



कर्मचारी भविष्य निधि संगठन  
(श्रम एवं रोजगार मंत्रालय, भारत सरकार)  
Employees' Provident Fund Organisation  
(Ministry of Labour & Employment, Govt. Of India)

मुख्य कार्यालय/Head Office

भविष्य निधि भवन, 14-भीकाजी कामा प्लेस, नई दिल्ली -110 066  
Bhavishya Nidhi Bhawan, 14-Bhikaiji Cama Place, New Delhi-110 066

Website: [www.epfindia.gov.in](http://www.epfindia.gov.in), [www.epfindia.nic.in](http://www.epfindia.nic.in)

No.HRM-IV/RTI/2017/PA-PS/

Dated:-

7911

26 DEC 2018

26 DEC

**Subject:- SUPPLY OF INFORMATION UNDER RIGHT TO INFORMATION ACT, 2005.**

Whereas **Sh. Gopalan Raghavan** has made a request in writing vide his application dated **29.04.2018** received in this section/office on 17.05.2018 for obtaining information under Section 6(1) of RTI Act, 2005.

The requisite information available on records were provided to the applicant vide this office letter no. HRM-III/1(21)2018/RTI/3356 dated 15.06.2018. An appeal against filed by Sh. G. Raghavan under RTI Act, 2005 against his RTI application for dissatisfaction of the information except point no. 1 & 19 forwarded by CPIO (HRM). The said appeal was disposed of by the Appellate Authority based on the receipt of relevant papers and directed to re-examine and provide the information/documents that are available. Accordingly, the matter has been re-examined by CPIO and the Point no. 3 & 10 (a) to (C) mentioned in application submitted by Sh. G. Raghavan under RTI ACT, 2005 is closely related to and held by CPIO (Zonal Office/Regional Office/ ASD(HQ). It is therefore, requested to provide the information/documents that are available to the applicant directly under information to this office. A copy of the RTI application is enclosed herewith.

  
(N. Thothar)  
CPIO/RPFC-I(HRM)

To,

1.CPIO (ZO/RO/ASD)

2.Sh. G. Raghavan,  
6/5, K.V. Colony, 3<sup>rd</sup> Street,  
West mambalam,  
Chennai – 600033.

# RTI REQUEST DETAILS (आरटीआई अनुरोध विवरण)

Registration Number (पंजीकरण संख्या) :	EPFOG/R/2018/54119	Date of Receipt (प्राप्ति की तारीख) :	29/04/2018
Type of Receipt (रसीद का प्रकार) :	Online Receipt	Language of Request (अनुरोध की भाषा) :	English
Name (नाम) :	Gopalan Raghavan	Gender (लिंग) :	Male
Address (पता) :	6/5 K V Colony 3rd Street West Mambalam Chennai 60, Pin:600033		
State (राज्य) :	Tamilnadu	Country (देश) :	India
Phone Number (फोन नंबर) :	+91-4424743257	Mobile Number (मोबाईल नंबर) :	+91-9841753670
Email-ID (ईमेल-आईडी) :	raghavan.g11@gmail.com		
Status (स्थिति)(Rural/Urban) :	Urban	Education Status :	Graduate
Is Requester Below Poverty Line ? (क्या आवेदक गरीबी रेखा से नीचे का है?) :	No	Citizenship Status (नागरिकता) :	Indian
Amount Paid (राशि का भुगतान) :	10 ) (original recipient)	Mode of Payment (भुगतान का प्रकार) :	Payment Gateway
Request Pertains to (अनुरोध निम्नलिखित संबंधित है) :	RPFC-II (HRM) IIO		
Information Sought (जानकारी मांगी):	Submitting RTI Application		
	G. Raghavan		



From

Date: 30.04.2013.

