कर्मचारी भविष्य निधि संगठन
(श्रम एवं रोजगार मंत्रालय, भारत सरकार)

EMPLOYEES' PROVIDENT FUND ORGANISATION
(Ministry of Labour & Employment, Govt. of India)
मुख्य कार्यालय / Head Office
भविष्य निधि भवन, 14-भीकाजी कामा प्लेस, नई दिल्ली-110 066
Bhavishya Nidhi Bhawan, 14, Bhikaiji Cama Place, New Delhi 110 066.

Date: 07.01.2019

No. C-I/4(3)2016(AP&OR)1(4) /204.

To

All the Addl. Central PF Commissioners,
All the Regional PF Commissioner – Is & IIs (OIC)
Regional Offices

Sub:- Internal procedure for processing coverage applications under Section 1(4) of the EPF & MP Act, 1952 - reg.

Sir,

Attention is invited towards Head Office Circular No. C-I/4(3)2016/AP-OR/1(4)2709 dated 05.05.2017 on the above subject by which the procedure for processing coverage applications under Section 1(4) of the EPF & MP Act, 1952 was prescribed.

2. However, on review, after issuance of fresh instructions / guidelines, it has been seen that only 108 proposals have been received after May, 2017.

3. Whereas as per the information provided by IS Division a large number of establishments have obtained code number through OLRE during the last 3 financial year i.e. from 2015-16 to 2017-18 for voluntary coverage under Section 1(4) of EPF & MP Act, 1952. The Office-wise and Zone-wise information is enclosed.

4. Therefore, all Zonal Addl. CPFCs are once again advised to forward their recommendations for notification under Section 1(4) of the Act of all establishments which are not coverable under Section 1(3). The establishments which have become coverable under Section 1(3) shall be treated as statutory coverage and may be reflected as covered under Section 1(3) only.

5. It is informed that CPFC has expressed displeasure that RPFCs in charge & ACC (Zone's) have been keeping the voluntary coverage proposals pending at their end and have failed to promptly dispose off the cases.

6. Any case received beyond 3 months of receipt shall be sent with justification for delay and in any case shall not be delayed beyond in months in any case. Appropriate action shall be taken against erring official for keeping the proposal received in office for long time.

Yours faithfully,

Encl: As above.

(Jag Mohan)
Addl. Central PF Commissioner - HQ (Compliance)

SL_NO	Office_id	Zone	Office_Name	No. of Establishments to whom Code No. issued under Section 1(4)		
				2015-16	2016-17	2017-18
1	122	ANDHRAPRADESH	GUNTUR	114	126	175
2	121	ANDHRAPRADESH	KADAPA	85	102	167
3	126	ANDHRAPRADESH	RAJAMUNDRY	42	62	83
4	124	ANDHRAPRADESH	VISHAKAPATNAM	52	160	200
5	240	BENGALURU	BANGALORE	201	270	428
6	248	BENGALURU	BOMMASANDRA	84	144	247
7	249	BENGALURU	K R PURAM (WHITEFIELD)	168	222	399
8	483	BENGALURU	MYSORE ROAD	75	147	258
9	247	BENGALURU	PEENYA	76	101	195
10	141	BIHAR & JHARKHAND	BHAGALPUR	29	58	153
11	231	BIHAR & JHARKHAND	JAMSHEDPUR	23	61	74
12	142	BIHAR & JHARKHAND	MUZAFFARPUR	49	140	409
13	140	BIHAR & JHARKHAND	PATNA	33	179	272
14	230	BIHAR & JHARKHAND	RANCHI	119	140	255
15	417	CHENNAI & PUDUCHERRY	AMBATTUR	92	207	390
16	410	CHENNAI & PUDUCHERRY	CHENNAI	154	277	405
17	420	CHENNAI & PUDUCHERRY	PONDICHERRY	14	15	45
18	418	CHENNAI & PUDUCHERRY	TAMBARAM	118	188	288
19	416	CHENNAI & PUDUCHERRY	VELLORE	13	34	72
20	460	DELHI & UTTARAKHAND	DEHRADUN	77	163	271
21	101	DELHI & UTTARAKHAND	DELHI (NORTH)	338	423	604
22	105	DELHI & UTTARAKHAND	DELHI (SOUTH)	145	275	359
23	461	DELHI & UTTARAKHAND	HALDWANI	13	73	99
24	104	DELHI & UTTARAKHAND	LAXMI NAGAR	128	190	257
25	180	GUJRAT	AHMEDABAD	113	192	323
26	187	GUJRAT	BHARUCH	6	28	78
27	185	GUJRAT	NARODA	20	58	61
28	183	GUJRAT	RAJKOT	185	226	316
29	181	GUJRAT	SURAT	21	64	91
30	182	GUJRAT	VADODARA	29	58	80
31	184	GUJRAT	VAPI	37	58	55
32	186	GUJRAT	VATWA	9	15	21
33	200	HARYANA	FARIDABAD	57	103	134
34	203	HARYANA	GURGAON	147	225	347
35	201	HARYANA	KARNAL	52	88	177
36	202	HARYANA	ROHTAK	9	48	120
37	245	KARNATAKA & GOA	BELLARY	15	60	77
38	246	KARNATAKA & GOA	CHIKAMAGALUR	44	88	223
39	170	KARNATAKA & GOA	GOA	27	47	55
40	241	KARNATAKA & GOA	GULBARGA	16	18	47
41	242	KARNATAKA & GOA	HUBLI	158	213	310
42	243	KARNATAKA & GOA	MANGALORE	51	79	207
43	244	KARNATAKA & GOA	MYSORE	138	182	186
44	250	KARNATAKA & GOA	RAICHUR	13	17	41
45	251	KARNATAKA & GOA	SHIMOGA	27	22	49
46	252	KARNATAKA & GOA	UDUPPI	9	36	119
47	272	KERALA & LAKSHADWEEP	KANNUR	28	30	24
48	273	KERALA & LAKSHADWEEP	KOCHI (COCHIN)	114	204	259
49	275	KERALA & LAKSHADWEEP	KOLLAM	13	30	15
50	274	KERALA & LAKSHADWEEP	KOTTAYAM	13	11	29

