



ईपीएफओ, मुख्यकार्यालय
श्रम एवं रोजगार मंत्रालय, भारत सरकार
भविष्यनिधिभवन, 14, भीकाजीकामाप्लेस, नईदिल्ली 110066
EPFO, HEAD OFFICE
MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT
OF INDIA
14, BHIKAIJI CAMA PLACE, NEW DELHI 110066
www.epfindia.gov.in



No. HRD/51/DelegationofPowers/PID/796

Dated:

09 MAR 2023

To

All Addl. CPFC (HQ)/Director (PDNASS),
All Addl. CPFC (Zones/ZTIs) including ACC (ASD) (HQ),
All Regional PF Commissioners-In-charge of the Regional Offices.

Sub: Re-Delegation of Administrative and Financial Powers for expenditures related to Physical Infrastructure Division (PID) as delegated by CPFC to the Subordinate Officers of EPFO – regarding.

Madam/Sir,

In exercise of the powers conferred by Sub-Para 3 of Para 24 of the Employees' Provident Fund Scheme, 1952, the Central Provident Fund Commissioner hereby re-delegates as under:-

Re-Delegation of Administrative and Financial Powers for expenditures related to Physical Infrastructure Division (PID) as delegated by CPFC to the Subordinate Officers of EPFO.

Sl. No	Item	Financial Power delegated by CBT, EPF to CPFC	Existing Delegation of Financial Power Delegated to the Subordinate Officers of EPFO	Revised Financial Power Delegated by CPFC to the Subordinate Officers of EPFO
(1)	(2)	(3)	(4)	(5)
1.	To sanction expenditure in connection with providing and installation/ up-gradation of fire fighting and installation of Lift.	Rs.4 (Four) Crores in each case as per the estimates approved by CPWD/Govt. agencies with concurrence of Internal Finance of EPFO 230 th CBT held on 11 th & 12 th March, 2022 Circular No. HRD/51/DelegationofPowers/PID/638 dated 08.07.2022	Chief Engineer: Rs 25 lakh in each case, with concurrence of Finance. 202 nd CBT held on 13.01.2014 Circular No. HRD/23(1)2011/DFPR/ 2481 dated 28.04.2014 Addl. CPFC (HQ)/ Director (PDNASS)/ACC (Zone): Rs 15 (Fifteen) Lakhs as per estimates approved by the CPWD/Govt. agency on verification by the JE/AE of the Region/Zone with	Chief Engineer: Rs. 1 (One) Crore in each case as per the estimates approved by CPWD/Govt. agency with concurrence of Internal Finance of EPFO. Addl. CPFC (HQ)(Zone)/ Director (PDNASS)/ ACC(Zone)/ACC (ZTI): Rs.50 (Fifty) Lakhs in each case as per the estimates approved by CPWD/Govt. agency on verification by the JE/AE of the Zone with concurrence of Internal

