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कर्मचारी भविष्य निधि संगठन
Employees' Provident Fund Organisation
(श्रम एवं रोजगार मंत्रालय, भारत सरकार)
(Ministry of Labour & Employment, Govt. Of India)
मुख्यकार्यालय/ Head Office,

भविष्य निधि भवन, 14-भीकाजी कामा प्लेस, नई दिल्ली - ११००६६

Bhavishya Nidhi Bhawan, 14-Bhikaiji Cama Place, New Delhi-110066

No. Conf. 3(1) 88th EC/2017

24820

Dated: 30.03.2017

To

30 MAR 2017

All Members,
Executive Committee, CBT (EPF),
(As per list).

Sub: Forwarding of minutes of 88th meeting of Executive Committee, Central Board of Trustees (EPF), held on 27.03.2017 – reg.

Madam/Sir,

I am directed to forward herewith the minutes of 88th meeting of Executive Committee, Central Board of Trustee (EPF) held on 27.03.2017 at Ministry of Labour & Employment, Shram Shakti Bhawan, New Delhi duly approved by the Chairperson, Executive Committee, Central Board (EPF) for kind perusal.

2. Kindly acknowledge receipt.

Yours faithfully,

Encl: As above.


(RIZWAN UDDIN)
Regional PF Commissioner (Conf.)

Copy to:

- i) FA & CAO, CVO, ACC (HQ) MN, ACC (HQ) KVS, ACC (HQ) KLT, All Addl.CPFCs in Head Office, New Delhi..
- ii) Under Secretary (SS-II), Ministry of Labour & Employment, New Delhi.
- iii) PS to CPFC.
- iv) Deputy Director (OL) – for Hindi Version.
- v) Guard File.


(RIZWAN UDDIN)
Regional PF Commissioner (Conf.)

EMPLOYEES' PROVIDENT FUND ORGANISATION
MINUTES OF 88th MEETING OF
THE EXECUTIVE COMMITTEE, CBT (EPF)
(NEW DELHI; 27th March 2017, 0500 PM)

The 88th meeting of the Executive Committee, CBT (EPF) was chaired by Smt M. Sathiyavathy, Secretary to the Govt. of India, Ministry of Labour and Employment. The following members attended the meet

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|----|---|---|
| 1. | Shri Heeralal Samariya, Addl. Secretary | Ministry of Labour & Employment |
| | | Central Government representatives |
| 2. | Shri Arun Goel, AS F& A(L &E) | |
| 3. | Shri Ravi Wig | Employers' representative |
| 4. | Shri KV Shekhar Raju | |
| 5. | Shri AD Nagpal | Employees' representative |
| 6. | Dr VP Joy | CPFC & Member Secretary (ex-officio) |

The following members could not attend the meeting and sought leave of absence.

- | | | |
|----|---|---|
| 1. | Dr UD Choubey | Employers' representative |
| 2. | Secretary (Labour) Government of Madhya Pradesh | State Government representatives |
| 3. | Additional Labour Commissioner, Govt of Kerala | Represented by Shri Alexander |

The list of officers of the EPFO, who attended the meeting, is at **Annexure A**.

CPFC welcomed the Secretary (L&E) to the meeting as Chairperson, EC. CPFC also welcomed all members to the 88th meeting of the Executive Committee.

Before taking up the agenda formally, Mr Ravi Vig sought attention of the Chairman regarding difficulties faced by the stakeholders in accessing the web portal of EPFO. He said that the EPFO website was slow and at times the system was not functioning well for some period. CPFC clarified that all the functionalities have been deployed and system is running smoothly since 21.03.2017. Chairperson, while taking note of the issue said that there indeed was a problem for some time, however action was taken by the CPFC towards its resolution. The system became slow on 9th March, but it recovered by 21st March in full shape. With some changes in the architecture, the website and the system have now been stabilised. CPFC elaborated further and explained to the members regarding the Pluggable Data Base (PDB), and Container Data Base (CDB) architecture that was employed by EPFO in consultation with C-Dac Pune. The entire data of 110 field Offices has now been brought on a Central server for improving citizen conveniences dramatically. Key services that will be available post second phase of computerisation include online claim settlements,

centralised payments, mobile services, automatic accounts transfers, etc. The system is now working well. The speed issues also have been resolved. Chairperson however felt that CPFC should deploy some senior officers to select Regional Offices and monitor the working of the software during peak periods.