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51	271	KERALA & LAKSHADWEEP	KOZHIKODE (CALICUT)	52	58	64
52	270	KERALA & LAKSHADWEEP	THIRUVANANTHAPURAM(TRIVENDRUM)	53	72	96
53	291	MADHAYA PRADESH & CHATTISGARH	BHOPAL	43	55	136
54	294	MADHAYA PRADESH & CHATTISGARH	GWALIOR	63	129	297
55	290	MADHAYA PRADESH & CHATTISGARH	INDORE	50	48	207
56	292	MADHAYA PRADESH & CHATTISGARH	JABALPUR	60	99	213
57	160	MADHAYA PRADESH & CHATTISGARH	RAIPUR (CHATTISGARH)	16	37	182
58	481	MADHAYA PRADESH & CHATTISGARH	SAGAR	13	35	89
59	293	MADHAYA PRADESH & CHATTISGARH	UJJAIN	5	7	53
60	320	MAHARASHTRA	AKOLA	56	72	105
61	311	MAHARASHTRA	AURANGABAD	70	67	99
62	312	MAHARASHTRA	KOLHAPUR	159	191	353
63	313	MAHARASHTRA	NAGPUR	90	164	316
64	314	MAHARASHTRA	NASIK	103	348	469
65	315	MAHARASHTRA	PUNE	190	358	575
66	316	MAHARASHTRA	SOLHAPUR	47	359	498
67	310	MUMBAI -1	BANDRA(MUMBAI-I)	184	223	226
68	317	MUMBAI -2	MALAD (KANDIVALI)	178	247	311
69	318	MUMBAI -2	THANE (MUMBAI-II)	121	272	275
70	319	MUMBAI -2	VASHI	106	153	224
71	341	NORTH-EASTERN REGION	AGARTALA	11	30	41
72	340	NORTH-EASTERN REGION	GUWAHATI	168	288	2823
73	342	NORTH-EASTERN REGION	SHILLONG	4	61	34
74	343	NORTH-EASTERN REGION	TINSUKIA	40	20	229
75	362	ODISHA	BERHAMPUR	26	110	137
76	360	ODISHA	BHUBANESWAR	118	288	514
77	363	ODISHA	KEONJHAR	63	86	131
78	361	ODISHA	ROURKELA	8	118	148
79	381	PUNJAB & HIMACHAL PRADESH	AMRITSAR	14	21	45
80	382	PUNJAB & HIMACHAL PRADESH	BHATINDA	8	6	49
81	380	PUNJAB & HIMACHAL PRADESH	CHANDIGARH	32	80	84
82	384	PUNJAB & HIMACHAL PRADESH	JALANDHAR	29	23	30
83	383	PUNJAB & HIMACHAL PRADESH	LUDHIANA	4	6	15
84	220	PUNJAB & HIMACHAL PRADESH	SHIMLA	234	1019	1602
85	400	RAJASTHAN	JAIPUR	126	260	566
86	401	RAJASTHAN	JODHPUR	141	159	456
87	402	RAJASTHAN	KOTA	11	13	59
88	403	RAJASTHAN	UDAIPUR	70	132	165
89	411	TAMILNADU	COIMBATORE	54	134	195
90	412	TAMILNADU	MADURAI	73	107	263
91	421	TAMILNADU	NAGERCOIL	19	36	68
92	413	TAMILNADU	SALEM	89	209	455
93	414	TAMILNADU	TIRUNELVELI	137	130	235