G. Raghavan,  
6/5, K.V. Colony 3<sup>rd</sup> Street,  
West Mambalam,  
Chennai - 600 033.

To

The Central Public Information Officer,  
EPF Organization,  
Head Office, 14, Bhikaiji Cama Place,  
New Delhi-110 066

Sir,

Sub: Supply of information under RTI Act, 2005 - Reg.

Please supply the following information for which I am remitting Rs. 10/- through SBI Net Banking (including fees and for supply of documents):-

- ✓ 1. Please supply
  - a) a signed copy of the DPC proceedings
  - b) a copy of the note/proposal submitted to the DPC
  - c) a copy of the office note where authority approved the recommendations of DPC
    - in respect of 16 officials promoted to PPS vide order No. HQ/HRM-IV/11(01)2017/Promotion-PPS/636 dated 29.11.2017.
2. Please supply a copy of the Office Note from the date of initiation till the date of publication of Recruitment Rules for the post of PPS circulated vide HO circular No. HRD/24/2016/RR/Steno Cadre/1391 dated 28.11.2017.
3. Please inform the actual grade held by 16 officials mentioned in the office order No. HQ/HRM-IV/11(01)2017/Promotion-PPS/636 dated 29.11.2017 as on 01.01.1999 with scale of pay of that grade. *Order copy*
4. Please supply a copy of the final seniority list approved by the competent authority and circulated in the cadre of Personal Assistant that was operated for promotion to Private Secretary in r/o all the 16 officials shown as promoted to PPS vide order No. HQ/HRM-IV/11(01)2017/Promotion-PPS/636 dated 29.11.2017. *No such info*
5. Out of the 16 officials promoted as PPS vide order No. HQ/HRM-IV/11(01)2017/Promotion-PPS/636 dated 29.11.2017, please inform the names of the officials who were not promoted to Personal Assistant on Head Office / regional office seniority due to non-availability of vacancy in Personal Assistant in *no info as the info*



Head Office and in regions prior to 02.01.1999 i.e. prior to the notification of EPFO Stenographers Service Rules 1998 (notified on 02.01.1999). In case all the 16 officials were promoted to PA prior to 02.01.1999 on regional seniority, please supply a copy of the promotion order issued for their promotion to PA on HO / Regional seniority by HO/RPFCs respectively.

6. In Para 1 of order dt.19.02.2003 in OA No.2243/2001, it is stated that "Applicants, 11 in number, are Stenographers in the pay scale of Rs.4000-6000 under respondent No.2, the CPFC, EPFO." Out of these 11 Applicants, please inform the names of the Applicants who did not become eligible for promotion to Personal Assistant on Head Office seniority against the posts of Personal Assistants distributed to Head Office in HO letter dated 22.09.1999, as per the directions issued in HO letters dated 22.08.2006, 26.09.2006 and 10.04.2008 for implementation of order dated 27.03.2006 in OA No.237/2004.
7. Out of the 102 posts of Personal Assistants distributed to HO, and Regions in HO letter No.P.IV/2(4)83/VOL.I dated 22.09.1999, please inform the No. of posts of Personal Assistant filled along with names of the officials thereof, in Head Office and in the Regions by the respective RPFCs on regional seniority in compliance of HO direction in Letter No.HRM.II/10(3)2000/P.A. dated 22.08.2006 and in letter of even no. dated 27.9.2006 for implementation of order dated 27.03.2006 in OA No.237/2004 filed by Mr. B.T. Krishna Rao & Others.
8. Please supply a copy of the promotion order issued by Head Office for promotion to Personal Assistant on Head Office seniority for the implementation of order dated 27.03.2006 in OA No.237/2004, out of the total number of stenographers in Head Office, who were not promoted to PA prior to 02.01.1999 on regional seniority, as per the final seniority list of Stenographers Grade-III circulated by Head Office itself dated 23.07.1999.
9. Since HO/Regions implemented order dated 27.03.2006 in OA No.237/2004 as per directions in HO Ltrs. No.HRM.II/10(3)2000/P.A./Vol.II/ dt.22.08.2006 and dt. 27.9.2006 to all RPFCs including ASD in HO, as per that directions, out of the 224 officials (Stenographers) shown in HO letter No.HRM-III/I(6)99/Steno/AIS/13370 on 07.06.2000, please inform the names of the officials promoted to Personal Assistant on regional/HO seniority in Head Office / Regions by HO and the RPFCs of regions against the 102 posts of Personal



Assistant distributed in HO letter dated 22.09.1999, consequent on implementation of said order dated 27.03.2006, as they were not promoted to Personal Assistant till 07.06.2000.

