



कर्मचारी भविष्य निधि संगठन
Employees' Provident Fund Organisation
(श्रम एवं रोजगार मंत्रालय, भारत सरकार)

(MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA)

मुख्य कार्यालय/Head Office

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website: www.epfindia.gov.in, www.epfindia.nic.in



No. A-12011/13/2024-EPFO-HQ/RC/668

Date: 30.09.2025

To,
All ACC (HQ)/ACC (Zone)
RPFC-I/Office-Incharge of Regional Offices

Subject: Appointment to the post of Social Security Assistant (Direct Recruitment) in Level-5 (Rs.29,200-92,300) in the Pay Matrix with grade pay Rs.2800/- in Employees' Provident Fund Organisation – Completion of pre-appointment formalities of candidates selected from 2nd Waiting List- Regarding

Reference:

1. Office Order No. Recruitment/Exam.12(1)2025/SSA/388 dated 03.01.2025
2. Office Order No. A-12011/13/2024-EPFO-HQ/RC/666 dated 26.09.2025
3. Office Order No. A-12011/13/2024-EPFO-HQ/RC/667 dated 30.09.2025

Sir/Madam,

Kind attention is invited to Head Office Order No. A-12011/13/2024-EPFO-HQ/RC/667 dated 30.09.2025 on the above subject whereby the guidelines relating to pre-appointment formalities of the Candidates selected for the post of SSAs from the Waiting List have been given to the candidates.

2. The Zone-wise list of candidates along with the soft copy of dossiers as per their posting state are being sent to the concerned Zonal Offices through E-mail separately.

3. The Zonal offices are requested to follow the instructions issued vide Order No. Recruitment/Exam.12(1)2025/SSA/388 dated 03.01.2025 for allotting Regional Offices within their jurisdiction to the selected candidates. The Email IDs and mobile numbers of the recommended candidates are being forwarded to the respective Zones through email separately.

4. The Zonal Offices are requested to conduct pre-appointment formalities based on the steps mentioned in the letter referred to at Sl. No.3.

5. The pre-appointment formalities of the candidates selected through 2nd Waiting List may be completed at the earliest. The candidates should be handed over the Provisional Appointment Letters in the next Rozgar Mela (the details of which will be intimated in due course).

(Issued with the approval of Competent Authority)

Yours' faithfully,



(PPS Maingi)

Regional P.F. Commissioner-I, Recruitment Division