With these deliberations agenda items were taken up for consideration.

Item No. 1: Confirmation of the minutes of 87th meeting of Executive Committee, CBT (EPF) held on 13-12-2016

The EC confirmed the minutes of 87th meeting as circulated

Item No. 2: Action Taken Statement in respect of 87th Executive Committee meeting held on 13.12.2016

ATR Item No 19 of 2: Installation of Roof top Solar Photovoltaic Panels of System: Shri Ravi Wig, suggested that Roof top Solar Photovoltaic Panels be installed in all the Office Buildings of EPFO, in order to reduce the burden of electricity generation on power houses. To this Chairperson informed that target has been given to each Ministry by Government of India including Ministry of Labour and Employment. M/s Rajasthan Electronics Ltd is the nodal agency for this work. Additional Secretary, M O L & E further informed that he personally took up the matter with Rajasthan Electronics an Instruments Ltd (REIL) and shortly the work will be started for installation of roof top solar panels appropriately.

ATR Item No 2 of 2: Transfer Policy of Staff: Shri A D Nagpal, raised the issue regarding inter regional transfer policy of Staff. He suggested that the staff may be transferred to their preferred place based on available vacancy in the Regions. The Chairperson shared that a lot of thinking has gone into the matter and transfer requests in the genuine cases may be considered for initial three years which may be extended upto five years. As a sound practice, the transfers need to be done only as exception to maintain a balance of workforce who join EPFO from various corners of the country through a competitive exam.

ATR Item No 13 of 2: TA/DA to non-Official trustees/Members of CBT: Shri K V Shekhar Raju, Member raised the issue with a concern that TA/DA to the non-Official trustees/Members does not seem to be appropriate, as current allowances have been pegged to the Grade pay of Rs 6600/- which is not an appropriate comparison. After verifying the scheme provisions of para 18 EPF Scheme, it was clarified that this item needs to be further clarified. It was decided that clarification would be submitted in the next meeting of the Committee.

Item No 3: Minutes of meeting of Sub Committee of the Executive Committee (EC)

The EC took note of the information as placed before it.

Item No 4. Policy for Security Arrangements for Offices and Residential premises of Central Board, EPF:

Proposal as contained in agenda item was approved with provision for review as and when needed. It was decided that security system for residential colonies for EPFO will be provided by the office, however some charges will be collected from the residents and no individual security shall be admissible to any Officer or Official.

Item No 5.

Manpower requirement for software development, testing maintenance of existing application software , UAN Data Management and other new software developments – proposal to hire the manpower of programmers from NISCI:

Item No 6.

Deployment of network administrator in the field offices through NISCI/UTITSL on NISCI rates:

CPFC informed the Committee that outsourced manpower is deployed for software development and networking from NISCI and UTITSL. Sh. Arun Goel, Addl. Secretary & F A stated that any such staff being hired should be according to the GFR norms (outsourcing by choice, according to rule 184 of GFR). The proposals in both the agenda items No 5 and 6 were approved.

Item 7 Hiring of alternate office accommodation for RO, Whitefield:

The proposal as contained in agenda was approved.

Item No 8. Arrears of rent in respect of Old Office Building of Regional Office, Peenya:

The proposal as contained in agenda was approved.

Chairperson further directed EPFO to present before the EC a proposal for enhancing delegation of powers, both administrative and financial in this regard to CPFC in the next meeting.

Item No 9. Interior work in the office space purchased by EPFO at East Kidwai Nagar, New Delhi:

After deliberations, and considering the expeditious completion of work, Committee decided to entrust the interior work of the office space purchased by EPFO at East Kidwai Nagar, New Delhi to the CPWD.

Item No 10. Renewal of Lease Agreement of Regional Office, Rajarjeshwari Nagar, Mysore Road, Bangalore:

The proposal as contained in the agenda was approved.

Item No 11. Award Scheme for Excellence in Key Performance Areas:

CPFC stated that the agenda item relates to appropriate evaluation of working in the field offices. For this, it is proposed that based on various points, the performance of field offices shall be evaluated. The best performing offices and staff would be awarded to motivate them with the aim of enhancing competitiveness and better performance. CPFC further informed that award ceremony can be done on the foundation day of EPFO every year.

The proposal as contained in the agenda was approved and CPFC was authorised to work out the details for implementation.