10. (a) Please inform whether all the erstwhile Regional Offices have complied with the directions of Head Office issued in its letter No.HRM.II/10(3)2000/P.A./Vol.II/ dated 22.08.2006 and convened DPCs for promotion to Personal Assistant on regional seniority for filling the posts of Personal Assistants distributed in HO letter dated 22.09.1999. (b) In case regions convened DPC for promotion to Personal Assistant for implementation of order dated 27.3.2006 in OA No. 237/2004 for the PA post distributed in HO letter dated 22.09.1999, please supply copies of promotion orders issued by Regional Offices for the same. (c) In case any of the Regions not convened DPC for promotion to PA for implementation of order dated 27.03.2006 in OA No.237/2004, please inform the Regions which have not convened DPC for the same and (d) In case any in any Regions DPC not convened for promotion to Personal Assistant in compliance of promotion to Personal Assistant on regional seniority as per HO letter dated 22.08.2006 please inform the manner in which the posts of Personal Assistants distributed to such regions were filled, since the HO circulated final seniority list of PA as on 30.04.2017 on 29.01.2018.

11. (a) In Agenda for 23<sup>rd</sup> EC meeting held on 14.07.1997 it is stated that there were 180 posts in Stenographer Grade-III/ in EPFO as on 14.07.1997. Out of these 180 Stenographer Gr.III, please inform the names of officials promoted to Personal Assistant in Head Office/Regional office on HO/regional seniority for implementation of Order dated 27.03.2006 in OA No.237/2004, against the 102 posts of Personal Assistant distributed in HO letter dated 22.09.1999 as per direction of CPFC in letter No.HRM.II/10(3)2000/P.A./Vol.II/ dated 22.08.2006. (b) Please supply copies of promotion orders issued for the same by Head Office and RPFCS of Regions.

12. Please inform the basis on which the seniority of the officials (Personal Assistant) was decided, i.e. whether w.r.t. date of promotion in erstwhile Stenographer Grade-II followed by date of appointment in Stenographer Grade-III or for all the officials w.r.t. date of appointment in Stenographer Grade-III, in the final seniority list of Personal Assistant as on 30.04.2017 vide HO OM dated 29.01.2018 (in EPFO website).