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94	415	TAMILNADU	TRICHY	112	270	317
95	120	TELANGANA	HYDERABAD	198	327	530
96	129	TELANGANA	KARIMNAGAR	2	9	13
97	128	TELANGANA	KUKATPALLI	97	96	146
98	123	TELANGANA	NIZAMABAD	0	5	17
99	127	TELANGANA	PATANCHERU	38	38	50
100	130	TELANGANA	SIDDIPET	4	3	1
101	125	TELANGANA	WARANGAL	7	23	34
102	431	UTTARPRADESH	AGRA	2	26	65
103	482	UTTARPRADESH	ALLAHABAD	6	29	27
104	432	UTTARPRADESH	BAREILLY	36	84	301
105	433	UTTARPRADESH	GORAKHPUR	10	13	72
106	430	UTTARPRADESH	KANPUR	103	215	262
107	434	UTTARPRADESH	LUCKNOW	4	62	112
108	435	UTTARPRADESH	MEERUT	46	111	206
109	437	UTTARPRADESH	NOIDA	36	83	167
110	436	UTTARPRADESH	VARANASI	30	32	64
111	471	WB,A&N Islands & Sikkim	BARRACKPORE(TITAGARH)	32	88	211
112	473	WB,A&N Islands & Sikkim	DARJEELING	3	3	28
113	474	WB,A&N Islands & Sikkim	DURGAPUR	33	87	147
114	472	WB,A&N Islands & Sikkim	HOWRAH	17	26	52
115	475	WB,A&N Islands & Sikkim	JALPAIGURI	8	17	63
116	480	WB,A&N Islands & Sikkim	JANGIPUR	1	6	14
117	470	WB,A&N Islands & Sikkim	KOLKATA	125	220	319
118	478	WB,A&N Islands & Sikkim	PARK STREET	36	31	38
119	476	WB,A&N Islands & Sikkim	PORT BLAIR	121	119	109
120	477	WB,A&N Islands & Sikkim	SILIGURI	104	43	127
				7942	**14353**	**26173**

Subject: **Data of 1(4) Coverage**
To: Regional PF Commissioner EPFO Ministry of Labour <rc.ndc@epfindia.gov.in>,
RPFC IS <rc.is@epfindia.gov.in>, rpfc caiu <rpfc.caiu@epfindia.gov.in>,
HARSH VARDHAN KAUSHIK <harsh.kaushik@epfindia.gov.in>
Cc: Jagmohan Addl CPFC <jagmohan@epfindia.gov.in>

(10)

Date: 14-12-18 11:16 AM
From: "RPFC Compliance One Head Office" <rc.compliance1@epfindia.gov.in>

Sir,

As part of e-Governance initiatives OLRE portal has been functioning under the supervision of IS & CAIU.

In this regard, CPFC desires to know the no. of establishments who have obtained code no. under section 1(4) of the Act through OLRE portal.

Accordingly, it is requested that the information about code no. allotted under Section 1(4) may please be provided in the following format.

Sl.No	Name of Zone	Name of RO	No. of Establishments to whom Code No. issued under Section 1(4)		
			2015-16	2016-17	2017-18

This may be treated as **MOST URGENT**

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Regards,
Aprajita Jaggi,
RPFC-I (Compliance-I)
EPFO, Head Office

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कर्मचारी भविष्य निधि संगठन
(श्रम एवं रोजगार मंत्रालय, भारत सरकार)
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Bhavishya Nidhi Bhawan, 14, Bhikaiji Cama Place, New Delhi – 110 066.

C-I/4(3)2016/AP-OR/1(4)/2709

Date: 5.5.2017
05 MAY 2017

To

All ACC
All RPFCs-I/II
ROs

Sub: Internal Procedure for processing coverage applications under section 1(4) of the EPF & MP Act, 1952- regarding.

Sir

Please refer to this office circular No. C-IV/Vol.Cov/Misc./DL/NZ/35929-1129 dated 13-02-2009 on the above mentioned subject wherein the procedure for processing coverage applications under section 1(4) of the Act was explained enclosing a Performa required to be submitted by the Zonal Addl. CPFCs.

On a further review it has been found that certain changes are needed in the Performa required to be submitted by the Zonal Addl. CPFCs.

Accordingly, a revised Performa is enclosed (overleaf), incorporating certain additional information required to be submitted/ collected from the different field offices. All Zonal Addl. CPFCs are requested to forward recommendations for coverage u/s 1(4) for approval of the Central P.F. Commissioner in the revised Performa. It is reiterated that the original application or any other documents except the Performa and the month wise payment position of the establishment should not be sent to Head Office.

The other procedure of Zonal Addl. CPFCs for making arrangements for notification of such establishment u/s 1(4) directly, remains unchanged. After making notifications in the official Gazette, a copy of the notification may be sent to Head Office.

Yours faithfully,

Encl: As above.

(Aprajita Jaggi)
RPFC-I (Compliance)

Sl. No.	Name of the Estt.	Date of agreement between the employer and the majority of the employees for application of the Act	Code No.	Date of application for coverage u/s 1 (4)	Date of coverage u/s 1(4)	Date of issue of Code No.	No. of employees	Current compliance position	If the estt. has subsequently become coverable u/s 1(3) of the Act, the date from which it is coverable u/s 1(3)	Remark

Month-wise payment position of each establishment since the recommended date of coverage under Section 1(4), showing the number of employees in each month is enclosed.

The above establishments satisfy the conditions for coverage under Section 1(4) of the EPF & MP Act, 1952 from the dates mentioned above. Th establishments are otherwise not coverable under Section 1(3)or Section (2) of the Act. The same may be approved for notification in the Official Gazett please.

(ACC Zone)