



कर्मचारी भविष्य निधि संगठन
EMPLOYEES' PROVIDENT FUND
ORGANISATION

श्रम एवं रोजगार मंत्रालय, भारत सरकार

Ministry of Labour and Employment, Govt of India

राष्ट्रीय डाटा सेन्टर / National Data Center

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- 110077



No:E-885645

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Office Circular

In line with the scheduled security posture update from RailTel Corporation of India Ltd., it is mandatory for all E-Office users to reset their VPN passwords to ensure uninterrupted access and enhanced security. This action is critical to maintaining the integrity of our systems.

Action Required:

Deadline: All users must change their E-Office VPN passwords by 30th June 2025.

Procedure: Use the following link to reset your password

<https://passmgmt.raiTel.in/changePassword>

Post-Deadline: After 30 June 2025, only the Forgot Password option will be available at <https://passmgmt.railtel.in/forgotPassword>

For guidance, please refer to the attached "User Manual eOffice Forgot Password.pdf" or contact the User Support Services (IS Division) at vee4.is@epfindia.gov.in.

Enclosures:

1. User Manual eOffice Forgot Password

(V. V. B. Singh)

REGIONAL P.F. COMMISSIONER-I(IS)

To,

1. All Zonal Offices/Regional Offices/PDNASS: for information.

(V. V. B. Singh)

REGIONAL P.F. COMMISSIONER-I(IS)

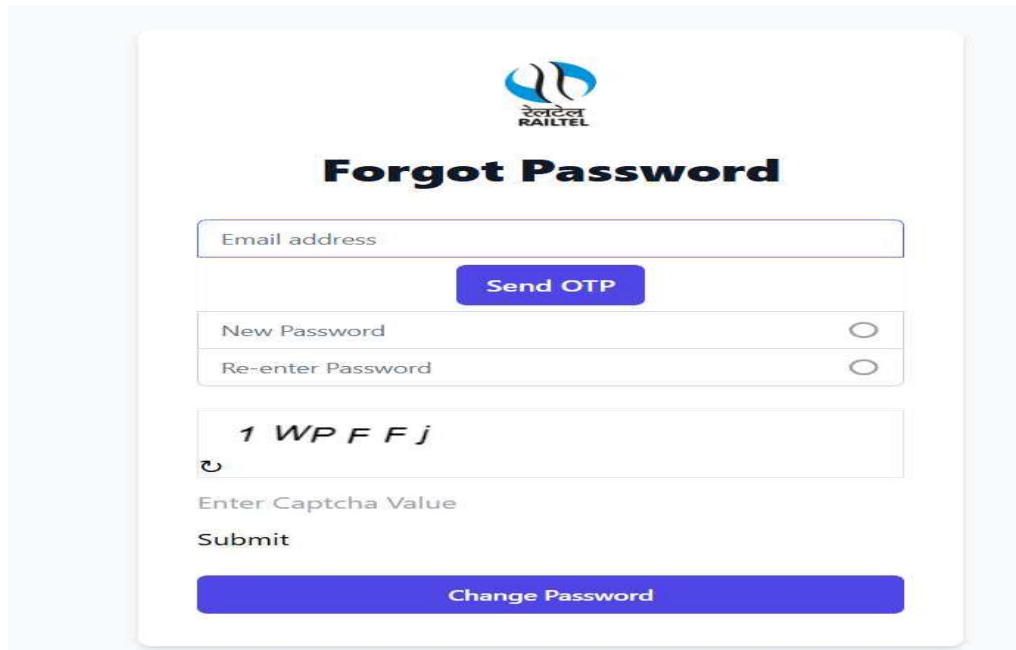
User Manual for Setting Password through “Forgot Password” for eOffice Log-In

STEP : 01

Please click on link for “Forgot Password” on eOffice Log-In paged OR
Please type below URL in your browser –