13. In Final Seniority List of PS as on 01.04.2017 circulated vide HO letter No.HRM-IV/10(35)2013/Seniority List/PS/12873 dated 09.11.2017, it is stated that the seniority of the officials in that was finalized w.r.t. date of appointment in Stenographer Grade-III. But Rule 6 of EPFO Stenographers service Rules, 1998 notified on 02.01.1999 confirms that the post of Stenographer Grade-II was existing till 02.01.1999. Therefore please inform the names of officials who were holding Stenographer Grade-II on regular basis as on 14.07.1997 and were shown as juniors to the officials who were actually holding Stenographer Grade-III as on 14.07.1997 in the said final seniority list of PS circulated on 09.11.2017.
14. Please supply a copy of the office note initiated (from the date of initiation till approval of the competent authority obtained) in respect of final seniority list of PS circulated on 09.11.2017.
15. Please supply 1) copies of the Note submitted to the Selection Committee on 09.10.2003 in regard to stenographer cadre 2) copies of the Proceedings containing the recommendations made by the Selection Committee met on 09.10.2003 3) copies of the note wherein approval of the competent authority was obtained for recommendation of Selection Committee and 4) final seniority list operated - for issue of the following 3 orders by the Head Office:-
1. Order No.HRM-II/10(3)2003/69463 DATED 12.12.2003
  2. Order No.HRM-II/10(3)2003/69208 DATED 12.12.2003
  3. Order No.HRM-II/10(3)2003/52734 DATED 23.10.2003
16. In the HO Order No.HRM-II/10(3)2003/69208 dt.12.12.2003 (54 officials promoted to PA from 14.07.1997) and HO Order No.HRM-II/10(3)2003/52734 dt. 23.10.2003 (40 officials promoted as PA from 14.07.1997) - in all 94 officials promoted to PA on all India seniority basis for implementing order dt.19.02.2003 in OA No.2243/2001. Out of these 94 officials, please inform the names of the officials who are not eligible for promotion to Personal Assistant on HO seniority / Regional seniority against the 102 posts of Personal Assistant distributed in HO letter dated 22.09.1999 for implementation of order dated 27.03.2006 in OA No.237/2004.
17. From the following three orders issued by the Head Office in 2003,
1. Order No.HRM-II/10(3)2003/69463 dt. 12.12.2003
  2. Order No.HRM-II/10(3)2003/69208 dt. 12.12.2003

3. Order No.HRM-II/10(3)2003/52734 dt. 23.10.2003

it is seen that the following stenographers in Head Office are shown as in position/promoted as Personal Assistant from 14.07.1997 on all India seniority basis on the pretext of implementing order dated 19.02.2003 in OA No.2243/2001:-

1)	S/Shri Ajay Kumar Verma	Gr.I
2)	Surjeet Kaur	Gr.I
3)	V.K. Gupta	Gr.I
4)	Vijay Verma	Gr.I
5)	B.K. Batra	Gr.I
6)	Santosh Sood	Gr.I
7)	Kuki Bhatia	Gr.II
8)	Pritpal Singh	Gr.II
9)	Y.S. Rawat	Gr.II
10)	Geeta Banerjee	Gr.II
11)	Santhosh Malik	Gr.II
12)	Pradheep Chand	Gr.II
13)	Ram Raj	Gr.II
14)	Surinder Kaur	Gr.II
15)	Drupadi Nichani	Gr.II
16)	Chandra Prakash	Gr.III
17)	Dharamraj Singh	Gr.III
18)	Rajendra Mehra	Gr.III
19)	Gajanand	Gr.III
20)	Paramjeet Kaur	Gr.III
21)	Harish Makhija	Gr.III
22)	Vinod Grover	Gr.III
23)	V.K. Makhija	Gr.III
24)	Mohinder Kaur	Gr.III
25)	Sunil Kumar Khanna	Gr.III
26)	D.K. Mishra	Gr.III
27)	Ashok Kumar Bhat	Gr.III

Whereas for the implementation of order dt.27.03.2006 in OA No.237/2004 the HO issued directions in Lr. dt. 22.08.2006 to take the 102 posts of PA distributed in HO Lr. dt. 22.09.1999 as the vacancy as on 14.07.1997 and fill them up by regional seniority. In Lr. dt. 22.09.1999, out of 102 posts of PAs distributed, only 7+2 = 9 posts of PA were distributed to HO & NATRSS. According to this direction, the appointment/promotion of all the above 27 officials to PA from 14.07.1997 on all India basis in the above three orders have become invalid. Now therefore,



a) please ascertain from HRM Wing of HO and inform that, out of the above 27 officials, the names of the officials became eligible and appointed against 7+2 posts of PA distributed to HO/NATRSS in HO letter dated 22.09.1999 on HO seniority for implementing order dated 27.03.2006 in OA No.237/2004 as per the directions of HO in its letter dt.22.08.2006;

