

**EMPLOYEES' PROVIDENT FUND ORGANISATION**  
**MINUTES OF THE 95<sup>th</sup> MEETING OF**  
**THE EXECUTIVE COMMITTEE, CBT (EPF)**  
**(NEW DELHI; 20<sup>th</sup> MAY 2019, 03:00PM)**

The 95<sup>th</sup> meeting of the Executive Committee, CBT (EPF) was chaired by Shri Heera Lal Samariya, Secretary to the Govt. of India, Ministry of Labour and Employment. The following members attended the meeting.

1.	Ms. Sibani Swain, AS F&A, MoL&E	<b>Central Government representative</b>
2.	Shri Sanjay Bhatia	<b>Employers' representatives</b>
3.	Shri Sougata Roy Choudhury	
4.	Shri Virjesh Upadhyay	<b>Employees' representative</b>
5.	Shri Prabhakar J. Banasure	
6.	Shri Dilip Bhattacharya	
7.	Shri Prabhat K Dubey, Addl. Commissioner Labour, Madhya Pradesh (on behalf of Principal Secretary, Department of Labour, Govt. of Madhya Pradesh).	<b>State Government representative</b>
8.	Shri Sunil Barthwal	<b>CPFC &amp; Member Secretary (ex-officio)</b>

The following members could not attend the meeting and sought leave of absence.

1.	Ms. Anuradha Prasad, AS, MoL&E	<b>Central Government representative</b>
2.	Shri Govind Lele	<b>Employers' representative</b>
3.	Additional Chief Secretary to Government, Labour and Skills Department, Govt. of Kerala	<b>State Government representatives</b>
4.	Secretary, Labour & Employment Department, Govt. of Uttar Pradesh	

The list of officers of EPFO, who attended the meeting is at **Annexure A**.

CPFC welcomed the Chairman and all the members to the 95<sup>th</sup> meeting of the Executive Committee. He informed that meeting of EC could not be held for about one year as CBT was reconstituted in November, 2018 and EC was reconstituted on 15<sup>th</sup> February, 2019. Since model code of conduct came into existence on 10<sup>th</sup> March, 2019, the meeting was not held to avoid any possible violation of code of conduct.

CPFC thanked the members for attending the meeting at such short notice and assured that in future, agenda will be circulated well in advance for the meeting.

**Item A: Confirmation of minutes of the 94<sup>th</sup> meeting of EC, CBT (EPF) held on 25.06.2018.**

The Executive Committee confirmed the minutes of the 94<sup>th</sup> meeting of EC held on 25.06.2018, as circulated.

**Item B: Action Taken Statement in respect of decisions taken in the Executive Committee meetings held upto 25.06.2018 (94<sup>th</sup> EC Meeting).**

The Executive Committee took note of the action taken statement.

**Item C: Minutes of meetings of Sub-Committees of the Executive Committee.**

The Executive Committee took note of the information as placed.

**Item No. 1: Proposal for filling vacancies in the Sub-Committee on IT Reforms and in the Sub-Committee on Building & Construction.**

CPFC informed that the term of the present Executive Committee will expire on 23.05.2019. It was agreed that the Sub-Committees of the Executive Committee shall be reconstituted after reconstitution of the new Executive Committee.

The item was deferred.

**Item No. 2: Proposal for extension of outsourced technical manpower deployment at NDC through NICS I for further period of 6 months (i.e. from 01-10-2018 to 31-12-2018 and 01-01-2019 to 31-03-2019) for software development, testing, maintenance of existing Application Software, UAN Data Management of Unified Portal and other new software developments activities in EPFO.**

The Chairman observed that there should be biometric attendance for outsourced manpower.

The proposal contained in the agenda was approved with the modification that the extension of outsourced technical manpower deployed at NDC through NICS I was approved for the period from 01-10-2018 to 30-09-2019.

**Item No. 3: Continuity of essential services**

**I. MPLS-VPN connectivity through Railtel and BSNL at co-located Railtel Data Centres (DC, Gurgaon, DR, Secundrabad), National Data Centre, EPFO, Dwarka, New Delhi and EPFO Field Offices.**

**II. Internet Leased Line connection through Railtel and PGCIL at co-located Data Centres (DC, Gurgaon, DR, Secundrabad) and NDC, Dwarka, New Delhi.**

The proposal contained in the agenda was approved.

**Item No. 4: Proposal for hiring of 48 Data Entry Operators for Help Desk Operations from 01.01.2019 to 31.12.2019.**

The proposal contained in the agenda was approved.

**Item No. 5: Approval of proposal submitted by ICAI ARF, for Double Entry System of Accounting.**

The Chairman suggested to form an advisory committee for implementation of double entry accounting system in EPFO. It was decided that status regarding implementation of double entry accounting system should be informed in every meeting of the Executive Committee.

Sh. Sanjay Bhatia said that the new system should be implemented from the beginning of financial year.

The item was deferred.