<https://passmgmt.railtel.in/forgotPassword>

You will get a window like below snippet –

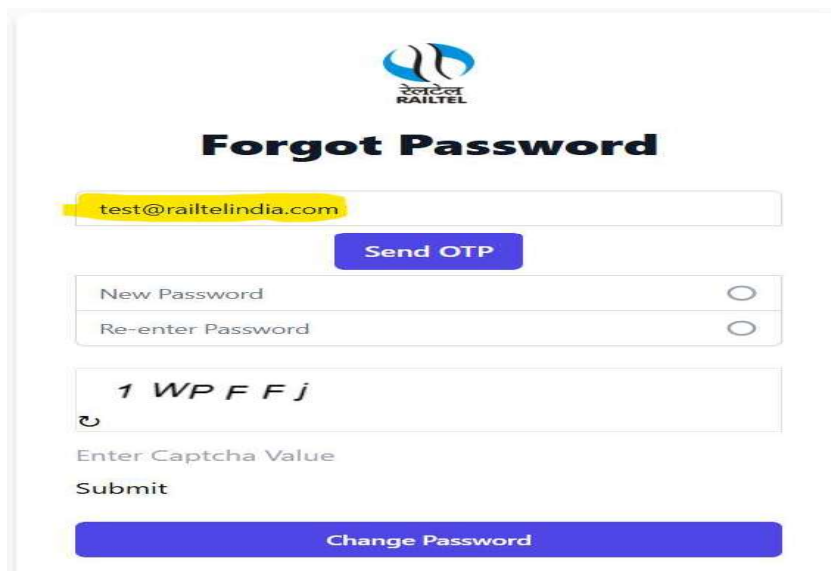


The screenshot shows a web form titled "Forgot Password" with the RailTel logo at the top. The form contains the following elements:

- An input field for "Email address".
- A blue button labeled "Send OTP".
- Two input fields for "New Password" and "Re-enter Password", each with a small circular icon to its right.
- A captcha field displaying the text "1 WP F F j" with a refresh icon.
- A label "Enter Captcha Value" below the captcha field.
- A "Submit" label below the captcha field.
- A large blue button at the bottom labeled "Change Password".

STEP : 02

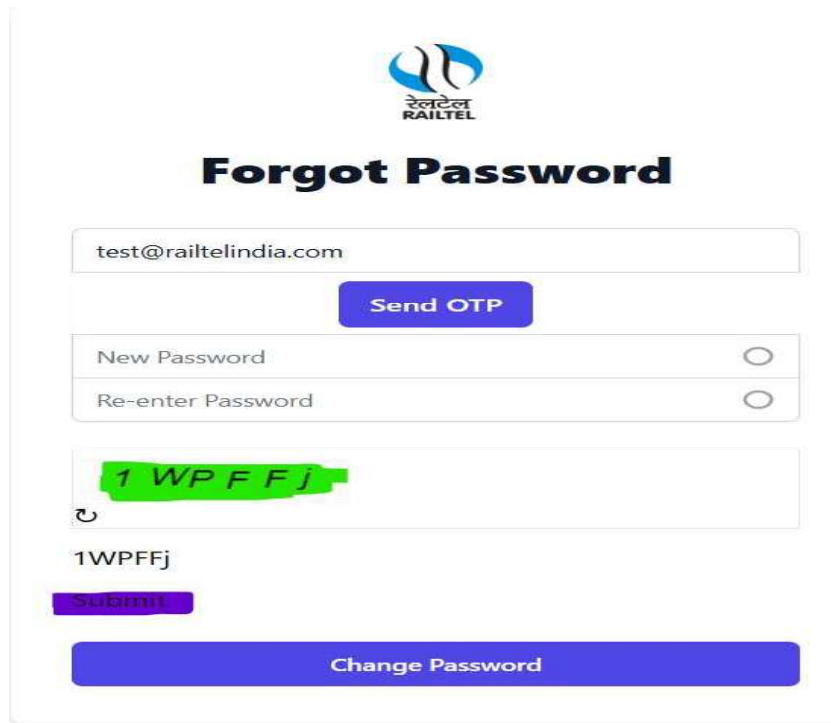
Enter your valid and registered Email ID (with mailbox) with RailTel for eOffice, like below snippet



This screenshot is identical to the one in Step 01, but the "Email address" field is now populated with the text "test@railtelindia.com". The rest of the form, including the "Send OTP" button, password fields, captcha, and "Change Password" button, remains the same.

