WEB CIRCULATION/E-Mail

कर्मचारी भविष्य निधि संगठन
Employees' Provident Fund Organisation
(श्रम एवं रोजगार मंत्रालय, भारत सरकार)
(MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA)
मुख्य कार्यालय/Head Office
भविष्य निधि भवन, 14,भीकाएजी कामा प्लेस, नई दिल्ली-110066
Bhavishya Nidhi Bhawan, 14, Bhikaiji Cama Place, New Delhi-110066

No. PDU/7(1)2019/ 4224 Date: 26 AUG 2019

To,

The Zonal ACCs/Director (PDUNASS)/RPFCs In-Charge,

Subject : Procurement Plan/Target Procurement through GeM Portal – Regarding.

Reference : Head Office Circular No. PDU/7(1)2019/138 dated 14.08.2019 (available at Sl. No. 215 under Office Orders/Circulars link on the official website of EPFO).

Sir,

Please refer to the subject and reference cited above.

2. Vide circular under reference above, each of the Zonal Offices, PDUNASS and the ASD, Head Office were required to furnish the following information by 22.08.2019:

i. Sum of the allocation of funds of all budget heads through which any kind of procurement is made.
ii. Out of (i) above, what would be tentative lump sum total amount which may be spent to procure through GeM Portal.
iii. A list of items (goods & services) which are required by the office but which are not yet made available on GeM Portal.

3. In this regard, it is observed that even after lapse of stipulated time period majority of the offices have not furnished the requisite information till date causing avoidable delay in submission of the information to the Ministry.

4. Further, it is also observed that some Regional Offices have furnished the information directly to the Head Office. In this regard, it is clarified that Zonal Offices are required to compile the information in respect of the offices falling under their zones and then after forward the same to the Head Office as intended in the Head Office circular under reference.

5. In view of above, all the Zonal Offices, PDUNASS and the ASD, Head Office are requested to visit the Head Office circular under reference, review the status at their end and furnish the requisite information in MS Excel (.xls) format without any further loss of time. For their benefit, updated status as on 25.08.2019 is also enclosed herewith.

Encl.: As Above

Yours faithfully,

(A. Kumar)
Regional P.F. Commissioner-I (PDU)

S.NO	NAME OF OFFICE	Status
1	ANDHRA PRADESH - ZO (VIJAYWADA)	Information not received
2	BENGALURU - ZO	Information not received
3	KARNATKA & GOA (HUBLY) - ZO	**Information received**
4	BIHAR & Jharkand - ZO	Information not received
5	CHENNAI & PUDUCHERRY - ZO	Information not received
6	TAMIL NADU- ZO (COIMBATORE)	**Information received**
7	GUJARAT - ZO	Information not received
8	HARYANA - ZO	Information not received
9	KERALA & LAKSHADWEEP - ZO	Information not received
10	MADHYA PRADESH & CHATTISGARH- ZO	Information not received
11	MAHARASHTRA (PUNE)- ZO	Information not received
12	MUMBAI I (BANDRA)- ZO	Information not received
13	MUMBAI II (THANE) - ZO	**Information received**
14	NORTH EASTERN REGION(NER) - ZO	Information not received
15	ODISHA (BHUBANESHWAR) - ZO	**Information received**
16	PUNJAB & HIMACHAL - ZO	**Information received**
17	RAJASTHAN - ZO	Information not received
18	TELANGANA - ZO	Information not received
19	UTTAR PARDESH - ZO	Information not received
20	UTTRAKHAND& DELHI - ZO	Information not received
21	WEST BENGAL (KOLKATA) A&N Island	**Information received**
22	ASD (HEAD OFFICE)	Information not received
23	NATIONAL DATA CENTRE (NDC)	Information not received
24	PDNASS	Information not received

ANNEXURE

(84)

Subject: Procurement Plan / Target Procurement Through GeM Portal

Sl. No.	Procurement related Budget Heads	Allocation of Funds (F.Y. 2018-19) (Values in absolute terms)	Amount Spent on Procurement through GeM Portal(F.Y. 2018-19 (Values in absolute terms))	Allocation of Funds (F.Y. 2019-20) (Values in absolut terms)	Amount Spent on Procurement through GeM Portal(F.Y. 2019-20 - upto June 2019) (Values in absolute terms)
1.	Advertising & Publicity				
2.	Conveyance Hire				
3.	Fixture & Furniture				
4.	Purchase of Motor Vehicle				
5.	Maintenance & Repair of Motor Vehicle				
6.	Minor Works				
7.	Printing & Binding				
8.	Publications				
9.	Staff paid from contingencies				
10.	Stationery & Stores				
11.	Office Equipment				
12.	Misc. Office Expenses				
13.	Books & Journals				
14.	Professional Services				
15.	Total				

Sd-
RPFC-I
O/O ACC(Zone)

Note :-

(i) The requisite information may please be sent to the e-mail i.d. rpfc.pdu@epfindia.gov.in
(ii) While inputting values in the cells, special characters may please be avoided.
(iii) Physical copies need not be sent.