



कर्मचारी भविष्य निधि संगठन
Employees' Provident Fund Organisation
श्रम एवं रोजगार मंत्रालय, भारत सरकार
Ministry of Labour & Employment, Government of India
भविष्य निधि भवन / Bhavishya Nidhi Bhawan
14, भीकाजी कामा प्लेस, नई दिल्ली 110066
Bhikaiji Cama Place, New Delhi 110066
www.epfindia.gov.in

No.HRM-VIII/HR-Soft /2017

Dated:

To,

All Addl. Central P.F. Commissioner in Zones,
All Regional P.F. Commissioners (In-Charge of offices),
All Assistant P.F. Commissioners (In-Charge of District offices).

19 DEC 2018

Subject:- Personal profile of officers in HR-Soft (Software for HR management)-Regarding.

Sir,

Please refer to circular no. HRM-VIII/HR-Soft/2017/24194 dated 23.01.2018 and HRM-VIII/HR-Soft/2017/14649 dated 05.12.2018.

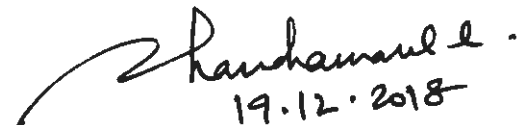
2. In continuation, it is requested that individual officers may be asked to login and verify their Training Profile, Family profile and Personal profile covering the following heads:

- (i) Personal detail
- (ii) Qualification detail
- (iii) Identity & Contact detail

Any discrepancies must immediately be brought to the attention of the Nodal officer for HR-Soft at the concerned office.

3. All ACCs in Zonal offices including ACC (ASD) at Head Office are requested to send a report certifying that the posting profile of all the officers in their office have been verified and are correct by 07.01.2019, positively. A soft copy of the same may also be sent to hrsoft.hrm@epfindia.gov.in.

Yours faithfully,


19.12.2018

(Chandramauli Chakraborty)
Additional Central P.F. Commissioner (e-office / HR-Soft)