



पंडित दीनदयाल उपाध्याय राष्ट्रीय सामाजिक सुरक्षा अकादमी
PANDIT DEENDAYAL UPADHYAYA NATIONAL ACADEMY OF SOCIAL SECURITY
कर्मचारी भविष्य निधि संगठन (श्रम एवं रोजगार मंत्रालय, भारत सरकार)
EMPLOYEES PROVIDENT FUND ORGANISATION
MINISTRY OF LABOUR AND EMPLOYMENT
GOVERNMENT OF INDIA



PDNASS/COURSE DIRECTOR/2023/02/10

DATED: 10-02-2023

To,

Respected Zonal Addl. CPFCs/Addl. CPFC (ASD),
Respected RPFC-I (s),
Regional Offices (As per list of participants)

Subject: Online Training Programme on “COMMUNICATION IN THE TIMES OF SOCIAL MEDIA AND DIGITAL LITERACY” to be held from **15th to 17th February 2023**–reg.

Respected Ma`am(s)/Sir(s),

Pandit Deendayal Upadhyaya National Academy of Social Security (PDNASS) is conducting a two days Online Training Programme on “COMMUNICATION IN THE TIMES OF SOCIAL MEDIA AND DIGITAL LITERACY” scheduled to be held from **15th to 17th February 2023** online through Webex.

2. The list of participants for the above mentioned training programme is enclosed herewith. Due care has been taken while nominating officers for the above Training Programme. However, in case there is any error in any officer's data, same may please be brought to the notice of undersigned by the concerned officer/ office for rectification.

3. All the concerned Respected OICs are requested to kindly direct the nominated officer(s) posted in their respective Zones/Regional Offices/HO with directions to attend training Online Through Webex on 15th February, 2023 at 10.00 AM sharp.

4. The Webex Link for the training is as mentioned below

S.NO	Date	WebEx Link
1	15-02-2023	https://zonaltraining.webex.com/zonaltraining/j.php?MTID=m85716728776519eafceb2ba0799fe447
2	16-02-2023	https://zonaltraining.webex.com/zonaltraining/j.php?MTID=md5e71224bc5d4da4f57ff15b1ce41a71
3	17-02-2023	https://zonaltraining.webex.com/zonaltraining/j.php?MTID=m0881d11f750c38fb0de686370a332d22

5. In case of any change of nominated officer(s), prior approval of Director, PDNASS for exemption may please be obtained.

6. All nominated officers and attendees to the training through above WebEx links are required to register themselves on the link provided below.

https://docs.google.com/spreadsheets/d/1wzXmVZ1ER_iprbpv4IUWKSIlkzUSSC7IDW9ZDqBDFxdQ/edit?usp=sharing

7. Online Valediction Programme is likely to be over by 05:15 PM on 17th February, 2023.

Enclosed;

1. List of Participants
2. Session Plan
3. Inauguration Ceremony Schedule
4. Valediction Ceremony Schedule.

Regards,



(SUNIL KUMAR)
COURSE DIRECTOR
REGIONAL PF COMMISSIONER-II

Copy for information to,

PA to Director, PDNASS

1.LIST OF PARTICIPANTS

S.NO	NAME OF THE OFFICIAL	DESIGNATION	PLACE OF POSTING
1	SHRI G R SUCHINDRANATH	RPFC-I	RO, AMBATTUR
2	SHRI A RAVI KUMAR	RPFC-I	RO, CHENNAI SOUTH
3	SHRI RITURAJ MEDHI	RPFC-I	RO VELLORE
4	SHRI HIMANSHU KUMAR	RPFC-I	RO TAMBARAM
5	SHRI DEBI PRASAD BHATTACHARYA	RPFC-I	ZO,BHOPAL
6	SHRI BIRENDRA KUMAR	RPFC-I	RO, KOLHAPUR
7	SHRI RANDHIR KUMAR	RPFC-II	RO, RANCHI
8	SHRI MOHIT KUMAR	RPFC-II	RO, GURUGRAM (EAST)
9	SHRI VIJAY GAUTAM	RPFC-II	RO, GURUGRAM (WEST)
10	SHRI SUMAN SAURAV	RPFC-II	RO, MYSORE
11	SHRI CHETAN YADAV	RPFC-II	DO, SAGAR
12	SHRI VAIBHAV SINGH	RPFC-II	RO, UJJAIN
13	SHRI MOHD SARFRAZ	RPFC-II	RO, GWALIOR
14	SHRI AJAY KUMAR YADAV	RPFC-II	R.O. UDAIPUR
15	SHRI SHAILENDRA KUMAR JAIN	RPFC-II	RO, JAIPUR
16	SHRI PREM PRAKASH	RPFC-II	RO, KANDIVALI WEST
17	SHRI KAPIL KUMAR VERMA	RPFC-II	DO, BHILWARA (RO, UDAIPUR)
18	SHRI RAKESH NAYAK	RPFC-II	RO, KOTA
19	SHRI BT SATISH KUMAR	APFC	DO, ONGOLE
20	MS. GURDIP KAUR	APFC	DO, HISAR
21	SHRI SAVINDER SINGH	APFC	DO, AMBALA
22	SHRI MINHAJ ASGHAR	APFC	RO, PUNE (AKURDI)
23	SHRI AVINASH KUMAR SINHA	APFC	RO, KOLKATA
24	SHRI LEO JOSEPH MARANDI	APFC	DO, ALIPURDUAR (RO, JALPAIGURI)
25	SHRI SANJAY MULLICK	APFC	RO, BERHAMPORE
26	SMT TRIPTI SINHA	APFC	RO, PARK STREET

