



**कर्मचारी भविष्य निधि संगठन**  
**Employees Provident Fund Organisation**  
**(श्रम एवं रोजगार मंत्रालय, भारत सरकार)**

(MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA)

**मुख्य कार्यालय/Head Office**

प्लेट ए, ग्राउंडफ्लोर, ब्लॉक-II, ईस्ट किदवाई नगर, नई दिल्ली-110023  
 Plate A, Ground Floor, Block II, East Kidwai Nagar, New Delhi-110023  
 Website: [www.epfindia.gov.in](http://www.epfindia.gov.in), [www.epfindia.nic.in](http://www.epfindia.nic.in)



No.A-45011/22/2025-HRM-III / 174

Date:

30 SEP 2025

To,

All ACC(HQ)/ACC, Zones  
 All Regional P.F. Commissioners-in-charge of  
 Regional Offices.

**Subject: Calling option for posting in HO/PDNASS from EO/AO and SS for a period of 3 years-reg.**

Madam/Sir,

With reference to the subject cited above, it is to inform that due to administrative exigency, few EO/AO and SS are required to be posted in some division of HO/PDNASS. The selected officials will be posted in HO/PDNASS for a period of 3 years and on completion of tenure, they will be reverted back to their original cadre.

2. Following table shows the minimum qualification/experience for posting in various divisions of HO and PDNASS.

Sl No.	Division	Minimum qualification/experience required
1	IS Division	B.Tech (CS)/MCA
2	Compliance/CAIU	5 Years field experience in Compliance matter.
3	Legal/Recovery Division	LLB/LLM
4	PDNASS	5 Years' experience
5	Finance	BBA/BCom/M.Com/MBA(Finance)
6	ASD	3 Years' experience in administration

3. Interested officials may submit their request in the attached proforma (**ANNEXURE-A**) through proper channel along with supporting documents for posting in above divisions of HO and PDNASS. On receipt of the applications, the selection will be done through interview.

4. All ZO/RO are hereby requested to forward the applications/duly filled proforma of the officials posted under their jurisdiction by 10.10.2025 on email id [rc.hrm @epfindia.gov.in](mailto:rc.hrm@epfindia.gov.in)

with subject "Calling option for posting in HO/PDNASS from EO/AO and SS for a period of 3 years".



(Manish Mani)  
Regional P.F. Commissioner-I (HRM)

Copy to:

1. OSD to CPFC
2. PS to FA & CAO/CVO/All ACC(HQs)/Director(PDNASS)
3. All ACCs
4. All DD (Vigilance)/ZAPs
5. All ZTIs/Sub-ZTI
6. RPFC, NDC for web circulation
7. Hindi Section for Hindi Version
8. Secretary General, EPF Officers' Association
9. Secretary General, AIEPF Staff Federation
10. Secretary General, AIEPF Employees' Sangh
11. Secretary General, AIEPF SC/ST Federation
12. Guard File



(Manish Mani)  
Regional P.F. Commissioner-I (HRM)

**ANNEXURE-A****Proforma for temporary posting in Head Office/PDNASS:**

S No.	Particulars	Details to be provided by concerned official.
1	Name of the EO/AO/SS	
2	Qualification	
3	Experience	
4	Area of interest in Head Office/PDNASS	
5	Brief write up on one idea for change in the area of interest.	Separate page may be attached.
6	APAR grading for preceding 5 years or all APAR grading, if service is less than 5 years.	

Signature of the concerned officer  
along with designation

Name & Signature of the Zonal  
ACC/RPFC-1 of the Zone