



ईपीएफओ, मुख्य कार्यालय  
श्रम एवं रोज़गार मंत्रालय, भारत सरकार  
भविष्य निधि भवन, 14, भीकाजी कामा प्लेस, नई दिल्ली 110066  
EPFO, HEAD OFFICE  
MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA  
14, BHIKAIJI CAMA PLACE, NEW DELHI 110066  
www.epfindia.gov.in



No. HRD/27/2022/Adm.Inspection/722

Dated:

26 DEC 2022

To

All Addl. CPFC (HQ)/All Addl. CPFC (Zones)

**Sub: Guidelines for inspection by Addl. CPFCs on visit to Regional Offices and District Offices – regarding.**

Madam/Sir,

Please refer to this office Circular No.HRD/27/2022/Adm.Inspection/654 dated 22.08.2022 (Website Sl. No.148) on the subject cited above.

2. In this regard, it is requested to kindly furnish action taken report in the matter to this office by mail at [rc2.hrd@epfindia.gov.in](mailto:rc2.hrd@epfindia.gov.in) in excel file at the earliest as under:-

1. Name of the Zonal Office:

Total Offices due for Inspection	Total Offices Inspected	Total Offices pending for Inspection

2. Details of Inspection of pending offices in format given below:

Sl. No.	Name of the office to be inspected	Proposed Date of Inspection


3. Any special observation reportable to Head Office in the format given below:

Sl. No.	Issue	Division	Reference sent to concerned Divisional Head (Letter No. & Date) (Please enclose a copy of the same)

If no reference has been made on any issue requiring Head Office attention, the same may be sent to the concerned Divisional Head through e-receipt.

3. The details may be forwarded to this office by **02.01.2023** positively.

Yours faithfully,

  
(Veena Tamta Bhatia)  
Addl. CPFC (HQ), HRD

Copy to:

1. PPS to CPFC and PPS to FA&CAO / CVO / Director (PDNASS)
2. All Addl. CPFCs in Head Office
3. All RPFCs In-charge of ROs including RPFC (ASD)/All DD (Vigilance)/ZAPs
4. RPFC, NDC for web circulation
5. Hindi Section for Hindi Version
6. Secretary General, EPF Officers Association
7. Secretary General, AIEPF Staff Federation
8. Secretary General, AIEPF Employees Sangh
9. Secretary General, AIEPF SC/ST Federation
10. Guard file

  
(Uma Mandal)  
Addl. CPFC (HR)