			<p>concurrence of Internal finance of concerned Regional Office</p> <p>204th CBT held on 26.08.2014</p>	<p>finance of concerned Zonal/ Regional Office.</p> <p>Executive Engineer: Rs. 30 (Thirty) Lakhs in each case as per the estimates approved by CPWD/Govt. agency with concurrence of Internal Finance of EPFO.</p>
2	<p>To sanction expenditure in connection with special repair works of civil nature of own buildings including minor addition/alteration and replacement of fittings and fixtures, wherever necessary and all works related to electrical installations, internal wiring, repair and replacement of plants and machineries like installation of DG Set, Substation/Transformer, Centralized AC Plant etc.</p>	<p>Rs.4 (Four) Crores in each case as per the estimates approved by CPWD/Govt. agencies with concurrence of Internal Finance of EPFO</p> <p>230th CBT held on 11th & 12th March, 2022</p> <p>Circular No. HRD/51/Delegation of Powers/PID/638 dated 08.07.2022</p>	<p>Addl. CPFC (HQ)/ Director (PDNASS)/ACC (Zone): Rs 15 (Fifteen) Lakhs as per estimates approved by the CPWD/Govt. agency on verification by the JE/AE of the Region/Zone with concurrence of Internal finance of concerned Regional Office</p> <p>204th CBT held on 26.08.2014</p> <p>Circular No. HRD/23(1)2011/DFPR/207 dated 21.10.2014</p>	<p>Chief Engineer: Rs. 1 (One) Crore in each case as per the estimates approved by CPWD/Govt. agency with concurrence of Internal Finance of EPFO.</p> <p>Addl. CPFC (HQ)(Zone)/ Director (PDNASS)/ACC (Zone)/ACC (ZTI): Rs.50.00 (fifty) Lakhs in each case as per the estimates approved by CPWD/Govt. agency on verification by the JE/AE of the Zone with concurrence of Internal finance of concerned Zonal Office/ Regional Office and subject to an in-principle approval of Annual Plan of Zone for Enhancement and Improvement of Physical Infrastructure of Zone by CPFC.</p> <p>Executive Engineer: Rs. 30 (Thirty) Lakhs in each case as per the estimates approved by CPWD/Govt. agency with concurrence of Internal Finance of EPFO.</p>
3	<p>a. Payment towards soil testing, sewage treatment plants and water treatment plants and all kinds of pumps and motor in new and existing</p>	<p>Rs 10 (Ten) Lakhs in each case</p> <p>225th meeting of CBT held on 21.08.2019, Item No 31</p> <p>Circular No. HRD/2(1)2013/Delegation of Powers/320 dated 17.01.2020</p>	<p>NA</p>	<p>Chief Engineer: Rs. 10 (Ten) Lakhs in each case with concurrence of Internal Finance of EPFO.</p> <p>Addl. CPFC (HQ)(Zone)/ Director (PDNASS)/ACC (Zone)/ACC (ZTI): Rs.10 (Ten) lakhs in each case on verification by the JE/AE of</p>

	building, structural analysis and safety testing of existing building, payment of land use conversion charges.			the Zone with concurrence of Internal finance of concerned Zonal Office/ Regional Office.
	b. Professional fees for engaging architects, design consultant, civil, electrical and mechanical professional consultant, fees payable to land/building valuers, rent assessment fees, pre construction activities etc.			
4	For hiring of office accommodation from Govt./Semi Govt./PSU/Local Body etc	<p>Full power</p> <p>230th CBT held on 11th & 12th March</p> <p>Circular No. HRD/51/Delegation of Powers/PID/638 dated 08.07.2022</p>	<p>1. Addl. CPFC (HQ)/ Director (PDNASS)/ACC (Zone) : Rs. 5.00 (Five) Lakhs per month in each case in all cities where the offices of the EPFO are located to subject to following conditions:</p> <p>2. RPFC-I: Rs. 1.00 (One) Lakhs per month in each case in all cities where the offices of the EPFO are located to subject to following conditions:</p> <p>225th CBT held on 21.08.2019</p> <p>Circular No. HRD/2(1)2013/Delegation of Powers/320 dated 17.01.2020</p>	<p>1. Addl. CPFC (HQ)(Zone)/ Director (PDNASS)/ACC(Zone)/ ACC (ZTI) : Rs. 5.00 (Five) Lakhs per month in each case in all cities where the offices of the EPFO are located to subject to following conditions:</p> <p>2. RPFC-I: Rs. 1.00 (One) Lakhs per month in each case in all cities where the offices of the EPFO are located to subject to following conditions:</p>

