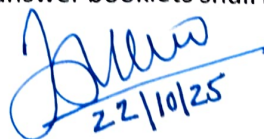


**Guidelines for Paper VI of Assistant Provident Fund Commissioners  
(Probationers) Examination Scheme, 2025**

1. Paper VI is a computer proficiency test and in addition to the Answer booklet, a few questions (practical part) in it will also need to be answered on computer.
2. The medium for answering Paper VI is English only.
3. Each candidate should be provided with a Desktop PC/Laptop, with MS Office.
4. It should be ensured that there is **No internet connection** in the said Desktop PCs/Laptops.
5. Candidates should NOT be allowed to carry Mobile/ Pen Drives, or any other electronic devices in the Examination Hall.
6. The files/datasets for the practical part of Paper VI will be sent to the Nodal Officers along with Question Paper cum Answer Booklet one day prior to the Examination via email of the Controller of Examination, i.e., coe.pdnass@epfindia.gov.in.
7. The Nodal Officers are required to make a separate folder in each Desktop PC/Laptop of the candidates with name PAPER\_VI\_DATASET and copy the files/datasets forwarded by CoE, PDUNASS in that folder. This activity must be completed 60 minutes prior to the commencement of the examination.
8. Nodal Officers should ensure that the folder for storing the soft copy of the answers is created by the candidates on the Desktop as per instruction given in the Question Paper.
9. After the completion of the Examination, the Nodal Officers should ensure that the answer folder of each candidate is securely copied in a Pen Drive/ External Hard Disk before allowing the candidates to leave the Examination Hall.
10. The Nodal Officers shall be responsible for the storage and transmission of the Answer folders/files along with the question paper cum answer booklets to the Evaluation Committee.
11. All folders/files along with the question paper cum answer booklets shall be preserved by the Nodal Officers securely till further orders.

  
22/10/25