

File No.ASD-I/Misc(1)/2021



ईपीएफओ, मुख्य कार्यालय
श्रम एवं रोज़गार मंत्रालय, भारत सरकार
भविष्य निधि भवन, 14, भीकाजी कामा प्लेस, नई दिल्ली 110066



EPFO, HEAD OFFICE
MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA
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www.epfindia.gov.in

No. ASD-I/Misc(1)/2021 /290

Date: 10 4 MAY 2022

To

All Addl. CPFCs (HQ)/Director (PDNASS) / Addl.CPFCs
Zonal Offices
[Including RPFC-I(ASD/NDC), Head office]

Sub.: Calendar of events – reg.

Sir/Madam,

Please refer to Head Office letter No. 39332/C&PR/Social_Media_Strategy_Meeting_at_MoL&E dated 27.04.2022 wherein to educate and create awareness generation among the stake holders and to disseminate the information related to recent initiatives, new reform/schemes, etc. and with the objective of ease of living for stakeholders, monthly calendar of activities has to be undertaken by each of the offices. May, 2022 has been chosen for "Labor Wellness Month".

2. Accordingly, all the Zonal Offices are requested to undertake "Special campaign to complete e-nomination of Contractual employees employed in respective field offices in their jurisdiction. Field office(s) may add on some more activities regarding campaign for e-nomination in respect of members other than contractual employees in their respective office.

3. After the conduct of monthly activity, a report in a manner of story which incorporates achievements, outcome, number of beneficiaries, etc. along with Proforma (Annexure) are required to be forwarded to RPFC-I(C&PR) (rc.publicity@epfindia.gov.in) and endorsement to rc.asd@epfindia.gov.in before 5th June, 2022.

[This issues with the approval of ACC(HQ),ASD]

Encl.: as above.

Yours faithfully,

(N. Thothar)

Regional P.F.Commissioner-I (ASD)

PROFORMA FOR MONTHLY ACTIVITY

S.No	Subject	Comments/Remarks/Observations
1	Name & Objective of the Activity	
2	Month of Activity	
3	Name of Owner Division	
4	Target planned/decided for activity	
5	Target achieved & Outcome	
6	Short note on how the event has benefitted stakeholders/members	
7	Success Stories	
8	Photographs & videos captured during the activity	
9	Social Media/Press Clippings/Web Links	
10	Feedback/Suggestions, any learning	