		a. Wherever CPWD operates it shall invariably be consulted as to the reasonableness of the rent.	a. Wherever CPWD operates it shall invariably be consulted as to the reasonableness of the rent.	a. Wherever CPWD operates it shall invariably be consulted as to the reasonableness of the rent.
		b. Whereas the CPWD does not operate the authority hiring the accommodation should avail of the assistance of the local Public Work Department or Rent Control Authority or State Revenue Department and obtain a certificate of reasonableness of rent from such local authorities.	b. Whereas the CPWD does not operate the authority hiring the accommodation should avail of the assistance of the local Public Work Department or Rent Control Authority or State Revenue Department and obtain a certificate of reasonableness of rent from such local authorities.	b. Whereas the CPWD does not operate the authority hiring the accommodation should avail of the assistance of the local Public Work Department or Rent Control Authority or State Revenue Department and obtain a certificate of reasonableness of rent from such local authorities.
		c. Where the accommodation is hired exclusively for office, the area of the accommodation shall not exceed what is admissible by more than 20 percent.	c. Where the accommodation is hired exclusively for office, the area of the accommodation shall not exceed what is admissible by more than 20 percent.	(c) Where the accommodation is hired exclusively for office, the area of the accommodation shall not exceed what is admissible by more than 20 percent.
5	For hiring of office accommodation from Private party.	Full Power 230 th CBT held on 11 th & 12 th March Circular No. HRD/51/Delegation of Powers/PID/638 dated 08.07.2022	Addl. CPFC (HQ)/ Director PDNASS/ACC (Zone) : Rs.25,000 /- per month 162 nd CBT held on 27.06.2003 Circular No. WSU/28(1)2003/delegation dated 13.04.2004	Addl. CPFC (HQ)(Zone)/ Director PDNASS/ACC (Zone)/ACC (ZTI): Rs 1,00,000 /- per month
		a. Wherever CPWD operates it shall invariably be consulted as to the reasonableness of the rent.	a. Wherever CPWD operates it shall invariably be consulted as to the reasonableness of the rent.	a. Wherever CPWD operates it shall invariably be consulted as to the reasonableness of the rent.
		b. Whereas the CPWD does not operate the authority hiring the accommodation should avail of the assistance of the local Public Work Department or Rent Control Authority or State Revenue Department and obtain a certificate of reasonableness of rent from such local authorities.	b. Whereas the CPWD does not operate the authority hiring the accommodation should avail of the assistance of the local Public Work Department or Rent Control Authority or State Revenue Department and obtain a certificate of reasonableness of rent from such local authorities.	b. Whereas the CPWD does not operate the authority hiring the accommodation should avail of the assistance of the local Public Work Department or Rent Control Authority or State Revenue Department and obtain a certificate of reasonableness of rent from such local authorities.

		c. Where the accommodation is hired exclusively for office, the area of the accommodation shall not exceed what is admissible by more than 20 percent.	c. Where the accommodation is hired exclusively for office, the area of the accommodation shall not exceed what is admissible by more than 20 percent.	c. Where the accommodation is hired exclusively for office, the area of the accommodation shall not exceed what is admissible by more than 20 percent.
6	Renewal of existing lease rent agreement from private party.	Full Power 230 th CBT held on 11 th & 12 th March, 2022. Circular No. HRD/51/Delegation of Powers/PID/638 dated 08.07.2022	NA	Addl. CPFC (HQ)(Zone)/ Director PDNASS/ ACC (Zone)/ACC (ZTI) - Full power subject to fulfillment of EPFOs Standard terms and conditions of the lease deed. This delegation is only valid for first two renewals of 5 years block. After second renewal (i.e for third and beyond), for such renewal CPFC shall be the competent authority.

2. It may be noted that the powers delegated hereunder shall not be re-delegated by her/him to any other subordinate officer(s).

(This issues with the approval of CPFC)

Yours faithfully,



(Uma Mandal)

Addl. Central P.F. Commissioner (HRD)

Copy to:

1. PPS to CPFC
2. PPS/PS to FA & CAO / CVO / ACC(HQ)HR
3. ACC, Physical Infrastructure Division (PID), HO
4. All DD (Vigilance)/ZAPs
5. All ZTIs/Sub-ZTIs
6. RPFC, NDC for web circulation
7. Hindi Section for Hindi Version
8. Guard File



(Syagata Rai)

Regional P.F. Commissioner-I (HRD)