b) In case, 7 Steno Gr.II from Sl.No.7 to 15 - holding feeder post of Steno Gr.II for promotion to PA as per the then existing RR prior to 02.01.1999 are consumed for the 7+2 Personal Assistants distributed in HO letter dated 22.09.1999, then the officials from Sl.No.16 to 27 above are not at eligible for PA due to non-availability of posts/not holding appropriate feeder post in terms of DOPT OM dated 08.02.2002. Therefore please ascertain from concerned division and inform the decision taken by HO for the appointment of the officials from Sl.No.16 to 27 as PA on all India seniority but not being eligible for such a post as on 14.07.1997 as per the HO seniority, as per the instruction at Sl.No.6 of Head Office letter No.HRM-II/10(3)2000/P.A./46366-89 dated 27.09.2006 captioning "Action to be taken in respect of officials who have already been promoted to the post of PA/PS based on All India Seniority List of PA/Stenographers as on 1999 but who were not being eligible for such a post as on 14.07.1997 as per the regional seniority".

c) By holding Stenographer Grade-II till 02.01.1999 since the post of Stenographer Grade-II was existing till 02.01.1999 as per Rule 6 of RRs notified on 02.01.1999, When the eligibility of officials from Sl.No.7 to 15 above was confined only for promotion to PA from 14.07.1997 to 02.01.1999, please ascertain from concerned and inform the basis on which they are promoted to Private Secretary from 14.07.1997 as mentioned in the Final Seniority List of Private Secretary circulated on 09.11.2017.

d) Similarly by holding Stenographer Grade-III till 02.01.1999 (As per final SL of Stenographer circulated on 7.6.2000), since the post of Stenographer Grade-III was existing till 02.01.1999 as per Rule 6 of RRs notified on 02.01.1999, by not holding the appropriate feeder post of Stenographer Grade-II for promotion to PA prior to 2.1.1999 as per EPFO Notification issued in June, 1990 and as stipulated in DOPT OM dated 08.02.2002 when the officials from Sl.No.16 to 22 above are not at all eligible for promotion to Personal Assistant itself from 14.07.1997 to 02.01.1999 please ascertain from concerned division and inform the basis on which they are promoted to Private Secretary from 14.07.1997 as mentioned in the Final Seniority List of Private Secretary circulated on 09.11.2017.



18. When the then CPFC in his order dated 03.07.2008 itself declared that the DPC proceedings dated 28.09.2006 for promotion of above officials from Sl.No.7 to 22 to PS from 14.07.1997 was erroneous please ascertain from concerned division and inform the reasons for not correcting the erroneous promotions and to show that they were promoted to PS from 14.07.1997 in the final seniority list of PS circulated on 09.11.2017.

19. Please supply a copy of the Review DPC proceedings and copy of the note submitted to Review DPC and copy of note in which the approval of the authority obtained for the recommendation Review DPC for the HO order No.HQ/hrm-iv/11(1)2017/Promotion-PPS/109 dated 25.04.2017 issued through EPFO website.

20. (A) Rule 6 of EPFO Stenographers Service Rules, 1998 confirms that the post of Stenographer Grade-III was existing in EPFO till 2.1.1999 and Rule 7 (e) of these Rules permits the Stenographers Grade-III on regular basis as on 2.1.1999 shall be deemed to be appointed as 'Stenographer' w.e.f. the date of notification of these Rules in the official gazette. Therefore, in EPFO, please inform the names of the officials who were holding Stenographer Grade-III on regular basis on 2.1.1999 and eligible for deemed appointment as Stenographer and shown as appointed as well in HO circular dated 24.08.1999 have been wrongly promoted/appointed as Private Secretary from 14.07.1997 as stated in final SL of PS circulated on 9.11.2017 (B) Please inform the names of the officers who violated the said Rule 7 (6) & Rule 7 (e) in appointing such wrong promotees from Stenographer Gr.III to PS from 14.07.1997, when Rule permits their deemed appointment only to Stenographer w.e.f. 2.1.1999.

Yours faithfully,  
G. Raghavan