**Item No. 6: Approval of release of payment for report submitted by ICAI ARF on Pilot study project on Migration Strategy at EPFO - Cash to Accrual Accounting.**

The proposal contained in the agenda was approved.

**Item No. 7: Status note on pending proposals in PFD.**

Regarding point number 1 of the agenda item for estimate for electrical works and installation of modular furniture in the municipality building hired for EPFO, Regional Office, Jangipur, the Chairman agreed that instead of incurring such high expenditure on undertaking works in rented building, it would be better to purchase land or acquire own building.

Regarding point number 9 of the agenda item, the proposal for purchase of land for construction of office building and staff quarters at K. R. Puram, Bangalore was approved. It was observed that as the land offered is around 11 acres it can be utilised for constructing office buildings for other Regional Offices of EPFO in Bangalore as well as for Zonal/Sub-Zonal training institute.

Regarding point number 11 of the agenda item, the proposal for purchase of land for EPFO Regional and Zonal Offices at Pune from Hindustan Antibiotics Ltd was approved. It was observed that the requirement of 67% land use for residential purpose can be met by constructing staff quarters also on that land.

The Chairman advised that, except for point numbers 9 and 11 for which decision has been taken in this meeting, regarding the remaining points mentioned in the agenda, status should be put up to him within 2 weeks, informing whether the proposal has to be approved or rejected.

**Item No. 8: Construction of compound wall for the newly constructed Office Building of Regional Office EPFO at Bareilly.**

The proposal contained in the agenda was approved.

**Item No. 9: Supplying, Installation, testing and commissioning of 11 KV, 250 KVA unitised substation for enhancement of electric load at the Regional Office Durgapur.**

The proposal contained in the agenda was approved.

**Item No. 10: Payment of interest on belated payments made to Ahmedabad Municipal Corporation being the cost of land purchased for Regional Office, Vatwa.**

The proposal contained in the agenda was approved.

**Item No. 11: Allotment of Land for construction of office building of EPFO at Regional Office, Bhagalpur.**

The proposal contained in the agenda was approved.

**Item No. 12: Construction of Annexe Building at Bangalore – Proposal for interior work including Modular Furniture.**

The proposal contained in the agenda was approved.

**Item No. 13: Construction of Office Building for EPFO at Chikmagalur – Preliminary Estimate for providing and fixing modular furniture, RCC retaining wall, additional electrical works VRF air-conditioners, lift, firefighting system, occupancy sensors, LAN cabling, UPS, CCTV, EPABX, PA system and solar power panel.**

The proposal contained in the agenda was approved.

**Item No. 14: Preliminary Estimate for replacement of existing 02 Nos. 625 KVA DG Set, 01 No. 200 KVA DG Set & 02 Nos. 16 Passengers Lift with new one installed at EPFO, Head Office, New Delhi.**

The proposal contained in the agenda was approved.

**Item No. 15: Construction of Regional Office Building including water supply, Sanitary installations electrical installations, development work and furniture work for EPFO office at Tumkur.**

The proposal contained in the agenda was approved.

**Item No. 16: Proposal for Acquiring Land for Construction of Office Building for Regional Office, Udupi.**

The proposal contained in the agenda was approved.

**Item No. 17: Onetime special repair works to be carried out at Regional Office, Ahmedabad.**

The proposal contained in the agenda was approved.

**Item No. 18: Renewal of lease deed for SRO, Park Street.**

The proposal contained in the agenda was approved.

**Item No. 19: Proposal for renewal of rent for RO, Haldwani.**

The proposal contained in the agenda was approved.

**Item No. 20: Detailed preliminary estimate for construction of 2 Nos. officers chambers at 2nd floor Regional Office, Kolkata.**

The proposal contained in the agenda was approved.

**Item No. 21: Renewal of Lease Agreement and revision of rent in r/o Office space occupied by at Regional Office, Kottayam: Request for approval of proposal.**

The proposal contained in the agenda was approved.

**Item No. 22: Renewal of rent of RO, Vapi – regarding.**

The proposal contained in the agenda was approved.

**Item No. 23: Proposal for renewal of lease of RO, Pune.**

The proposal contained in the agenda was approved.

**Item No. 24: Renewal of rent for Municipal Corporation Building and Annxe building hired by RO, Tambaram**

The proposal contained in the agenda was approved.

**Item No. 25: Proposal for Renewal of rent for Regional Office, Yelahanka**

The proposal contained in the agenda was approved.

**Item No. 26: Proposal for Renewal of lease and enhancement of rent for office premise of Regional Office, Ranchi.**

The proposal contained in the agenda was approved.

**Item No. 27: Estimate for providing cabins with toilets and visitors waiting area at 2<sup>nd</sup> floor for ACC Office, Coimbatore**

The proposal contained in the agenda was approved.

**Item No. 28: Special Repair Work of Regional Office, Goa**

The proposal contained in the agenda was approved.

**Item No. 29: Detailed preliminary estimate for renovation of Facilitation Centre (PRO Section) including electrical works at Regional Office, Kolkata**

The proposal contained in the agenda was approved.