STEP : 03

Enter the **Captcha** and click on **Submit Button** refer snippet below –





Forgot Password


test@railtelindia.com

Send OTP

New Password

Re-enter Password

1 WPFFj



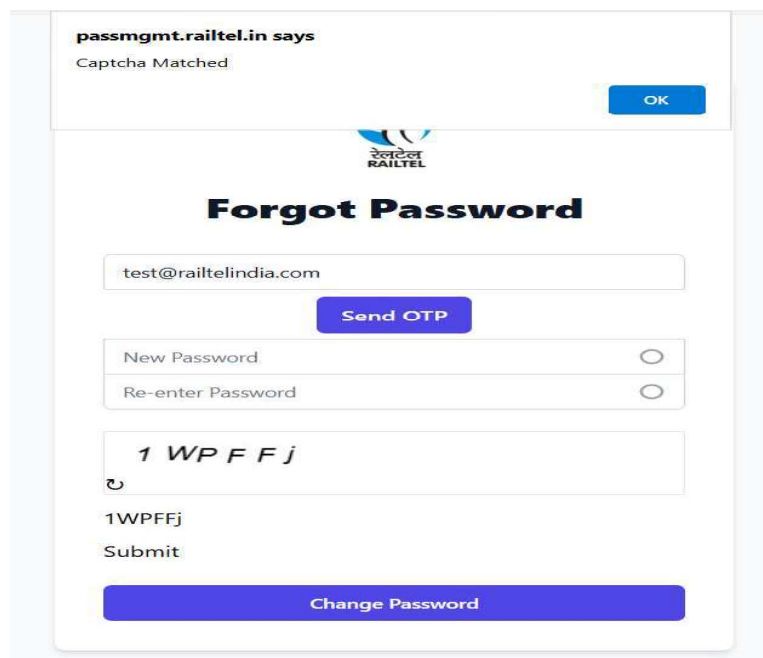
1WPFFj

Submit

Change Password

STEP : 04


Now you will get a **popup for captcha matched** and then click on **OK**



passmgmt.railtel.in says

Captcha Matched

OK



Forgot Password


test@railtelindia.com

Send OTP

New Password

Re-enter Password

1 WPFFj



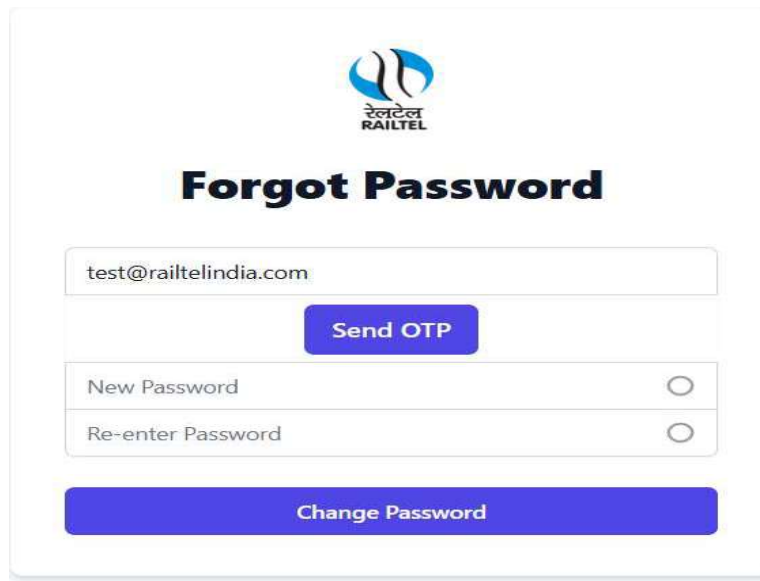
1WPFFj

Submit

Change Password

STEP : 05

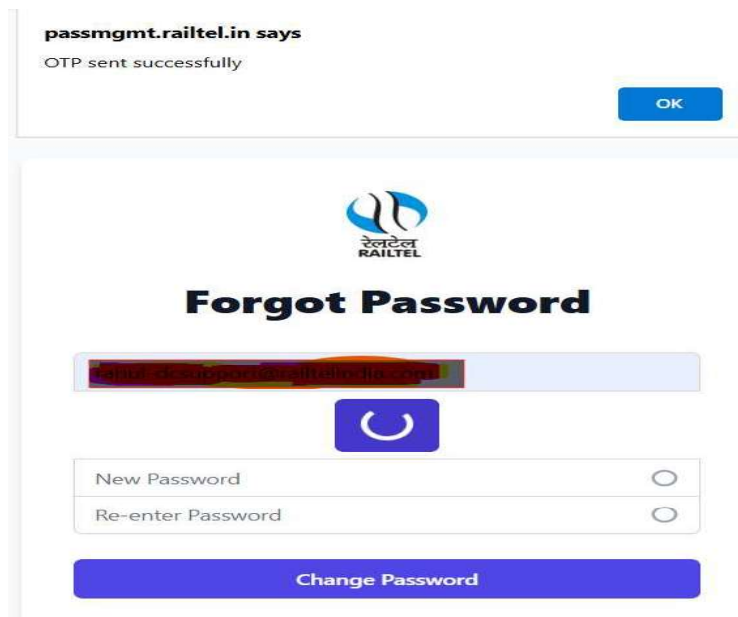
Now click on **Send OTP button**



The image shows a 'Forgot Password' form for RAILTEL. At the top is the RAILTEL logo. Below it, the title 'Forgot Password' is centered. The form contains a text input field with the email 'test@railtelindia.com'. Below this is a blue button labeled 'Send OTP'. Underneath are two more text input fields: 'New Password' and 'Re-enter Password', each with a small circular icon to its right. At the bottom of the form is a large blue button labeled 'Change Password'.

