



कर्मचारी भविष्य निधि संगठन
Employees' Provident Fund Organisation

(श्रम एवं रोजगार मंत्रालय भारत सरकार)
(Ministry of Labour & Employment, Govt. Of India)

मुख्य कार्यालय / Head Office
भविष्य निधि भवन, 14-भीकाजी कामा प्लेस, नई दिल्ली-110066

Bhavishya Nidhi Bhawan, 14- Bhikaji Cama Place, New Delhi – 110066

No. Bkg.1(34) 2017/Bank Commn./UBI//157

Date: 05-10-18

To

All Addl. CPFCs, Zones.
All RPFCs In charge of Offices.

Sub: Refund of Double Payment by ECR -Reg.

Ref: IS division circular No NDC/ECR reject/2017/2504 dated 11.07.2017.

Sir,

Please refer to above circular wherein all the offices were issued guidelines to deal with requests from employers for refund or to modify ECR (copy enclosed).

2. In spite of guidelines issued in above matter, a number of complaints are being received in Head Office in connection of non refund of wrong / excess / double payments made by establishment through ECR. The issue has been seriously viewed and it is instructed that all such complaints from employers should be promptly responded within a time frame of 15 days.

3. It is directed to sensitize all officers at Regional Offices to resolve such complaints in a time bound manner.

Yours faithfully,

(Jag Mohan)

Addl. Central P.F. Commissioner-HQ (F&A)



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Bhavishya Nidhi Bhawan, 14, Bhikaiji Cama Place, New Delhi - 110 066.

NDC/ECR REJECT/2017/2504

Dt. 11.07.2017

To

All ACCs in charge of Zones
All RPFC-I/RPFC-II In-charge of Regional Offices

Sub: ECR Rejection / Revision – Pre / Post Unified Portal - Regarding

Sir,

As we are aware, ECRs (UAN based) are getting submitted in unified Portal and employers are making payment in central account. It is learnt that the Field Offices are receiving request from employer for refund / to modify ECR for the following

1. Incorrect UAN mentioned in ECR
2. Incorrect Month/Year was mentioned in ECR
3. Double Payment made by employer for same month using different TRRN.
4. Double Payment paid by employer against same TRRN and wants to get refund.
5. To refund the amount against amount paid in misc. option.

Incorrect Month/ Year was mentioned in ECR:

IS Division has provided a new functionality "**ECR Revision (Month/Year)**" in the EPFO application Version 5.33 to revise ECRs where month and year needs to be changes provided no settlement is made and no PMRPY beneficiary exists.

Incorrect UAN mentioned in ECR / Double TRRN for the same month:

IS Division has provided a new functionality "**ECR Rejection (NEW)**" in the EPFO Application Version 5.36 to reject ECRs. Field offices may have the option to adjust the amount against the future TRRN using Establishment VDR (functionality to be provided in Unified FO interface in near future) or refund the amount to the employer by selecting '**OTHERS**' for payment.

Shri Mohd. Qamar (AD-1)
Immediate plan
W/land
11/07/17



Double Payment paid by employer against same TRRN:

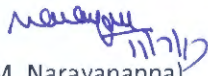
Unified portal has already taken steps to refund the amount to the employer directly to their bank account and hence no action is required at field office level.

To refund the amount against amount paid in misc. option:

As on date, misc. payments and receipts are being managed by field office manually. Hence field office may refund the amount to the employer after verifying the details fully by the concerned, by preparing a cheque manually. Against this cheque, Misc. payment entry in the application software may be made.

Field office may also option also to adjust the amount against the future TRRN using Establishment VDR (functionality to be provided in Unified FO interface in near future).

Yours faithfully,


(M. Narayanappa)
ACC HQ(IS)

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- ✓ 1. RPFC-I(NDC) for Web upload.
2. Dy.Director(OL) for Hindi version.