



## कर्मचारी भविष्य निधि संगठन

**Employees' Provident Fund Organisation**

(श्रम एवं रोजगार मंत्रालय, भारत सरकार)

(MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA)

**मुख्य कार्यालय/Head Office**

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**No. A-45011/3/2024-HRM-IV/ 6**

**Date: 09.04.2025**

To,

All ACC(HQ) Zone/Director(PDNASS)/ACC(Zones)/ACC ZTIs  
All Regional PF Commissioners-in-charge of ROs/Head Office.

**Subject: Vacancy Position and Compassionate Appointments made during the years 2020 to 2024 – Reg.**

Ref: (i) HRM Division Circulars no. HRM-IV/2025/SSA/Vacancy\_Position/Comp./App./287 and A-32022/1/2021/HRM-IV/286 dated 21.02.2025.  
(ii) Recruitment Division Circular no. A-45011/3/2024-HRM-IV/444 dated 10.03.2025.

Madam/Sir,

Reference is invited to the subject and reference cited above and para 8.3 and 8.4 of the Compassionate Appointment Policy 2024 notified vide circular no. HRD-I/67/2024/Compassionate Appointment policy/1217 dated 23.01.2025, which state as under-

"8.3 SSA cadre –

(i) Vacancies arising in previous calendar/vacancy year due to promotion, retirement, death, resignation, reversion and new creation in the DR Quota to be compiled and 5% vacancies to be calculated thereon.

(ii) Vacancies to be calculated as per provisions of the RRs.

(iii) DR vacancies to be finalized and 5% of DR vacancies to be filled through Compassionate Appointment.

(iv) For the purpose of calculation of vacancies for compassionate appointment, fraction of a vacancy either half or exceeding half but less than one may be taken as one vacancy.

(v) It is clarified that only new vacancies arising in a year in DR quota shall be taken into account for calculating 5% compassionate appointment vacancies. Any unfilled vacancy which was earmarked for DR, after allocating the vacancies for compassionate appointments, shall not again be taken into account for calculating the compassionate appointment vacancies in a subsequent year."

"8.4 MTS cadre

(i) Vacancies arising in previous calendar/vacancy year due to promotion, retirement, death, resignation and new creation to be compiled.

(ii) Total vacancies to be finalised among which 5 vacancies shall be filled every year through Compassionate Appointment on the basis of higher degree of "penury" to be determined based on the criteria given in Annexure -I "

2. In this regard, the Zonal Offices/PDNASS/ASD (Head Office) are requested to provide the year wise vacancy position and compassionate appointments made in the years 2020 to 2024 -

3. The above mentioned details may please be furnished year wise separately for the calendar years 2020 to 2024 in the format as under -

Name of the Zonal Office and Regional Office								
Vacancies which arose in the year ---- in the SSA Cadre								
Due to Promotion	Due to Retirement	Due to Death	Due to Resignation (Excluding 2024 DR batch)	Due to new creation	Due to reversion	Others	Total	Number of Compassionate Appointments made

Name of the Zonal Office and Regional Office								
Vacancies which arose in the year ---- in the MTS Cadre								
Due to Promotion	Due to Retirement	Due to Death	Due to Resignation	Due to new creation	Others	Total	Number of Compassionate Appointments made	

4. The requisite details may be furnished by **21.04.2025**.

Yours faithfully,



**(Ajay K Mehra)**

**Addl. Central P.F. Commissioner (Recruitment / Exam)**