**Item No. 30: Administrative approval and sanction of preliminary estimate submitted by CPWD for installation of fire alarm at 5<sup>th</sup> to 8<sup>th</sup> Floor at Regional Office, Thane**

The proposal contained in the agenda was approved.

**Item No. 31: Preliminary Estimate for replacement of 2 old lifts with new 8 passenger capacity lifts at EPFO, Regional Office, Kandivali**

The proposal contained in the agenda was approved.

**Item No. 32: Supplying, Installation of air-conditioners at EPFO, Regional Office, Kolkata.**

The proposal contained in the agenda was approved.

**Item No. 33: Extension of 2 (two) Nos Lift shaft from existing floor of G+3 to G+4 and other related civil works at EPFO Regional Office, Guwahati.**

The proposal contained in the agenda was approved.

**Item No. 34: Installation of firefighting system in the existing office building of Regional Office Bangalore.**

The proposal contained in the agenda was approved.

**Item No. 35: Misc. civil repair work, installation of modular furniture (partition work), installation of panel, DB and wiring for air conditioner, installation of air conditioners-24 numbers for the hired office premises of Regional Office Kandivali at MTNL Building (4th to 7<sup>th</sup> Floor).**

The proposal contained in the agenda was approved.

**Item No. 36: Providing and Fixing of Furniture, Interior, E&M Services & Horticulture Works by CPWD for ready built office space at Kidwai Nagar (East), New Delhi - Engagement of Consultant.**

The proposal contained in the agenda was approved.

**Item No. 37: Providing and Fixing of Furniture, Interior, E&M Services & Horticulture Works by CPWD for ready built office space at Kidwai Nagar (East), New Delhi - Approval of Estimate.**

The proposal contained in the agenda was approved.

**Item No. 38: Construction of office building for Regional Office, Bareilly (Uttar Pradesh) (Sub Head: Provision of Furniture).**

The proposal contained in the agenda was approved.

**Item No. 39: Installation of firefighting system in the existing office building of Regional Office, Nizamabad.**

The proposal contained in the agenda was approved.

**Item No. 40: Procurement of additional 125 KVA DG Set for Regional Office, Thane-I&II.**

The proposal contained in the agenda was approved.

**Item No. 41: Proposal of renewal of lease agreement for building hired on rent from Regional Office, Vatwa and new proposal for hiring of additional space in existing hired premises.**

The proposal contained in the agenda was approved.

**OTHER ISSUES:**

Sh. Dilip Bhattacharya said that the field offices should be given powers to carry out repair and maintenance works. Sh. Sanjay Bhatia said that powers of the Executive Committee related to physical facilities should be delegated to ACCs in charge of zones. Sh. Virjesh Upadhyay said that only policy level matters should be brought for consideration to the Executive Committee.

CPFC informed that Zonal ACCs already have the power to carry out minor repairs and special repairs involving expenditure upto Rs. 15 lakhs. The Chairman said that, as suggested, the powers can be delegated and information about decisions taken in exercise of the delegated powers, can be placed before the Executive Committee. CPFC said that the proposal for delegation of powers to officers of EPFO will be brought before CBT so that only those matters which require collective wisdom of the Executive Committee are put up for decision.

Sh. P. J. Banasure expressed concern that letters written by CBT members to EPFO officers are not responded to. CPFC assured to issue instructions in this regard.

Sh. Sanjay Bhatia expressed concern at retrospective implementation of judgement of Supreme Court regarding applicability of provident fund contributions on allowances paid to employees. CPFC assured to look into the matter.

Sh. Dilip Bhattacharya said that a meeting of representatives of trade unions and employers in the districts of Jalpaiguri, Darjeeling and Siliguri should be convened to identify and provide social security to employees who are coverable but not covered under EPF & MP Act. The Chairman said that the concerned Regional Office will be directed to look into the matter to ensure coverage of the eligible workers.

The meeting ended with vote of thanks to the chair.

**List of officers of EPFO who attended the 95<sup>th</sup> EC meeting held on 20-05-2019**

<b>S.No.</b>	<b>Name</b>	<b>Designation</b>
1.	Shri Hemant Jain	FA & CAO
2.	Ms. Rekha Yadav	ACC
3.	Dr. V. P. Singh	ACC(HQ)
4.	Shri R. M. Verma	ACC(HQ)
5.	Shri S. B. Sinha	RPFC-I
6.	Ms. Uma Mandal	ACC
7.	Shri Animesh Mishra	RPFC-I
8.	Shri Arif Lohani	RPFC-I
9.	Shri Sanjay Bisht	RPFC-I
10.	Shri Vineet Gupta	RPFC-I
11.	Shri Amiya Kant	RPFC-I
12.	Shri Yogesh Kumar	RPFC-I
13.	Shri Kaushal Singh	RPFC-II
14.	Shri Alok Kumar	RPFC-II
15.	Shri A. K. Paliwal	APFC
16.	Shri Lalit Kumar	APFC
17.	Shri Kewal Kishan	SO