



कर्मचारी भविष्य निधि संगठन

(श्रम एवं रोजगार मंत्रालय, भारत सरकार)

**EMPLOYEES' PROVIDENT FUND ORGANISATION**

(Ministry of Labour & Employment, Govt. of India)

मुख्य कार्यालय / Head Office

भविष्य निधि भवन, 14-भीकाजी कामा प्लेस, नई दिल्ली-110 066.

Bhavishya Nidhi Bhawan, 14, Bhikaiji Cama Place, New Delhi - 110 066.



No. HRM-III/ 9(1)/2018/EO-AO/Superannuation

Date:

To

All Addl. Central P F Commissioner (Zones)  
All Regional P F Commissioners,  
All Regional Offices

22 MAY 2018

**Subject:-Issue Vigilance Clearance Certificate (VCC) in connection with Superannuation Regarding.**

Sir,

Please refer to above cited subject. It has been observed that request for VCC in respect of officials/officers due for superannuation are being received quite late resulting in last minute rush and avoidable delays.

2. In this connection, all the Zonal Offices are requested to ensure that the requisite performa for obtaining Vigilance Clearance Certificate (VCC) for the purpose of retirement on superannuation is sent to this office by 7<sup>th</sup> of the month positively so that the VCC is obtained on time.

Encl.

Yours, faithfully,

(N. Thothar)

Regional P.F. Commissioner-I (HRM)

**Employees' Provident Fund Organization**  
**Head Office, New Delhi**

No.

Date:

**PROFORMA FOR SEEKING VIGILANCE CLEARANCE**

Vigilance Section is requested to furnish Vigilance Clearance Certificate in respect of following officer (s):

1.	Name of the Officer	
2.	Designation	EO/AO EID NO
3.	Present place of posing	RO,
4.	Vigilance Clearance is required for the purpose of (Please tick the relevant column)	<div><div>i.</div><div>Empanelment</div></div> <div><div>ii.</div><div>Deputation</div></div> <div><div>iii.</div><div>Training Programme (except mandatory training)</div></div> <div><div>iv.</div><div>Appointment to sensitive posts</div></div> <div><div>v.</div><div>Promotion/ confirmation</div></div> <div><div>vi.</div><div>ACP/MACP</div></div> <div><div>vii.</div><div>Voluntary retirement/resignation</div></div> <div><div>viii.</div><div>Retirement on superannuation</div></div> <div><div>ix.</div><div>Issue of NOC for passport/visa/private visit abroad.</div></div> <div><div>x.</div><div>For other purpose not covered above.</div></div>

**Regional P.F. Commissioner-I /OIC**