Item 12. Renewal of agreement with Tamilnadu Tourism Development Corporation Limited for Holiday Home at Kanyakumari, Tamilnadu- additional deposit of Rs31.05 lakhs.

CPFC informed that an amount of around Rs. 18.95 lakhs has already been deposited to Tamil Nadu Tourism Corporation and the remaining amount of about 31.05 lakhs remains to be paid to make the total deposit amount of Rs. 50 lakhs.

Chairperson wished to know how many people have availed this facility. Whether they have to pay for availing the facility of Holiday Home and who collected the amounts paid?

It was clarified that a nominal fee is paid by the officials of EPFO availing the facility of Holiday Home and this fee is collected by the EPFO office under whose jurisdiction the Holiday Home falls.

The proposal as contained in the agenda item was approved.

Item 13. Revision of rates of honorarium paid to the Guest Faculty invited for various training programmes at PDUNASS & ZTIs.

The proposal as contained in the agenda was approved.

Item 14. Implementation of consolidation process of field office database ad Unified Portal with PMRPY-additional requirement- regarding.

Presenting the agenda CPFC explained that 110 offices of EPFO have been brought on Central server. Remaining 10 offices were not brought because of railtel net connectivity issues which are likely to be resolved shortly. CPFC further elaborated that there is a lot of variability on the system load. It is the general tendency of the employers to submit their ECRs on the 14th & 15th day of the month. Further, there is the load of PMRPY cases. Since PMRPY is a new addition to the technical workload for EPFO, it was not accounted for during the planning phase. However, this load can be accommodated as four servers are already working and two additional servers have additionally been already purchased. However to make these servers operational, additional software support, memory and licences are required. For the same, the additional expenditure is proposed. Initially an amount of Rs. 195 Crore was sanctioned for this project of computerization and out of that amount, till

now around Rs.83 Crore have been utilised. The agenda therefore is put up for approval of additional expenditure to get the two additional servers functional.

The Chairperson desired to understand the wide gap between the sanctioned amount and the amount spent. Addl. CPFC HQ Sh. M. Narayanappa submitted that an item wise expenditure details shall be submitted before the committee in the next meeting.

With these deliberations, Chairperson stated that the amount to this project was already sanctioned, and the present proposal is within the sanctioned limit. The proposal contained in the agenda was noted by the Executive Committee and CPFC was authorised to proceed further to procure the items as proposed. The date to bring all remaining 9 offices except Port Blair on central sever was set as 20th April, 2017.

Item No 15: Role and Responsibilities of Zonal Offices.

The CPFC elaborated that post restructuring of the Organisation, a need has been felt to reorganise the role and responsibilities of the Zonal Offices as indicated in the agenda.

The proposal as contained in the agenda was approved.

Item No 16: Enhancement of Rent for Municipal Corporation Building hired by RO Tambaram.

The proposal as contained in the agenda was approved.

The items from 17 to 23

Due to paucity of time, items (17) to (23) were deferred. It was decided to place the items on 30th of March, 2017, the day of CBT as extended EC of 88th EC Meeting.

The meeting ended with a vote of thanks to the chair.

List of officers of EPFO who attended the 88th EC meeting held on 27-03-2017

S.N.	Name	Designation	Ministry/ Office
1.	Shri Manish Gupta	FA & CAO	Employees' P F Organisation
2.	Shri Rajesh Bansal	Director, PDUNASS	Employees' P F Organisation
3.	Shri M Narayanappa	ACC(HQ)	Employees' P F Organisation
4.	Dr S K Thakur	ACC(HQ)	Employees' P F Organisation
5.	Shri K Sarveswaran,	ACC(HQ)	Employees' P F Organisation
6.	Shri K L Goyal	ACC	Employees' P F Organisation
7.	Shri S. C. Goyal	ACC	Employees' P F Organisation
8.	Shri Chandramauli Chakraborty	ACC	Employees' P F Organisation
9.	Shri Mukesh Kumar	RPFC	Employees' P F Organisation
10.	Smt Aparajita Jaggi	RPFC	Employees' P F Organisation
11.	Shri Rakesh Sahrawat	RPFC	Employees' P F Organisation
12.	Shri Rizwan Uddin	RPFC	Employees' P F Organisation
13.	Shri Prithi chand	Section Officer	Employees' P F Organisation