ई/ मेल-E-mail: rc.hrm.@epfindia.gov.in

दूरभाष /Telephone : 011-26186512
फैक्स /Fax : 011-26164724

कर्मचारी भविष्य निधि संगठन
(श्रम एवं रोजगार मंत्रालय, भारत सरकार)
Employees' Provident Fund Organisation
(Ministry of Labour & Employment, Govt. Of India)
मुख्य कार्यालय/ Head Office
भविष्य निधि भवन, 14- भीकाजी कामा प्लेस, नई दिल्ली -११००६६
Bhavishya Nidhi Bhawan, 14-Bhikaji Cama Place, New Delhi-110066
Website: www.epfindia.gov.in, www.epfindia.nic.in

No. HRM-I/G-12(1)2018/13955 **Dated: 09.11.2018**

09 NOV 2018

To

All Addl. CPFC (Zones)/PDNASS
All RPFCs In-charge of Regional Offices/ZTIs

Sub: Inviting options for posting to Publicity Division for strengthening the Publicity Division-reg.

Madam/Sir,

EPFO Head Office is in the process of revamping its Social media & Publicity cell in Head Office. For this purpose, we are in the process of identifying officers and staff having desired qualifications, skills or aptitude to handle such activities in Head Office.

2. Applications are therefore, invited from our Officers as well as staff working in various field offices having desired flair and interest to work in the above field. The officers/staff selected for this purpose shall be accommodated as per their existing rank. They should be willing to serve at Head Office for a period of 2-3 years initially. Willing Officer/staff may apply in the enclosed proforma duly signed and scanned by email at rc1.hrm@epfindia.gov.in so as to reach within a period of 10 days and in any case by 20.11.2018 positively.

Yours faithfully,

09/11/2018

Encl: As above.

(Sanjay Bisht)
Regional P.F. Commissioner-I (HRM)

कर्मचारी भविष्य निधि संगठन
(श्रम एवं रोजगार मंत्रालय, भारत सरकार)
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No. HRM-I/G-12(1)2018 **Dated: 09.11.2018**

INVITING OPTIONS FOR ASSIGNMENT IN PUBLICITY DIVISION OF EPFO HEADQUARTERS

It is proposed to invite applications from officers and staff for posting to Publicity Division in Head Office, EPFO.

The application must be submitted through proper channel in the proforma given below. A brief note on how the officer will contribute effectively in the Publicity and Social Media Wing of Headquarters may be enclosed.

Persons having educational qualifications in Marketing or Mass Communication from recognized University/Institutions of the Central Government/State Government shall have added advantage.

Applicants can also enclose a sample of their work done in the past in the area of Mass Communication, Publicity or Marketing. The proforma duly filled in and signed may be sent by e-mail to rc1.hrm@epfindia.gov.in by 20.11.2018 .

PROFORMA FOR APPLICATION

1. **Name :**
2. **Date of birth :**
3. **Designation :**
4. **Present place of posting :**
5. **Contact No. :**
6. **E-mail address :**
7. **Enclosures attached:**

Signature
Name:
Designation