



ईपीएफओ, मुख्य कार्यालय
श्रम एवं रोजगार मंत्रालय, भारत सरकार
भविष्य निधि भवन, 14, भिकाजी कामा प्लेस, नई दिल्ली 110066



EPFO, HEAD OFFICE

MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA
BHAVISHYA NIDHI BHAWAN, 14, BHIKAJI CAMA PLACE, NEW DELHI 110066

www.epfindia.gov.in

No. A-45011/134/2022-HRM-VIII/11197

Dated: 06 OCT 2022

To,

All ACC(HQ)/ACC Zones/Director (PDNASS)
All Regional PF Commissioners-in-charge of
Regional Offices/Zonal Training Institutes
Regional PF Commissioner (ASD), Head Office

Subject: Forwarding of revised proforma for seeking Vigilance Clearance Certificate – reg.

Madam/Sir,

In suppression of this office order no. HRM-III/14(7)09/Guidelines/EO-AO/23437 dated 17-11-2014 on the above-cited subject, all offices are requested to submit VCC request in the standard proforma- Annexure-II (copy enclosed).

2. All offices are requested to mention the following details while forwarding VCC requests to Head Office:

- i. Correct EID of the Officer/Official/ Correct name spelling.
- ii. Date of Eligibility
- iii. Complete Local VC
- iv. Complete AIPR – it should be computer generated only, mentioning the date and time of submission of AIPR.

Yours faithfully,

Encl: as above

(Uma Mandal)

Addl. Central P.F. Commissioner (HRM)

Copy to:

1. Staff Officer to CPFC- for information.
2. PS to FA & CAO/CVO/All ACC (HQ)s - for information.

Annexure-II**PROFORMA FOR SEEKING VIGILANCE CLEARANCE**

1	Name of Officer	
2	Designation	
3	EID	
4	Date of Birth	
5	Father's Name	
6	Present Place of posting	
7	Whether on deputation	
8	Date of joining	
9	Date of superannuation	
10	Level Group of the present post and Pay scale	
11	Vigilance Clearance required for the purpose of (Please tick in the relevant column)	
	i. Empanelment	
	ii. Deputation	
	iii. Training Programme (except mandatory trg.)	
	iv. Appointment to sensitive posts	
	v. Confirmation/Regularisation	
	vi. ACP / MACP / STS / NFU / NFSG	
	vii. Voluntary retirement/resignation/Supernuation	
	viii. Promotion	
	ix. Issue of NOC for passport/visa/private visit abroad (enclose proforma prescribed vide DoPT No 11013/7/2004-Estt(A) dated 15th Dec 2004 and application for visa-Annexure.1	
	x. For other purpose not covered above(pl state the purpose)	
12.	Date of eligibility for ACP/MACP/STS/NFU/NFSG	
13.	Local Vigilance Status	As on date of eligibility (in case of ACP / MACP / STS / current

	NFU / NFSG / Promotion)	date
(i.) Whether the officer has been placed under Suspension ?		
(ii) Whether any local police case filed/pending?		
(iii.) Complaints/Investigation pending		
(iv) Whether any administrative/disciplinary proceeding is contemplated/pending against the officer in the Estt./Personnel/HR Branch		
(v) Details of Disciplinary proceedings concluded and penalty (i.e.) imposed on the officer in the past.		
(vi) Currency period of penalty		
1 Whether the officer/official has submitted his/her annual 4 immovable property return on the previous year as required under Rule 18 of the CCS (Conduct) Rules, 1964 within the prescribed time limit.	(Yes / No), If yes, copy of HR-Soft generated PDF to be attached. If NO, the reasons thereof.	

Addl.CPFC (Zone)