Regards,



(SUNIL KUMAR)

COURSE DIRECTOR, REGIONAL PF COMMISSIONER-II

2. SESSION PLAN

ONLINE TRAINING PROGRAMME-01, 2022-23 COMMUNICATION IN THE TIMES OF SOCIAL MEDIA AND DIGITAL LITERACY ON 15th to 17th FEBRUARY 2023 COURSE DIRECTOR: SHRI SUNIL KUMAR, RPFC-II			
DATE	SESSION (TIME)	TOPICS	FACULTY
15- Feb-23	10:00-10:30	REGISTRATION & INTRODUCTION OF PARTICIPANTS INAUGURAL ADDRESS	CHIEF GUEST MS. MRIDULA GHAI, ACC (HQ) DIRECTOR, PDUNASS SMT. GHAZALA ALI KHAN, REGIONAL PF COMMISSIONER-I SHRI NILENDU MISHRA REGIONAL PF COMMISSIONER- I SHRI SUNIL KUMAR RPFC-2 CUM COURSE DIRECTOR, PDUNASS
	10:30-11:30	COMMUNICATION, BASICS and Role of Assertive Communication in Institutions	EXPERT
	11:30 - 11:45	BREAK	
	11:45-12:45	COMMUNICATION, BASICS and Role of Assertive Communication in Institutions	EXPERT
	12:45-13:00	OPEN HOUSE FOR QUESTIONS AND ANSWERS	
	13:00-14:00	LUNCH BREAK	
	14:00-15:15	Social Media and Code of Conduct Rules, 1964	EXPERT
	15:15 – 15:30	BREAK	
	15:30 – 16:30	Social Media and Code of Conduct Rules, 1964	EXPERT
	16:30-17:00	OPEN HOUSE FOR QUESTIONS AND ANSWERS	
16- Feb-23	10:30-11:30	COMMUNICATION AND INSTITUTIONAL IMAGE BUILDING	EXPERT
	11:30 - 11:45	BREAK	
	11:45-12:45	COMMUNICATION AND INSTITUTIONAL IMAGE BUILDING	EXPERT
	12:45-13:00	OPEN HOUSE FOR QUESTIONS AND ANSWERS	
	13:00-14:00	LUNCH BREAK	
	14:00-15:15	Digital Literacy and Cyber Crimes	EXPERT
	15:15 –	BREAK	

17- Feb-23	15:30		
	15:30 – 16:30	Digital Literacy and Cyber Crimes	EXPERT
	16:30-17:00	OPEN HOUSE FOR QUESTIONS AND ANSWERS	
	10:30-11:30	LEARNING ABOUT CYBER CRIMES RELATED TO SOCIAL MEDIA	EXPERT
	11:30 - 11:45	BREAK	
	11:45-12:45	COMMUNICATION and TOTAL QUALITY PERSON	EXPERT
	12:45-13:00	OPEN HOUSE FOR QUESTIONS AND ANSWERS	
	13:00-14:00	LUNCH BREAK	
	14:00-15:15	COMMUNICATION and TOTAL QUALITY PERSON	EXPERT
	15:15 – 15:30	BREAK	
	15:30 – 16:30	COMMUNICATION and TOTAL QUALITY PERSON	EXPERT
	16:30-16:45	OPEN HOUSE FOR QUESTIONS AND ANSWERS	
16:45-17-15	VALEDICTION	<p>CHIEF GUEST MS. MRIDULA GHAI, ACC (HQ) DIRECTOR, PDUNASS SHRI NILENDU MISHRA REGIONAL PF COMMISSIONER- I</p> <p>SHRI SUNIL KUMAR, RPFC-II COURSE DIRECTOR, PDUNASS</p>	

Regards,



(SUNIL KUMAR)
COURSE DIRECTOR
REGIONAL PF COMMISSIONER-II

3. INAUGURATION CEREMONY SCHEDULE

S.NO	EVENT	TIMING	OFFICER NAME
1	WELCOME OF Hon`ble CHIEF GUEST	10:00-10:02	MS. MRIDULA GHAI, ACC (HQ)
2	WELCOME OF Hon`ble DIRECTOR, PDNASS	10:02-10:04	RPFC-1, PDNASS
3	INTRODUCTION TO TRAINING PROGRAM	10:04-10:10	SHRI SUNIL KUMAR, RPFC-II
4	Hon`ble DIRECTOR PDNASS SPEECH	10:10-10:20	MS. MRIDULA GHAI, ACC (HQ)
5	Hon`ble CHIEF GUEST SPEECH	10:20-10:30	CHIEF GUEST
6	VOTE OF THANKS	10:30-10:32	RPFC-1, PDNASS

4. VALEDICTION CEREMONY SCHEDULE

S.NO	EVENT	TIMING	OFFICER NAME
1	WELCOME OF CHIEF GUEST	4:30-4:32	MS. MRIDULA GHAI, ACC (HQ)
2	WELCOME OF DIRECTOR, PDNASS	4:32-4:34	RPFC-1, PDNASS
3	BRIEF OF TRAINING PROGRAM	4:34-4:40	SHRI SUNIL KUMAR, RPFC-II
4	DIRECTOR PDNASS SPEECH	4:40-4:50	MS. MRIDULA GHAI, ACC (HQ)
5	CHIEF GUEST SPEECH	4:50-5:00	CHIEF GUEST
6	VOTE OF THANKS	5:00-5:02	RPFC-1, PDNASS

Regards,



(SUNIL KUMAR)

COURSE DIRECTOR
REGIONAL PF COMMISSIONER-II