STEP : 06

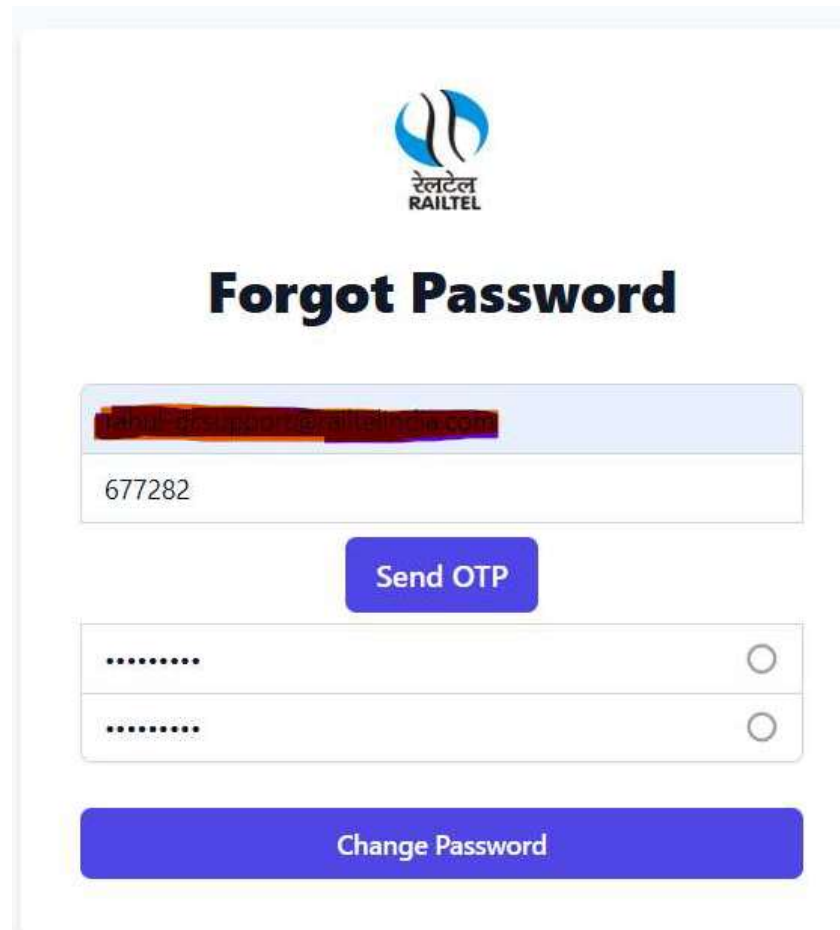
Once you click on Send OTP you will get a pop up like below snippet **click ok and check your mail box for OTP**



The image shows a notification pop-up and the 'Forgot Password' form. The notification at the top says 'passmgmt.railtel.in says' and 'OTP sent successfully', with an 'OK' button. Below the notification is the 'Forgot Password' form, which is identical to the one in Step 05. It includes the RAILTEL logo, the title 'Forgot Password', the email input field, the 'Send OTP' button, the 'New Password' and 'Re-enter Password' fields, and the 'Change Password' button.

STEP : 07

Enter the OTP received on your mail along with New password like below snippet and **click on Change Password** button



The screenshot shows the RAILTEL 'Forgot Password' interface. At the top is the RAILTEL logo. Below it, the title 'Forgot Password' is displayed in a large, bold, black font. The form consists of several fields: a text input field containing a redacted email address, a text input field containing the OTP '677282', a blue 'Send OTP' button, two password input fields (each with a masked password of seven dots and a toggle icon on the right), and a large blue 'Change Password' button at the bottom.

STEP : 08

You will get a pop up for successful password change like below snippet **click ok** and start accessing your e-office with your new password



The screenshot shows a confirmation pop-up window. It has a title bar that says 'passmgmt.railtel.in says'. The main text area displays 'Password Changed Successfully'. In the bottom right corner, there is a blue button labeled 'OK'.

Note: * Mandatory Fields

Only these Special characters (* , @ , . , !) are acceptable

Password length should be min 12 characters and max 20 characters.

Minimum 1 Lower case letter, 1 Upper case letter, 1 Special Character and 1 Numeric value is required.