonal Office, Telangana vide letter dated 20.5.2019 intimated that a request was made to the District Collector, Medchal-Malkajgiri District for allotment of alternate land since the earlier allotted land at Allwyn Colony, Kukatpally is under dispute. Again the land proposed for EPFO by the authority is reported disputed. Now OIC,RO-Hyderabad intimated vide letter dated 12.7.2019 that proposed built up area of five floors can be constructed at available vacant space located at Begumpett Staff colony, EPF, where space for RO-Kukatpally, ZO, Telangana and alternate data centre can be accommodated. In this regard correspondence on with CPWD for submission of plan and estimate. The proposal of land purchase can be dropped.
15	RO, Pune	Purchase of land for EPFO Regional and Zonal Office at Pune from Hindustan Antibiotics Ltd	Proposal approved in 95th EC Meeting and approval was conveyed to ACC, Pune on 29.5.2019.



16	RO, Coimbatore	Repair and renovation of gents and ladies toilets blocks of Regional office, Coimbatore. Rs.30,48,200/-	The renovation of toilets should be done at Z.O. level. A letter dated 18.6.2019 has been issued to Zonal Office, Coimbatore for taking appropriate action. The proposal can be dropped.
17	RO, Coimbatore	Replacement of two numbers of lift for OB, Coimbatore	Since the useful life of 2 numbers of 16 passenger lift has completed 12 years only against the normal useful life given at CPWD Maintenance Manual for 15-20 years. Lapses are to be examined by the ACC, Coimbatore. The proposal is under process.
18	RO, Indore	Renovation of Toilets at Regional Office Building Indore. Rs.37,06,000/-	Proposal was not Approved, and the renovation of toilets should be done at Z.O. level.
19	RO, Kandivali	Special repair works of EPFO office at Kandivali.	A letter dated 17.6.2019 was issued to ACC, Thane to take up the matter with CPWD for submission of combined estimate for both civil and electrical work of Office Building as well as Staff Quarters , Kandivali. The estimate was prepared by the CPWD two years back. Fresh proposal is yet to be received.
20	RO, Shimla	Purchase of ready built residential accommodation at Regional Office, Shimla	The date of draw of Lots, by HIMUDA, was 08.06.2018, and as per email dated 29.03.2019, the flats have been sold, and the proposal is not to be processed.
21	RO, Gurgaon	Purchase of Ready built office accommodation for Regional Office, Gurgaon-II	The building is under litigation, not to be considered at present.
22	RO, Mumbai	Electrical renovation of basement , ground plus 4(four) storied old building by providing LED light fixture, energy efficient ceiling fan, different 10Distribution Boards, panel and providing LED fixture for new building of EPFO at Bhavishya Nidhi Bhavan, Bandra (E), Mumbai Cost Rs.93,98,202.00	Huge cost of LED based lightings has been taken in estimate. For further clarification letter dated 11.06.2019 has been issued to the Zonal Office, Mumbai-1.ACC, Bandra vide letter dated 25.7.2019 submitted the report, ACC, Bandra to analysis the cost of LED based lightings and ceiling fans from M/s EESL and to execute the work at ZO level, the rest of the work like replacement electric panel and sub panel through CPWD. The building is very old & require extensive repair/redevelopment.

**Summary of Action Taken on Issues Pending as on 20.05.2019**

<b>S. No.</b>	<b>Details of Action Taken</b>	<b>No.</b>	<b>Remarks</b>
1	Proposals approved in the 95th EC	2	Land Purchase in Pune and Bangalore
2	Proposals to be put up in 96th EC	2	Repairs in RO, Jabalpur and RO, Jaipur
3	Proposal under process	7	ZTI, Kolkata, Land Purchase-ZO Vijayawada, Repair Staff Qtrs- RO, Amritsar, Land Use- RO, Siliguri, Legal- RO, Jabalpur, Replacement of 2 Lifts- RO, Coimbatore, Electrical Renovation- RO, Mumbai Conversion
4	Proposals where revised estimates are yet to be received from CPWD	2	Civil and electrical Repairs for RO, Kandivali
5	Proposals Dropped	4	Modular Furniture(Budget allotment is under process)- RO, Puducherry, DG Set- RO, Bhopal, Land Purchase, RO, Kukatpally, Building Purchase- RO, Shimla
6	Proposals Returned to ZO	2	Toilets Renovation at RO, Coimbatore and RO, Indore
7	Proposals Rejected	3	Electrical Repairs, Modular Furniture- RO, Jangipur, Rewiring- RO, Amritsar, Office Purchase for RO, Gurgaon-II
	<b>Total</b>	<b>22</b>	

**Proposal: The Executive Committee, CBT (EPF) may take note of the above information.**

**Item 13: Up-gradation and renovation of Type-II, III, IV & V Quarters and development works in EPFO Staff Quarters at Regional Office, Amritsar i.e re-carpeting of existing road, drainage system, rain water harvesting and providing paver blocks.**

1. Additional CPFC, Zonal Office (PB & HP) vide letter No. ACC/PB&HP/10(14)/PFD ASR/Vol-I, dated 30.7.2019 has forwarded the revised estimate of the above work on the basis of occupied staff quarters only. Therefore the re-casted estimated cost Rs.1,99,61,844.00 now forwarded for approval.
2. The staff quarters at Regional Office, Amritsar was constructed during 1992 by CPWD. There are 49 staff quarters of various types and its occupancy status/utility intimated as under:

SL No.	Type of quarters	Total No.of quarters	Occupied quarters	Vacant/Remarks
1	Type-V	01	-	01
2	Type-IV(DS)	02	02	NIL
3	Type-III (DS)	06	02	04 (02 to convert in to guest house)
4	Type-II (DS)	36	25	11
5	Type-I (DS)	04	0	04
	<b>Total</b>	<b>49</b>	<b>29</b>	<b>20</b>

It has been intimated that the estimate has been modified, keeping in view the present occupied quarters i.e. Type-V- 01 No, Type-IV-02 Nos, Type-III-02 Nos, Type-II-25 Nos. The Type-V quarters has been considered being the OIC, s quarter and may occupy in near future. The estimate has amended by the JE (Civil), Zonal Office, PB&HP according to occupied staff quarters. Apart from the repairing of staff quarters there has provision in estimate in respect of re-carpeting of existing damaged road, repairing of drainage system of the colony, rain water harvesting system etc.

3. No special/major repair works were carried out in these quarters since its construction in 1992 as reported by RPF, Amritsar. It has been reported that no annual maintenance work is being carried out in these staff quarters and annual maintenance work shall be handed over to CPWD after completion of proposed renovation works. At present condition of these staff quarters are in very poor state.
4. CPWD, after inspecting these staff quarters, reported that, routine maintenance work has not been carried out since long and as a result, the overall condition of these quarters are very poor and extensive repair works has been involved in these staff quarters, colony roads, pavements, drains etc. In addition to this Rainwater Harvesting

also need to be carried out to meet the water requirement in addition to the water supply provided by local administration.

5. The brief items covered in the estimate are as follows:-

- Provision has been made in this estimate for dismantling and changing the kitchen/bathroom and toilet and out date sanitary and water supply lines.
- Provision of Type-II & Type-III quarters floor tiles of size 300x300 mm and Type-IV & Type-V quarters the size of vitrified tiles is 600x600 mm kept in the estimate.
- Provision kept for providing walls of kitchen/bathroom and toilet with ceramic tiles of size 200x300mm in Type-II & Type-III quarters and wall tiles of 300x450mm in wall of kitchen, bathroom and toilets of Type-IV & Type-V quarters.
- Provision for Type-II & Type-III quarters for panel door and Type-IV & Type-V quarters for flush door has been taken in this estimate.
- Provision for aluminum fittings for the doors and windows.
- Provision for fittings items for sanitary and water supply.
- Provision for clearance of rain water and waterproof treatment over the roof.
- Provision of acrylic distemper on the external door and silicon paint on interior walls have also been taken.
- The account of retrieved value of material received after dismantling has also been considered.
- 4 cm thick bituminous re-carpeting on existing road in staff quarter colony.
- Colony campus Rain Water Harvesting, recharge pits, culverts and provisions of clearance of rain water from colony.
- Making provision of Paver Blocks in the existing park paths in colony.
- Provision of rubber speed breakers on road in colony.

6. The following provisions have been made in electrical portion:-

- Rewiring of light point/fan point/exhaust fan point/call bell point in existing conduit with FRLS copper conductor wires.
- Modular type switch, socket, industrial socket, telephone/TV socket, G.I. Box.
- 1200 mm sweep 5 star ceiling fan as the life of existing ceiling fans is 15 years as per CPWD specifications and needs replacement.
- 5, 10, 12, 15, & 22 Watt LED fittings are proposed to save energy.
- Double doors DBs with MCBs of appropriate rating.
- LED street light fitting of 30 watt with replacement of UG cable of size 2x25 sq.m. and street light feeder pillar.
- G.I. pipe earthing for quarters and street lights etc.

7. The Abstract of the proposal estimate is as follow:-

S. No.	Description	Amount
1	Up- gradation and renovation of Type-II, III, IV & V Quarters in EPF Staff Quarters Colony at Regional Office, Amritsar	Rs.1,34,52,600/-
	a Civil Work	86,51,400.00
	b Electrical Work	48,01,200.00
2	Re- carpeting of Existing Roads, Drainage System, rain Water Harvesting of the colony compound and providing paver blocks.	Rs.45,16,070/-
3	Sub total	Rs.1,79,68,670/- (A)
4	Add 3% Contingencies on (A)	Rs.5,39,060/-
5	Sub Total	Rs. 1,85,07,730/-(B)
6	Add 1% Labour Cess on (B)	Rs. 1,85,077/-
7	Add EPF & ESIC charges @ 4.25% ,labour component i.e. on 25% of (A)(i.e 4.25% of Rs.44,92,168.00)	Rs. 1,90,917/-
8	Adding departmental charges @6% of (A) after providing 50% rebate on standard departmental charges of CPWD.	Rs.10,78,120 -
11	<b>Total Estimated Cost</b>	<b>Rs. 1,99,61,844/-</b>

(Rupees one crore ninety nine lakhs sixty one thousand eight hundred forty four only)

**Proposal: The Executive Committee, CBT, EPF is requested to accord approval to the proposal of up-gradation and renovation of Type-II, III, IV & V quarters and development works in EPFO staff quarters at Regional Office, Amritsar i.e re-carpeting of existing road, drainage system, rain water harvesting and providing paver blocks at an estimated cost Rs.1,99,61,844.00 (Rupees One Crore Ninety Nine Lakhs Sixty One Thousand Eight Hundred Forty Four only).**