



कर्मचारी भविष्य निधि संगठन  
Employees' Provident Fund Organisation  
(श्रम एवं रोजगार मंत्रालय, भारत सरकार)

(Ministry of Labour & Employment, Govt. Of India)

मुख्य कार्यालय / Head Office

भविष्य निधि भवन, 14-भीकाजी कामा प्लेस, नई दिल्ली-110066  
Bhavishya Nidhi Bhawan, 14-Bhikaiji Cama Place, New Delhi-110066  
(Phone No.26172685, Fax No.26173022)

No: BSC -1(1) 2016-17/

6215

Date:

03 JUL 2017

To

The Regional P.F. Commissioners-I in-charge of All Regional Offices

**Sub: - Balance Sheet for the year 2016-17**

**Ref: - BSC-1(1)2016-17/21806 dated 29.03.2017**

Sir/Madam

Kind reference is drawn from the letter containing reference no. BSC-1(1)2016-17/21806 dated 29.03.2017 regarding preparation of consolidated annual account for the year 2016-17. Due to change in central receipts system and adoption of centralised receipt module by EPFO during 2016-17, some information is required in the revised format.

Accordingly revised format in excel program has been created containing new heads to account for the amount received in respect of all receipts and payment account no. 1,2,10,21 and 22. The soft copy of the revised excel program is attached herewith. Also, for convenience the relevant links required for accommodating above changes are as under:

Sl.	Information	Link
a.	Date-wise, Bank-wise and Account-wise Monthly Cash Book of all the Five Accounts (A/c No. 1,2,10,21,22)	DA Cash Receipt Role-> Estt.-> Transaction-> Unified Receipt Data Upload-> Bank Status
b.	Date-wise summary of receipt cash book showing contribution, penal damages, interest u/s 7 Q etc.	Report Role Estt -> Report-> Cash Book
c.	Reconciled amount	Part of a and b.
d.	Un-reconciled amount/ challans	

This issue may be treated as urgent.

{This issues with the approval of FA & CAO}

Yours faithfully,

(Udit Chowdhary)

Addl. Central P.F. Commissioner (F&A)

**Encl: - As above**

Copy for information & necessary action to: -

1. All Additional CPFCs, (Zones)
2. All RPFCs of All Sub-Regional Offices
3. R.P.F.C. (Investment/Banking), Head Office