



## कर्मचारी भविष्य निधि संगठन

Employees Provident Fund Organisation

(श्रम एवं रोजगार मंत्रालय, भारत सरकार)

(MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA)

मुख्य कार्यालय/Head Office

प्लेट-ए, ग्राउंडफ्लोर, ब्लॉक-II, ईस्टकिदवईनगर, नई दिल्ली-110023  
Plate A, Ground Floor, Block II, East Kidwai Nagar, New Delhi-110023



No. HRM-IV/2025/SSA/AGT\_2026/509

Dated: 27 NOV 2025

To,

All ACC(HQ)/ACC Zones,  
All Regional PF Commissioners-in-charge.

**Subject: Preparatory work for Transfer in SSA Cadre as per Group 'C' Transfer Policy 2025 - Reg.**

- Ref: 1.** H.O circular No. HRD-I/87/2024/TransferPolicyReview/Misc/1227 dated 30-01-2025 (Web Circular No. 300 (FY 2024-25)).  
**2.** H.O circular No. HRD/30/2022/Transfer Policy/SSA/1466 dated 25.11.2025 (Web Circular No. 180 (FY 2025-26)).

Madam/Sir,

Please refer to the circulars mentioned above on transfers in the cadre of SSA in accordance with the Transfer Policy for Group C Cadres in EPFO, 2025.

- 2.** In this regard, in order to process requests as per the Transfer Policy, the current in-position and vacancy position in respective state is to be considered. Therefore, it is requested to furnish the requisite information in the prescribed format as Annexure-A.
- 3.** The information shall be furnished through e-mail to rc.hrm5@epfindia.gov.in latest by 04.12.2025 (11:00 AM)

(This issues with the approval of ACC (HQ) HR)

Yours faithfully,

(Aditya Sah)  
RPFC-I (HRM-IV)

**Annexure-A**

Direct Recruitment Vacancies															
	Meritorious Sportspersons (5% OF TOTAL SANCTIONED STRENGTH)	Anticipated Vacancy Position in Cadre of SSA as on 01.01.2026													
		Direct Recruitment (80% OF SANCTIONED STRENGTH)	COMPASSIONATE APPOINTMENT QUOTA (5% OF DR VACANCIES)	BALANCE DR	CATEGORY WISE UNDER DR QUOTA OUT OF COLUMN NO 3					EX-SERVICEMEN (10% of COLUMN 5)	PERSONS WITHH BENCHMARK DISABILTY (OUT OF COLUMN NO 5)				
					SC	ST	OBC	EWS	UR		Cat-A (1%)	Cat-B (1%)	Cat-C (1%)	Cat-D & E (1%)	TOTAL (4%)
1	2	3	4	5=(3-4)	6	7	8	9	10	11	12	13	14	15	16
Sanctioned Strength (DR)			x							x					
In Position (DR)			x							x					
Vacancies (DR)															

Note – Pre-existing DR vacancies/DR backlog have to be carried forward as DR vacancies only and not bifurcated into total on DP vacancies.

15% by promotion
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	Sanction Strength	In Position	Vacancies
Anticipated Vacancy Position upto 01.01.2026			

It is certified that the vacancies have been calculated as per the guidelines and instructions issued by the Department of Personnel and Training on reservation policy.

Signature: .....

Name of ACC (HQ)/ACC: .....

Zonal Office: .....