



कर्मचारी भविष्य निधि संगठन
(श्रम एवं रोजगार मंत्रालय भारत सरकार)
Employees' Provident Fund Organisation
(Ministry of Labour & Employment, Govt. Of India)
मुख्य कार्यालय / Head Office



भविष्य निधि भवन, 14, भीकाजी कामा प्लेस, नई दिल्ली-110066
Bhavishya Nidhi Bhawan, 14- Bhikaiji Cama Place, New Delhi - 110066
www.epfindia.com, www.epfindia.gov.in

संख्या: HRD/1(71)2020/Misc./Pt.

दिनांक:

सेवा में,

20 JAN 2021

सभी अपर केंद्रीय भविष्य निधि आयुक्त
सभी क्षेत्रीय भविष्य निधि आयुक्त
अपर केंद्रीय भविष्य निधि आयुक्त (स्थानीय प्रशासन)
निदेशक, प.दी.रा.सा.सु.अ. (PDNASS)

विषय: Reimbursement of cancellation/reschedule charges for air/train tickets booked for the purpose of LTC and relaxation of LTC advance due to COVID-19 pandemic relaxation-regarding.

महोदय,

उपर्युक्त विषय पर भारत सरकार, कार्मिक, लोक शिकायत और पेंशन मंत्रालय, कार्मिक एवं प्रशिक्षण विभाग से जारी कार्यालय ज्ञापन No. 31011/3/2020-Estt.(A-IV) दिनांक 07.01.2021 की प्रति उचित कार्यवाही लागू करने हेतु सलंगन है।

प्रति : सलंगन

भवदीय,

(नवीन जुनेजा)

क्षेत्रीय भविष्य निधि आयुक्त (एच.आर.डी)

प्रतिलिपि:

- 1- केंद्रीय भविष्य निधि आयुक्त के प्रधान निजी सचिव
- 2- सभी EC/CBT सदस्य
- 3- वित्तीय सलाहकार एवं मुख्य लेखाधिकारी के प्रधान निजी सचिव
- 4- मुख्य सतकर्ता अधिकारी के प्रधान निजी सचिव / सभी उप निदेशक, सतकर्ता
- 5- मुख्य अभियंता के निजी सचिव
- 6- प्रभारी अधिकारी, सभी आंचलिक प्रशिक्षण संस्थान
- 7- सभी आंतरिक लेखा परीक्षा अधिकारी
- 8- मुख्यालय के सभी अधिकारी / सभी निजी सचिव / सभी अनुभाग अधिकारी
- 9- महासचिव, आल इंडिया ईपीएफए स्टाफ फेडरेशन
- 10- महासचिव, आल इंडिया ईपीएफएम्प्लाइज संघ
- 11- महासचिव, ई.पी.एफ. ऑफिसर्स एसोसिएशन
- 12- महासचिव, आल इंडिया ई.पी.एफ. एस.सी/एस.टी फेडरेशन
- 13- क्षे.भ.नि.आ. (एन.डी.सी.) वेबसाइट पर अपलोड करने हेतु
- 14- गार्ड फाइल

(नवीन जुनेजा)

क्षेत्रीय भविष्य निधि आयुक्त (एच.आर.डी)



No. 31011/1/2020-Estt (A.IV)
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel and Training
(Establishment A-IV Desk)

North Block, New Delhi-110001
Dated: 7 January, 2021

OFFICE MEMORANDUM

Subject:-Reimbursement of cancellation/reschedule charges for air/train tickets booked for the purpose of LTC and relaxation of LTC advance due to COVID-19 pandemic- relaxation regarding.

During the months of March - May, 2020, a Nation-wide Lockdown was implemented across the country in view of the prevailing Covid-19 epidemic. During this period, all domestic flights within India were cancelled but certain airlines have charged the cancellation charges against the pre-booked air tickets. In such a situation, many Government employees who had booked LTC tickets in advance for that period are facing financial difficulties in view of the high cancellation amount charged by the airlines. In this regard, requests are being received in this Department for grant of one-time relaxation for reimbursement of the cancellation charges.

2. It has also been observed that many airlines have not refunded the ticket amount for the air tickets booked in advance for the LTC journey scheduled during the lockdown period. These airlines have kept the booking amount with them in the form of 'credit shell' and have given the option to the passengers to travel within a year. This is causing undue hardships to the Government employees as the LTC advance along with penal interest, is required to be returned if the journey is not undertaken. Requests have been received in this regard for extension of time-limit for settlement of LTC advance and exemption of penal interest till such date the journey is performed by them.

3. The matter has been considered in this Department, in consultation with Department of Expenditure, and the following decisions are conveyed :-

- (i) Ministries/Departments are delegated the power to reimburse the cancellation/ reschedule charges of air/train tickets, as a one-time relaxation, to such Government servants who had booked advance air/train tickets for the purpose of LTC journey during the Lockdown period from 24th March, 2020 to 31st May, 2020 but were not able to perform the journey due to cancellation/rescheduling of flights/trains during that period. Such government servants seeking

reimbursement of cancellation/ reschedule charges shall be required to produce the receipt of cancellation/re-schedule charges incurred by them.

- (ii) In cases where the airlines have kept the refund amount in 'Credit Shell', Ministries /Departments may extend the period of repayment of LTC advance taken by the Governmentt servant for LTC journey scheduled during the lockdown period(March-May, 2020), till 28.02.2021 or till such time the amount in 'Credit Shell' is utilised by the Government servant to perform LTC journey, whichever is earlier. Also, penal interest may not be charged on LTC advance amount taken by the Government servant on LTC journey scheduled during the lockdown period.
- (iii) In cases where the Government servants have drawn LTC advance as well as leave encashment so as to perform the LTC journey, but could not perform journey during the lockdown period and now intend to opt for Special Cash Package Scheme in lieu of LTC in accordance with Department of Expenditure's OM No. 12(2)/2020-E.II(A) dated 12.10.2020, they are also allowed to avail the facility of the Scheme. The LTC advance and leave encashment which have remained unsettled due to non-performance of the journey, may be adjusted as per the provisions of the Special Cash Package Scheme.

4. Hindi Version will follow.


(Satish Kumar)

Under Secretary to the Government of India

To

The Secretaries,
All Ministries/Departments of Government of India
(As per the standard list)

Copy to:-

1. Comptroller & Auditor General of India, New Delhi.
2. Union Public Service Commission, New Delhi.
3. Central Vigilance Commission, New Delhi.
4. Central Bureau of Investigations, New Delhi.
5. Parliament Library, New Delhi.
6. All Union Territory Administrations.
7. Lok Sabha/Rajya Sabha Secretariat.
8. All attached and Subordinate Offices of Ministry of Personnel, P.G. & Pensions.
9. Hindi Section for Hindi Version.