



कर्मचारी भविष्य निधि संगठन

## Employees' Provident Fund Organisation

(भ्रम एवं रोजगार मंत्रालय, भारत सरकार)

(Ministry of Labour & Employment, Govt. Of India)

मुख्य कार्यालय /Head Office

भविष्य निधि भवन, 14 भीकाजी कामा प्लेस, नई दिल्ली - 110066.

Bhavishya Nidhi Bhawan, 14-Bhikaji Cama Place, New Delhi-110066

FAX: 011-26173022, Tel No. 011-26172685, Mail ID:- rc.fa@epfindia.gov.in

No. Fin./Misc./Circular/2018

Dated: 03.08.2018

To

The Additional CPFC of the Zones/Director (PDUNASS)/  
Addl CPFC (ASD), Head Office/ACC(IS)  
RPFC-I, ROs/RPFC-I, ZTIs  
RPFC-II, ROs

03 AUG 2018

**Sub: Procurement of Goods and Services by way of E-Publishing, E-Procurement & GeM -regarding.**

The Head Office is in receipt of various proposals from different divisions for financial concurrence. While processing the same, it is observed that at times proposals are not in conformity with the applicable GFR Rules. The Guidelines for Procurement of Goods and Services are laid out under Rule 142 to Rule 206 of GFR.

The **Rule 149.Govt. e- Marketplace (GeM)** has made it mandatory for procurement of Goods and Services by the Ministries/Departments that are available on GeM. All procuring offices are to strictly follow the conditions laid out in Rule 149 (i) to Rule 149(viii) of the GFR on GeM.

However in order to bring more transparency and best price discovery of the Goods & Services being procured by the office, it is important that the information in regards to procurement process should be widely publicized, as laid out under **GFR Rule159 E-Publishing**. This information should also be compulsorily uploaded in the tenders section of the EPFO website including the ones being processed through GeM, in order to give wide publicity so as to ensure healthy competition for best price discovery.

As per **Rule 160.E-Procurement** of GFR, it is mandatory for Ministries/Departments to receive all bids through e-procurement portals in respect of all procurements and EPFO offices should also strictly follow the same.

Accordingly, in order to bring uniformity in procurement of Goods & Services in EPFO, all offices are hereby directed to strictly adhere to the applicable GFR provisions, while procuring Goods & Services for EPFO, especially GFR Rule 149, Rule 159 & Rule 160, so as to ensure procurement of Goods & Services in the most efficient and transparent manner for EPFO.

(Issues with the approval of the Competent Authority)



(Rajiv Bisht)  
REGIONAL P.F. COMMISSIONER-I (F&A)