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ईपीएफओ, मुख्य कार्यालय  
श्रम एवं रोज़गार मंत्रालय, भारत सरकार  
भविष्य निधि भवन, 14, भीकाजी कामा प्लेस, नई दिल्ली 110066  
EPFO, HEAD OFFICE  
MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA  
14, BHIKAIJI CAMA PLACE, NEW DELHI 110066  
www.epfindia.gov.in



No. WSU/25(1)/2018-19/PLB/2411  
To

Date: 28.10.2021

28 OCT 2021

All Addl. CPFC (Zones),  
RPFC-I (ASD), Head Office &  
Director (PDNASS) and  
All Regional P.F. Commissioners-Incharge of  
Regional Offices.

**Sub: Declaration of Productivity Linked Bonus (P.L.B.) for the employees of the EPFO for the year 2020-21.**

Sir/Madam,

The Central Government has conveyed its approval to the existing Productivity Linked Bonus Scheme for the year 2020-21 for the employees of EPFO vide letter No 11-5/2018-E III (A) (300507484/2021) dated 26.10.2021.

2. Accordingly, the competent authority is pleased to convey the approval for payment of the Productivity Linked Bonus for the year 2020-21 for 60 (Sixty) days in all the offices of EPFO. The bonus of 60 days has been assessed on the basis of data/information submitted by the Zonal Offices in compliance to Head Office letter dated 06.10.2021. The payment of bonus is to be released to all Group 'C' and Group 'B' (Non-Gazetted) employees of EPFO.

3. The terms and conditions governing payment of P.L.B. will be as per the instructions and other terms & conditions issued by the Ministry of Finance O.M. No. 7/24/2007/E.III (A) dated 18.10.2021 for payment of bonus. The quantum of bonus may be assessed as per the following formula:-

$$= \frac{(\text{AVERAGE EMOLUMENTS}) \times (\text{NUMBER OF DAYS OF BONUS})}{30.4^*}$$

(\* Average number of days in a month)

4. The expenditure incurred for payment of bonus may be debited from the Budget Head "Productivity Linked Bonus."

5. This has approval of Central P.F. Commissioner.

Yours faithfully,

**(Rajiv Bisht)**  
ACC (WSU)