



कर्मचारी भविष्य निधि संगठन  
**Employees Provident Fund Organisation**

श्रम एवं रोज़गार मंत्रालय, भारत सरकार

MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA

मुख्यकार्यालय/ HEAD OFFICE

एन.बी.सी.सी सेंटर, ब्लॉक2-, ग्राउंड फ्लोर -4<sup>th</sup> फ्लोर, ईस्ट किदवाई नगर, नईदिल्ली -110023

NBCC Centre, Block-2, Ground Floor- 4<sup>th</sup> Floor, East Kidwai Nagar, New Delhi-110023

Website: [www.epfindia.gov.in](http://www.epfindia.gov.in), [www.epfindia.nic.in](http://www.epfindia.nic.in)



No. HRM-III/4(23)/2019/EO/AO | 27

Dated: 10/9/24.

To,

10 SEP 2024

Addl. Central P.F.Commissioner(HQ) (Zones),  
Addl. Central P.F.Commissioner (Zones),  
All officer-in charge of ROs

**Subject:- Conducting DPC for promotion to the post of EO/AOs for the panel year 2025 under Seniority Quota. - regarding.**

Sir/Madam,

With reference to subject cited above, it is informed that as per extant instructions, DPCs for promotion to the posts in various cadres are required to be convened and approved in advance so that select panels are ready on the date of commencement of the relevant vacancy year.

2. In this connection, reference is invited to 'Model Calendar for Departmental Promotion Committee' issued by Head Office vide letter dated 07.04.2022 (available at Sl No. 12 under Office Order on [epfindia.gov.in](http://epfindia.gov.in)). As per the schedule of activities mentioned in the said calendar, the proposal of the DPC for promotion in Group B Cadre is to be **forwarded to HO in the month of August.**

3. Since, EO/AO is a group B cadre, proposal for promotion to the post of EO/AO should have been forwarded to HO for approval of the competent authority, however, it is noticed that none of the Zonal Office has forwarded the proposal to HO till date.

4. In view of the above, all ACC(HQ)s/ ACCs of the Zones are advised to forward the proposal for promotion to the post of EO/AO for the panel year 2025 within a week positively.

Yours faithfully,

*Choradia*

(Bhaskar Choradia)

Addl. Central P.F. Commissioner(HQ)(HR)