

## ईपीएफओ,मुख्यकार्यालय

श्रम एवं रोजगार मंत्रालय, भारत सरकार भविष्यनिधिभवन, 14, भीकाजीकामाप्लेस, नईदिल्ली 110066

## **EPFO, HEAD OFFICE**

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No. HRD/82/2022/Foundation day/686

Date: - 13.10.2022

To,

All Additional Central PF Commissioners (HQ)/Director (PDNASS), All Additional Central PF Commissioners (Zones)

Subject: Bhavishya Nidhi Swachhata Awards-2022 to be awarded on Foundation Day Award in the series of for field offices-Regarding Sir/Madam,

As you are aware, the Awards for Excellence in Key Performance Area to be given on EPFO Foundation Day i.e. 1st November 2022 in the category of "Bhavishya Nidhi Swachhata Awards-2022" to be awarded to Regional / District Office.

Nominations are therefore called for from Zonal offices for the above category. Each Zonal Office will send not more than two nominations after scrutinising at Zonal level. A committee comprising of following officers may be constituted by the Zonal Offices for recommending the offices for the Award in this category.

"ACC (HQ) /ACC of Zone, Senior most RPFC-I & Junior most RC-II of the Zone."

- The Nomination of each office is to be forwarded with details alongwith a video of not more than 5 minutes which should highlight the following : outside view of office, Facilitation area/counters/PRO, Toilets, drinking water area, Staff Working area, Record area, Any measure to conserve / recycle / harvest water, Segregation of waste material based on biodegradability, Proactive measure to rationalise usage of paper to reduce carbon footprint, Digitisation of records, Efforts towards increasing Green coverage outside office, Green coverage inside office, Disposal of old furniture / electronic waste, Disposal of old records / weeding out of records, measures to reduce electricity consumption in the office etc.
- In view of the above, all Additional Central Provident Fund Commissioners(HQ)/Additional Central Provident Fund Commissioners In Charge of Zones are requested to call for the nominations from their field offices and send not more than two nominations in respect of each Zone after due selection by the Committee as mentioned above by 17/10/2022.

This may be treated as Most Urgent.

Yours Faithfully

ACC (HQ) (HR)

Copy to (Through EPFO Website)

- 1. PPS/PS to CPFC, FA & CAO, CVO, All Divisional Heads & ACCs in Head Office
- RPFCs In Charge (ROs/DOs)/RPFC-I (ASD)
- 3. RPFC, NDC for web circulation
- 4. Hindi Section for Hindi Version
- Guard File

(Uma Mandal) ACC (HRD)