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EPFO, HEAD OFFICE

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To,

All ACC (HQ)/ACC Zones/Director (PDNASS)
All RPFCs-in-charge of
Regional Offices/Zonal Training Institutes
Regional PF Commissioner (ASD), Head Office

Dated:

02 NOV 2022

Subject: Launch of VCC software on 04/11/2022 -regarding.

Madam/ Sir,

VCC Software is scheduled to be launched on 04/11/2022. The following check list to be followed by respective ROs and ZOs while using VCC Software:-

1. Employee Data will be auto populated from HR Software using the EID.
2. It must be ensured that correct data of employees are captured in HR Software as per service book.
3. Online AIPR filed through HR software is mandatory for filing of VCC through VCIT and the same must be ensured.
4. VCC Software may be used for trial purposes for the initial 15 days after launching and sending of VCC request as per the existing system may be continued during this period.

It is requested to bring any issues arising while using VCC Software to this office at email-rc.hrm8@epfindia.gov.in.

Yours faithfully,

(Uma Mandal)

Addl. Central P.F. Commissioner (HRM)

Copy to:-

1. Staff Officer to CPFC- for information.
2. PS to FA & CAO/CVO/All ACC (HQ)s – for information.

(Rakhi Chakravarty)

Regional P.F. Commissioner-II (HRM)