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**Employees' Provident Fund Organisation**  
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No. HRM-III/35(10)10/EO-AO Transfer Policy/24982

**Dated:**

**24 JAN 2018**

**To,**

**All Addl. Central P.F. Commissioners (Zones)/All Addl. CPFC (ASD)  
All Regional Provident Fund Commissioners (In-charge of Regional Offices)**

**Subject: Guidelines for transfer of officers in the cadre of Enforcement Officer /  
Accounts Officer (EO/AO) – clarification- Regarding**

**Reference:** Head Office No. HRM-III/35(10)10/EO-AO Transfer Policy/23467 dated 16.01.2018.

Sir / Madam,

Please refer to Head Office circular Head Office No. HRM-III/35(10)10/EO-AO Transfer Policy/23467 dated 16.01.2018 whereby guidelines for transfer of officers in the cadre of Enforcement Officer / Accounts Officer was circulated.

2. This office is in receipt of communications from field offices seeking certain clarifications viz. whether the Committee to be constituted for transfer of EO/AOs can be constituted with RPFC-I of Zonal Office handling HR matters instead of the senior most RPFC-I of the Zonal Office and whether the policy would apply in the case of first/initial posting of EO/AO on direct recruitment or on promotion under DP or EQ quota.

3. The matter has been examined in Headquarters and the following clarifications are offered:

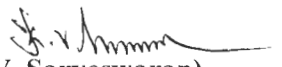
- (i) Zonal ACCs may constitute the Committee for transfer of EO/AOs either with senior most RPFC-I in Zonal Office or with the RPFC-I handling HR matters in Zonal Office as deemed appropriate and necessary. The transfer policy of EO/AO circulated vide No. HRM-III/35(10)10/EO-AO Transfer Policy/23467 dated 16.01.2018 would stand amended to that extent.
- (ii) Placement of EO/AOs on direct recruitment or on promotion under DR or EQ quota would not fall under the transfer policy for EO/AO communicated vide circular dated

16.01.2018 as the policy would only apply after the incumbents have joined the first posting on appointment/promotion. In such cases the Zonal ACCs can assign the first/initial place of posting of EO/AOs on appointment /promotion duly considering administrative grounds of vacancies in different offices in the state and ensuring an equitable and fair distribution of newly appointed EO/AOs vis-à-vis the workload and targets of the State/ Zone.

4. Zonal Offices may accordingly decide any pending matter of posting/transfer of EO/AOs,

[This issues with the approval of the CPFC]

Yours faithfully,

  
(K.V. Sarveswaran)

Additional Central Commissioner (HQ)(HR)

Copy to:-

- 1) PPS to CPFC
- 2) CVO/FA & CAO/Director PDNASS.
- 3) All RPFCs Head Offices/ZTIs.
- 4) Secretary General AIEPFOA Vadodara
- 5) Secretary General AIEPFSF, Hyderabad.
- 6) AD (OL) for issue of Hindi Version.
- 7) RPFC, NDC for uploading on the EPFO Website.
- 8) Guard File.