



कर्मचारी भविष्य निधि संगठन
Employees Provident Fund Organisation

श्रम एवं रोजगार मंत्रालय, भारत सरकार

MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA

मुख्यकार्यालय/ HEAD OFFICE



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File No.HRD-II/65/2025/APAR/2024-25

Dated: 01 OCT 2025

1431
CORRIGENDUM

To,

All Additional CPFCs (HQ)/ Director (PDNASS)
All Addl. CPFCs (Zones)/ ZTIs
All RPFCs/OIC in charge of ROs/ASD-HO/Dos/Sub-ZTIs

Subject: Revision of timelines for preparation/ completion of Annual Performance Assessment Report (APAR) for the year 2024-25 through SPARROW-reg.

Reference: Circular No: HRD-II/65/2025/APAR/2024-25 dated 22.09.2025

Madam/Sir,

This is in continuation to the circular No. HRD-II/65/2025/APAR/2024-25 dated 22.09.2025 regarding submission for Annual Performance Assessment Report (APAR) for the year 2024-25 through SPARROW.

2. It is clarified that at Sl. No. 8 & 10 of the timelines for completion of various APAR activities for the year 2024-25 as mentioned in the circular dated 22.09.2025 referred above, the year was inadvertently mentioned as 2025 instead of 2026. The correct timelines from Sl. No. 8 to 10 may be read as follows:

Sl. No.	Activities	Incorrect Timelines	Correct Timelines
8	Disposal of representation by the Competent Authority and forwarding it to APAR Custodian	21 st January, 2025	21 st January, 2026
9	Communication of the decision of the Competent Authority by the APAR Custodian to the officer reported upon	Within 10 days from the finalization of decision by the Competent Authority	Within 10 days from the finalization of decision by the Competent Authority
10	End of APAR process after which the APAR will be finally taken on record	31 st January, 2025	31 st January, 2026

(Uday Gupta)
Regional P.F. Commissioner-II (HRD-II)

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- RPFC (NDC) for web upload.
- PS to CPFC, FA&CAO and CVO for information.