



HRD/44/2021/UPGRADATION/DO/ALWAR/727

Date:- 13/01/2023

Office Order

Subject: Opening of Regional Office, Alwar

With reference to above subject, it is to intimate that competent authority has accorded approval for opening new office/upgrading of concerned District Offices to Regional Office in respect of existing Regional offices having membership more than 7.5 Lakhs as per the criteria mentioned in para 8 and para 9 of the Agenda Item No 10 placed before 103rd EC Meeting.

2. As per above approval, the Regional Office Jaipur is having contributory membership more than 7.5 lakhs, wherein 2 districts with highest membership are Jaipur (508280) and Alwar (208831), so as per proposal, existing Regional Office Jaipur is being re-organised in two Regional Offices with respective jurisdiction as below:

New Office	District Offices Under Jurisdiction of RO	Office/ Under	Districts under jurisdiction of RO	Contributory Estts.	Contributory Members	
Regional Office Alwar	District Bharatpur	Office,	Bharatpur	441	9764	
			Dholpur	160	2973	
			Alwar	3493	208831	
Total				4094	221568	
Regional Office Jaipur	District Ajmer	Office,	Ajmer	1346	42812	
			District Jhunjhunu	Jhunjhunu	441	12329
				Sikar	681	17623
				Churu	261	5277
				Jaipur	9617	508280
				Tonk	242	4576
			Dausa	263	6026	
Total				12851	596923	

(Handwritten signature)

3. The Officers/staff distribution among both the Regional Offices is to be done in proportion to the above workload in such manner that total sanction remains that of erstwhile Jaipur Regional Office. The bifurcation of officers/staff will be as per Annexure-1.
4. District offices under respective Jurisdictions of RO Jaipur and RO Alwar will be staffed as per the current arrangement drawing staff from above distributed sanction of respective Regional Offices.
5. For the purpose of posting of staff from Regional Office Jaipur to Regional office Alwar as per above distribution, options shall be called for by ACC, Rajasthan and gap should be filled by administrative decision. In order to decide the number of staff to be posted to RO, Alwar, it may be ensured that the staff in position is distributed proportionately as per the sanctioned strength
6. Office space for RO Alwar be hired/purchased as per requirement as per PFD norms at the earliest to make the new Office Functional. Proposal for the same be made by ZO Rajasthan at the earliest.
7. This order shall come into force with effect from 13.01.2023. Till bifurcation of Accounts by IS Division as per reorganization, the claim settlement and related work will be done from current office PDB i.e., RO Jaipur. All IT/infrastructure/Office related work shall be completed at the earliest so that the new Regional Office is independently functional from 01/04/2023.

(This is issued with approval of CPFC)

Yours Faithfully



(Uma Mandal)
Addl. CPFC (HR)

Copy to:

1. All PS/PPS to CPFC, FA&CAO, CVO, ACC (HQ), Director, PDNASS
2. All ACCs/RPFC-I and other officers of Head office
3. All Zonal/Regional/District Offices
4. ACC (Rajasthan) & All RPFC in Charge (ROs of Rajasthan)
5. ACC (HQ) IS Division for making required arrangement of RO, Alwar.
6. ACC (HQ)(PFD) for further guidance to ACC(RJ) for office space for RO, Alwar
7. ACC (HR) for transfer of officers from RO, Jaipur to RO, Alwar.
8. NDC for Web Circulation
9. Hindi Section for Hindi version

COMMISSIONERS CADRE							Other Cadres				Rajhasha Cadre			Steno Cadre			MTS
Office	RPFC-I	RPFC-II (OIC)	RPFC-II	APFC	Total	SSA	SS	EO/ AO	STO	JTO	PS	PA	Steno				
Existing Sanction	RO Jaipur	1		3	4	8	205	44	50	1		1	7	2	16		
	DO Alwar		1			1											
Distribution of Existing Sanction	RO Jaipur	1		3	2	6	145	31	38	1		1	5	1	11		
	RO Alwar		1		2	3	60	13	12	1*	0	2	1		5		

*1 post of JTO is to be transferred from ZO Rajasthan to RO Alwar.