

For web circulation



कर्मचारी भविष्य निधि संगठन  
**Employees' Provident Fund Organisation**  
श्रम एवं रोजगार मंत्रालय, भारत सरकार  
Ministry of Labour & Employment, Government of India  
भविष्य निधि भवन / Bhavishya Nidhi Bhawan  
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No.HRM-VIII/HR-Soft /2017

24/94

Dated: 23 JAN 2018

To,

All Addl. Central P.F. Commissioner in Zones,  
All Regional P.F. Commissioner-I in Regional Offices,  
All Regional P.F. Commissioners-II.

**Subject: Posting profile of officers in HR-Soft (Software for HR management)-  
Regarding.**

Sir,

The posting profile of all the officers has been uploaded on HR-Soft. Accordingly, it is requested that individual officers may be asked to login and verify their posting profile. Any discrepancies must immediately be brought to the attention of the Nodal officer for HR-Soft at the concerned office.

2. All ACCs in Zonal offices including ACC (ASD) at Head Office are requested to send a report certifying that the posting profile of all the officers in their office have been verified and are correct by 09.02.2018, positively. A soft copy of the same may also be sent to email ID [hrsoft.hrm@epfindia.gov.in](mailto:hrsoft.hrm@epfindia.gov.in).

Yours faithfully,

23.01.2018

(Chandramauli Chakraborty)  
Additional Central P.F. Commissioner (HRM)